

Resolution No. 3470

A Resolution of the City Commission of the City of Sanford, Florida relating to the adoption of a Fee Schedule for marina fees, charges, and rental rates at the Sanford Downtown Marina; delegating authority to the City Manager to act upon matters relating to the approval of fees and rental rates; providing for authorization and direction to City personnel; providing for legislative findings and intent; providing for a savings provision and for the ratification of acts; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the City of Sanford owns and operates the public facility known as The Sanford Downtown Marina (the "Facility"), which is currently operated by Founders 3; and

Whereas, the City Commission is authorized under the City Charter and section 166.021, Florida Statutes, to establish fees and charges for the use of municipal facilities; and

Whereas, the City Commission finds it necessary and appropriate to adopt a uniform and publicly available schedule of fees and charges for the use of the Facility in order to recover operating costs, promote efficient management, and ensure fairness to all users; and

Whereas, staff has conducted an independent study of various fees and rates charged at comparable facilities and deem that the fees and rental rates adopted herein are appropriate; and

Whereas, the proposed fee schedule has been reviewed by City staff and determined to be reasonable, lawful, and in the best interests of the City.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Legislative Findings and Intent.

(a). The City of Sanford has complied with all requirements and procedures of Florida law in processing this Resolution.

(b). The recitals (Whereas) are adopted herein.

(c). Section 2.04 of the *City Charter of the City of Sanford* relates to the general powers and duties of the City Commission and provides that “[a]ll powers of the City shall be vested in the Commission, except as otherwise provided by law or this charter, and the Commission shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the City by law” and Section 3.04 of the *City Charter of the City of Sanford* relates to the powers and duties of the City Manager and provides, in pertinent part that “[t]he City Manager shall be the chief administrative officer of the City. The City Manager shall be responsible for the administration of all City affairs placed in his or her charge by or under this Charter.

Section 2. Delegation of Authority to Ensure Compliance with Grant Conditions Relative to the Procurement Activities of the City.

(a). The City Commission of the City of Sanford hereby delegates plenary authority to the City Manager to approve, modify, and implement the fees and rate schedule. This delegation of authority specifically includes the authority to ensure that the fees and rental rates are adhered to.

(b). The City Manager may delegate the authority delegated herein to City staff, as the City Manager deems appropriate.

Section 3. Adoption of Fee Schedule.

The Fee Schedule for The Sanford Downtown Marina attached hereto as Exhibit "A" and incorporated herein by reference, shall be reasonably discretionary by Founders 3 to establish and adjust fees and rates at the Sanford Downtown Marina with approval by the City Manager or designee, is hereby adopted and approved.

Section 4. Savings.

The prior actions of the City Manager of the City of Sanford relating to the Fee Schedule any and all related or associated activities and matters, are hereby ratified and affirmed.

Section 5. Conflicts.

All Resolutions or parts of Resolutions in conflict with this Resolution are hereby repealed.

Section 6. Severability.

If any section, sentence, phrase, word or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Resolution not otherwise determined to be invalid, unlawful or unconstitutional.

Section 7. Effective Date.

This Resolution shall become effective immediately upon adoption.

Passed and adopted this 23rd day of March 2026

Attest:

**City of Sanford City
Commission**

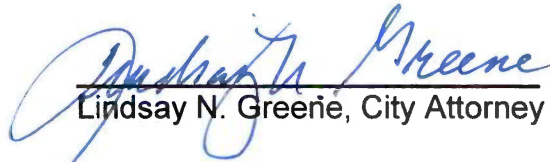


Traci Houchin, City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



Lindsay N. Greene, City Attorney

Exhibit "A"

Sanford Downtown Marina

The rates below are subject to seasonal rate changes.

Lift Rates	Reasonable as approved by the City
Wet Slip Fees	Refer to website for current rates
Dry Storage Fees	Refer to website for current rates
Liveaboard Fees	Refer to website for current rates
Transient Fees	Refer to website for current rates
Pump Out Fees	Refer to website for current rates
Electric	Refer to website for current rates
Service & Fuel Charges	Reasonable as approved by the City
Laundry	Reasonable as approved by the City
Ship Store Items	Seasonal
Food and Beer & Wine Items	Reasonable as approved by the City



CITY OF
SANFORD
FLORIDA



APPROVED

WS __ RM X

Item No. 9.A

**CITY COMMISSION MEMORANDUM 26-071
MARCH 23, 2026, AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Craig M. Radzak, Assistant City Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Adoption of Fee and Rental Rate Resolution at the Sanford Downtown Marina; Resolution No. 2026-3470

SYNOPSIS:

Requesting to approve Resolution No. 3470 by adopting the fee schedule for marina fees and rental rate schedule at the Sanford Downtown Marina.

FISCAL/STAFFING STATEMENT:

The adoption of Resolution No. 3470 will serve to set consistent and fair management fees and rates of the Sanford Downtown Marina. The fee and rental rate management is contracted out to Founders 3, the management company, which operates the day-to-day operations of the Sanford Downtown Marina.

BACKGROUND:

The day-to-day operations of the Sanford Downtown Marina have been managed by Founders 3 since May 2022. There is an adopt and fee and rental schedule, which is both fair and consistent for patrons of the Marina. City staff have conducted a survey of various rates and fees from comparable facilities in the area and determined a schedule that will recover costs, promote efficient management, and ensure fairness to all patrons. The proposed fee and rental schedule has been reviewed by City staff and deemed reasonable. The City Manager or designee may adjust rates periodically and seasonally.

Parties may rent wet, liveboard, transient slips, and dry storage areas based on the current rates posted on the City's website. Service and fuel charges, pump out fees, laundry fees, beer and wine and menu items, ship store merchandise items, and other marina related rates and fees are established and adjusted by the City Manager or designee.

LEGAL REVIEW:

The City Attorney has prepared Resolution No. 3470 and has no legal objections to this agenda item.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 3470, adopting the fee schedule for marina fees and rental rate schedule at the Sanford Downtown Marina.

SUGGESTED MOTION:

“I move to approve to adopt Resolution No. 3470 adopting the fee schedule for marina fees and rental rate schedule at the Sanford Downtown Marina.”

Attachments:

(1). Resolution No. 3470