Resolution No. 3495

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2025, and terminating on September 30, 2026, shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 13th day of July, 2026.

Attest:

On Behalf of

Shanna Posey

Traci Houchin, MMC, FCRM
City Clerk Shanna Posey
Deputy City Clerk

City Commission of the City of Sanford

Art Woodruff, Mayor

CITY OF SANFORD, FLORIDA
EST. 1877

For use and reliance of the Sanford City Commission only.
Approved as to form and legality.

Lindsay N. Greene

Lindsay N. Greene, City Attorney

ATTACHMENT A
REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2026

Department: Public Works **Division:** Various **Date:** 7/13/2026

BUDGET AMENDMENT

CHANGES IN REVENUES

Fund		Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance
138	0000	389	98	00		Use of Reserves	$ 11,024,944	$ 11,024,944	$ 124,190	$ 11,149,134
452	0000	389	98	00		Use of Reserves	$ 73,514,697	$ 73,514,697	$ 832,000	$ 74,346,697
										$ -
										$ -
										$ -
										$ -
										$ -
										$ -

TOTAL CHANGES IN REVENUES $ 956,190

CHANGES IN EXPENDITURES

Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
138	4047	541	63	00	SW1901	Improvements Other than Buildings	$ 5,812,270	$ 726,970	$ 124,190	$ 851,160
452	4530	536	31	00	UT2400	Professional Services	1,340,818	481,218	832,000	$ 1,313,218
										$ -
										$ -
										$ -
										$ -
										$ -
										$ -

TOTAL CHANGES IN EXPENDITURES $ 956,190

REASON FOR AMENDMENT: Rollover CIP from 2025 for Georgetown and a master plan

DIRECTOR APPROVAL: Cynthia Lindsay **DATE:** 6/25/26

FINANCE APPROVAL: Cynthia Lindsay **DATE:** 6/25/26

CITY MANAGER APPROVAL: **DATE:**
($5,000 to $74,999)

CITY COMMISSION AGENDA DATE: 7/13/2026 **APPROVED:** YES
($75,000 or More)

FOR FINANCE USE

Entry Date: **Batch Number:** **Document #:**

CCM#:

RES#:

CITY OF SANFORD FLORIDA

☑ APPROVED

WS ___	RM _X_
Item No.	9.K

CITY COMMISSION MEMORANDUM 26-146
JULY 13, 2026 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, CPA, CGFO, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Roll Forward Budget Amendment, Resolution No. 3495

SYNOPSIS:

Budget amendments have been prepared which will increase expenditures in the Third Generation Sales Tax Fund and the Water/Wastewater Capital Project Fund.

FISCAL/STAFFING STATEMENT:

The proposed budget amendment will increase the FY2026 Citywide budget by $956,190. This increase is for capital projects that had not yet been completed by year end.

BACKGROUND:

The attached budget amendment is for the following:

1. **SPECIAL REVENUE FUND:** A $124,190 increase to rollover funds for projects not completed by year end.

2. **WATER/WASTEWATER CAPITAL PROJECT FUND:** A $832,000 increase to rollover funds for projects not completed by year end.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 3495 amending the FY 2026 budget by $956,190. This amendment will make the FY 2025/2026 budget total $460,335,314 city-wide.

SUGGESTED MOTION:

"I move to approve Resolution No. 3495."

Attachments: Budget Resolution No. 3495
Attachment "A"