

## **Resolution No. 2026-3465**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2025, and

terminating on September 30, 2026, shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

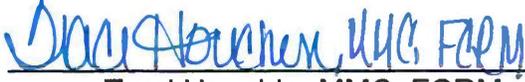
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

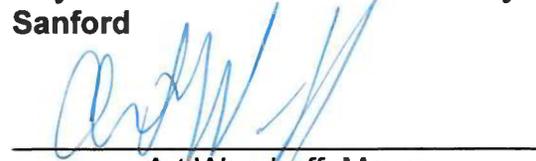
Passed and adopted this 9<sup>th</sup> day of March, 2026.

Attest:

City Commission of the City of  
Sanford

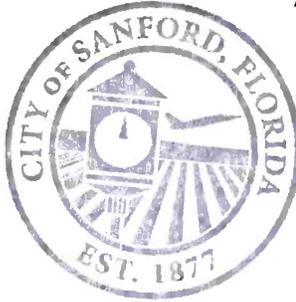


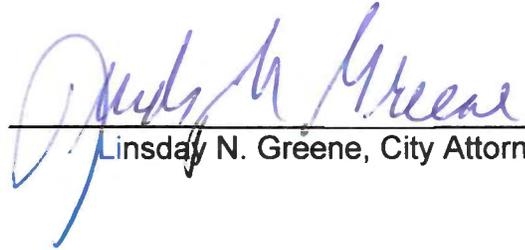
Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.





Lindsay N. Greene, City Attorney



Skyline now accepts ACH payments  
 Seacoast Bank  
 Acct# 4737175301  
 Routing number  
 067005158

# Invoice

Date	2/6/2026
Invoice #	2234273

Bill To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard Jim.Beard@Sanfordfl.gov

Ship To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard

Elevator Maintenance, Service and Repair

Project	Terms	WO#	
	Net 30		

Description	Prior Amt	Rate	Quantity	Amount
Job info: 02/05/2026 Q-16471 J-21613 Repair: 25067 (Sanford City Hall) / Sanford City Hall 300 N Park Ave Sanford FL Job description: Emergency Repair! New Overhead Conduit and Wiring for Elevator: Skyline Elevator proposes to provide all necessary labor and material to perform the following work on the above-mentioned elevator(s) due to building subcontractor damage Elevator Underground piping:  Furnish and install new overhead conduits. Unwire Elevator controller and remove old Wire. Install 3 new electrical cables From Hatch to Machine Room (19 conductors, 37 conductors, and 69 conductor Travel Cable) Utilize Junction box if needed. Rewire Elevator Controller, Test, and Return to Service.		0.00	0	0.00
		34,958.16	1	34,958.16

PO# 42118 Line# \_\_\_\_\_ Project# \_\_\_\_\_ Close: Y N  
 Account# 135-1114-524-46-00  
 Date Srv/Goods Rcvd \_\_\_\_\_ Date Inv Rcvd \_\_\_\_\_  
 Approval \_\_\_\_\_ Date \_\_\_\_\_

<b>Total</b>	\$34,958.16
--------------	-------------

**NOTE: Please notify our office of any primary contact  
 or email changes to your account.**  
**If you have questions about this invoice, please contact us at (352) 429-7688 or  
 billing@skylineelevators.com**  
**Remit Payment by check to:**  
**Skyline Elevator, Inc**  
**PO Box 850**  
**Groveland, FL 34736**  
**Or call (352) 429-7688 to pay by credit card**

Payments/Credits	\$0.00
<b>Balance Due</b>	\$34,958.16



Skyline now accepts ACH payments  
Seacoast Bank  
Acct# 4737175301  
Routing number  
067005158

# Invoice

Date	2/6/2026
Invoice #	2234274

Bill To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard Jim.Beard@Sanfordfl.gov

Ship To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard

Elevator Maintenance, Service and Repair

Project	Terms	WO#
	Net 30	

Description	Prior Amt	Rate	Quantity	Amount
Job info: 01/05/2026 J-20909 Repair: 25067 (Sanford City Hall) / Sanford City Hall 300 N Park Ave Sanford FL		0.00	0	0.00
Job description: Troubleshooting: controller issues blowing fuses need to return for further troubleshooting.		0.00	0	0.00
12/19/2025: Controllers blowing fuses had to replace wires from controller to limit switches at top of hoystway 2nd floor. Also replaced wires from controller to 2nd floor hall button. Elevator was running upon leaving elevator stopped working and started blowing fuses again. Left elevator down need to return on Monday for more troubleshooting. (1x, Mechanic)		256.00	8	2,048.00
12/30/2025: Assisted Steve with troubleshooting. Leaving elevator out of service. (1x, Mechanic)		0.00	3	0.00
12/30/2025: Replaced transformer and blown fuse rewire all limit switches left shutdown follow up by Brian to test run (1x, Mechanic)		0.00	8	0.00
12/31/2025: Worked on intermittent problem elevator not working. (1x, Mechanic)		256.00	4	1,024.00
01/05/2026: Worked on issues with Tan found several broken wires in multi cable made necessary repairs. RTS (1x, Mechanic)		0.00	2	0.00

<b>Total</b>
--------------

**NOTE: Please notify our office of any primary contact or email changes to your account.**  
If you have questions about this invoice, please contact us at (352) 429-7688 or [billing@skylineelevators.com](mailto:billing@skylineelevators.com)  
Remit Payment by check to:  
Skyline Elevator, Inc  
PO Box 850  
Groveland, FL 34736  
Or call (352) 429-7688 to pay by credit card

<b>Payments/Credits</b>
<b>Balance Due</b>



Skyline now accepts ACH payments  
Seacoast Bank  
Acct# 4737175301  
Routing number  
067005158

# Invoice

Date	2/6/2026
Invoice #	2234274

Bill To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard Jim.Beard@Sanfordfl.gov

Ship To
City of Sanford 2 Finance Dept P O Box 1788 Sanford, FL 32772 Jim Beard

Elevator Maintenance, Service and Repair

Project	Terms	WO#
	Net 30	

Description	Prior Amt	Rate	Quantity	Amount
PO# _____ Line# ___ Project # _____ Close: Y N Account# _____ Date Srv/Goods Rcvd _____ Date Inv Rcvd _____ Approval _____ Date _____				

<b>Total</b>	<b>\$3,072.00</b>
--------------	-------------------

**NOTE:** Please notify our office of any primary contact or email changes to your account.

If you have questions about this invoice, please contact us at (352) 429-7688 or [billing@skylineelevators.com](mailto:billing@skylineelevators.com)

Remit Payment by check to:

Skyline Elevator, Inc

PO Box 850

Groveland, FL 34736

Or call (352) 429-7688 to pay by credit card

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	<b>\$3,072.00</b>

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2026  
Department: Development Services

Division: Building

Date: 12/31/2025

## BUDGET AMENDMENT

### CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER										
Fund	Reasons	Act	Cl	El	Project #	Revenue Account Title	Budget	Balance	Change	Balance
135	0000	389	98	00		Building Reserves	\$ 2,542,023	\$ 2,542,023	\$ 65,481	\$ 2,476,542
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -

TOTAL CHANGES IN REVENUES \$ 65,481

### CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	El	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
135	1114	524	46	00		Repairs & Maintenance	\$ 38,550	\$ (23,524)	\$ 38,031	\$ 14,507
135	1114	524	64	00		Machinery & Equipment	267,121	239,671	27,450	\$ 267,121
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -

TOTAL CHANGES IN EXPENDITURES \$ 65,481

REASON FOR AMENDMENT: To cover the negative balance in Repairs & Maintenance & Capital Machinery & Equipment.

DIRECTOR APPROVAL: [Signature] DATE: 2-25-26

FINANCE APPROVAL: [Signature] DATE: 3/10/26

CITY MANAGER APPROVAL: [Signature] DATE: 3/10/26

CITY COMMISSION AGENDA DATE: March 9, 2026 APPROVED: YES

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_  
 CCM#: \_\_\_\_\_  
 RES#: \_\_\_\_\_



APPROVED

WS \_\_ RM X

Item No. 9.B

**CITY COMMISSION MEMORANDUM 26-056**  
**MARCH 9, 2026, AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Anthony Raimondo, Director of Development Services  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Balance Building Budget; Resolution No. 2026-3465

**SYNOPSIS:**

Requesting to approve Resolution No. 2026-3465, amending the Building Department budget to balance the repairs and maintenance, and the machinery and equipment funds.

**FISCAL/STAFFING STATEMENT:**

Funding in the amount of \$65,481 is available in the Building Reserves Fund.

**BACKGROUND:**

This budget amendment is to cover a negative balance in the Building Department repairs and maintenance fund, for the emergency elevator repairs in the amount of \$38,030.16. During the Breezeway Expansion Project, it was possible that cables to the elevator could have been damaged by the contractor or sub-contractors for the project.

In addition, this budget amendment is to cover the \$27,450 that was used out of the machinery and equipment fund for the purchase of IT equipment for the Breezeway Expansion project. These funds were originally approved in the 2025/2026 budget for vehicle replacements.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution No. 2026-3465, to amend the Building Department repairs and maintenance fund in the amount of \$38,031, and the machinery and equipment fund in the amount of \$27,450, for a total of \$65,481.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 2026-3465."

Attachments: Resolution No. 2026-3465  
Skyline Invoices