

Resolution No. 3450

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2025, and terminating on September 30, 2026, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2025, and

terminating on September 30, 2026, shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All Resolutions or parts of Resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

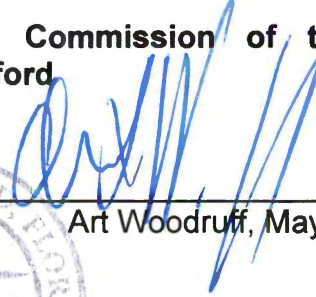
Passed and adopted this 12th day of January, 2026.

Attest:

**City Commission of the City of
Sanford**



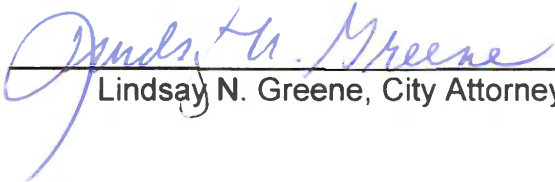
Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



Lindsay N. Greene, City Attorney

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2026
Department: Parks & Recreation

Division: Recreation

Date: 12/1/2025

BUDGET AMENDMENT

CHANGES IN REVENUES

| REVENUE ACCOUNT NUMBER | | | | | | | | | | |
|------------------------|---------|--------|-----|-----------|---------------------------|--------------|--------------|----------|--------------|--|
| Fund | Revenue | Act Cd | Ele | Project # | Revenue Account Title | Budget | Balance | Change | Balance | |
| 360 | 0000 | 381 | 60 | 00 | Interfund Group Transfers | \$ 8,031,744 | \$ 8,031,744 | \$ 4,975 | \$ 8,036,719 | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |

TOTAL CHANGES IN REVENUES

\$ 4,975

CHANGES IN EXPENDITURES

| EXPENDITURE ACCOUNT NUMBER | | | | | | | | | | |
|----------------------------|---------|----------|-----|-----|-----------|------------------------------------|--------|---------|----------|----------|
| Fund | Dpt/Div | Activity | Obj | Ele | Project # | Expenditure Account Title | Budget | Balance | Change | Balance |
| 001 | 7979 | 581 | 91 | 22 | | Intragovernmental Transfer | \$ - | \$ - | \$ 4,975 | \$ 4,975 |
| 360 | 5052 | 573 | 46 | 00 | LS2500 | Cultural Svcs/Repair & Maintenance | - | - | 4,975 | 4,975 |
| 001 | 5052 | 573 | 46 | 00 | | Cultural Svcs/Repair & Maintenance | 26,155 | 22,327 | (4,975) | 17,352 |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |
| | | | | | | | | | \$ - | |

TOTAL CHANGES IN EXPENDITURES

\$ 4,975

REASON FOR AMENDMENT: Due to inflation, the roof repair cost are more than originally budgeted.

DIRECTOR APPROVAL: [Signature]

DATE: 12/22/25

FINANCE APPROVAL: [Signature]

DATE: 12/18/25

CITY MANAGER APPROVAL: [Signature]
CITY COMMISSION AGENDA DATE: Jan. 12, 2026

DATE: 12/18/2025

APPROVED: _____

FOR FINANCE USE

Entry Date: _____

Batch Number: 03-100

Document #: _____

CCM#: _____

RES#: _____



CITY OF
SANFORD
FLORIDA



APPROVED

WS __ RM X

Item No. 9.L

CITY COMMISSION MEMORANDUM 26-020
JANUARY 12, 2026, AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Buffy Beck, Parks & Recreation Administrative Coordinator
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Amendment; Resolution No. 2026-3450; Museum Roof Project
Additional funds needed above approved Capital Improvement Budget

SYNOPSIS:

Requesting to approve Resolution No. 2026-3450, amending the City budget in the amount of \$4,975 to Tecta America for additional funds needed to complete the roofing project at the Sanford Museum.

FISCAL/STAFFING STATEMENT:

The capital improvement roofing project was previously approved in the amount of \$30,000. However, due to inflation, the lowest quote received from Tecta America is \$34,975. Therefore, we are requesting to amend the budget to cover the increased cost.

BACKGROUND:

The flat roof of the Museum is aging and has had several repairs over the years. The Parks & Recreation Department is requesting additional funds, which will allow the procurement of services from Tecta America to replace the flat roof of the Museum.

LEGAL REVIEW:

The City Attorney has reviewed this agenda item and has no legal objection, so long the City's purchasing and procurement policies have been followed.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 3450, to amend the budget and authorize procurement of services from the vendor, as proposed.

SUGGESTED MOTION:

"I move to approve Resolution No. 3450."

Attachments: (1). Resolution No. 2026-3450.
(2). Budget Amendment