



CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**

WS \_\_ RM X

Item No. 9.B

**CITY COMMISSION MEMORANDUM 26-100  
MAY 11, 2026, AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Jeffrey Davis, Public Works Project Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Budget Amendment Resolution No. 2026-3483 and Procurement;  
Concrete Maintenance and Repair; \$300,000, Parthenon Construction  
Company

**SYNOPSIS:**

Requesting to approve the budget amendment and procurement in the amount of \$300,000 for Concrete Maintenance and Repair to Parthenon Construction Company.

**FISCAL/STAFFING STATEMENT:**

Funding for the procurement in the total amount of \$300,000 is available from the 3<sup>rd</sup> Generation Reserves moved into the 3<sup>rd</sup> Generation Capital account.

**BACKGROUND:**

The Public Works Department is requesting approval for miscellaneous concrete repairs throughout the City to address damaged and deteriorated sidewalks that present potential safety hazards to pedestrians. These repairs will include the removal and replacement of sidewalk sections, curb and gutter, ADA ramps, and other associated concrete infrastructure as needed.

Routine maintenance and timely repair of damaged sidewalks are necessary to maintain safe pedestrian access, reduce liability exposure, and ensure compliance with accessibility standards. The proposed repairs will improve walkability, enhance public safety, and support the City's ongoing infrastructure maintenance efforts.

The contractor will perform repairs at various locations throughout the City on an as-needed basis as identified by Public Works staff using IFB 24/25-28.

**LEGAL REVIEW:**

The City Attorney has reviewed this agenda item and has no objection, provided that the procurement adheres to the City's procurement and purchasing policies and procedures.

**RECOMMENDATION:**

City staff recommends the City Commission approve the budget amendment and procurement in the amount of \$300,000 for Concrete Maintenance Repairs to Parthenon Construction Company.

**SUGGESTED MOTION:**

“I move to approve the budget amendment and procurement Concrete Maintenance and Repair, as proposed.”

Attachments: (1) Resolution  
(2) Budget Amendment

**Resolution No. 2026-3483**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

**Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2025 and terminating on September 30, 2026 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2025 and

terminating on September 30, 2026 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful, or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

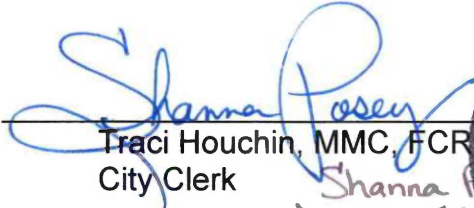
This Resolution shall become effective immediately upon enactment.

Passed and adopted this 11<sup>th</sup> day of May, 2026.

Attest:

City Commission of the City of Sanford

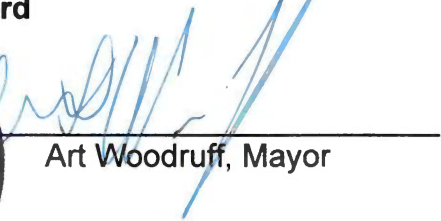
On  
Behalf  
of



Traci Houchin, MMC, FCRM  
City Clerk

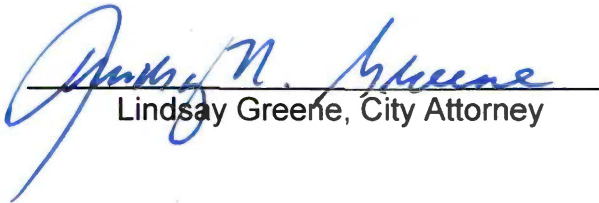
Shanna  
Deputy City Clerk





Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



Lindsay Greene, City Attorney

**ATTACHMENT A  
REQUEST FOR BUDGET AMENDMENT**

Fiscal Year 2026

Department: Public Works

Division: Admin

Date: 4/13/2026

**BUDGET AMENDMENT**

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER									
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance
138	0000	389	98	00	reserves	\$ 3,101,033	\$ 3,101,033	\$ 300,000	\$ 2,801,033
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -

TOTAL CHANGES IN REVENUES \$ 300,000

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
138	4047	541	63	00	rs0708	Improvement other than bldg	\$ 5,512,270	\$ 426,969	\$ 300,000	\$ 726,969
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -

TOTAL CHANGES IN EXPENDITURES \$ 300,000

REASON FOR AMENDMENT: Concrete Services

DIRECTOR APPROVAL: *[Signature]* DATE: 4/13/26

FINANCE APPROVAL: Cynthia Lindsay DATE: 4/13/26

CITY MANAGER APPROVAL: *[Signature]* DATE: 4/13/2026

CITY COMMISSION AGENDA DATE: MAY 11, 2026 APPROVED: YES

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_

CCM#: \_\_\_\_\_

RES#: \_\_\_\_\_