

Resolution No. 3449

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2025 and terminating on September 30, 2026 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2025 and terminating on September 30, 2026 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2025 and

terminating on September 30, 2026 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful, or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

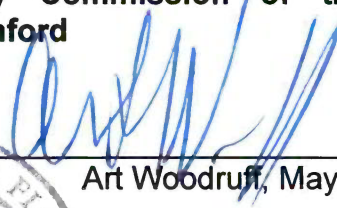
Passed and adopted this 12th day of January, 2026.

Attest:

**City Commission of the City of
Sanford**



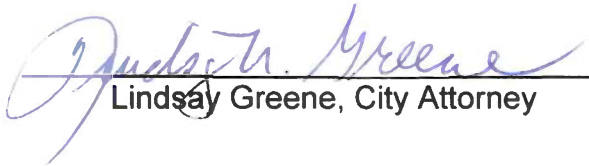
Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.





Lindsay Greene, City Attorney

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2026
Department: Public Works

Division: Admin

Date: 11/10/2025

BUDGET AMENDMENT

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER										
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance	
138	0000	389	98	00	3rd gen reserves	\$ 3,862,112	\$ 3,862,112	\$ 41,691	\$ 3,903,803	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	

TOTAL CHANGES IN REVENUES \$ 41,691

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
138	4047	541	63	00	pw2400	improvement other than building	\$ 3,755,000	\$ 1,843,398	\$ 41,691	\$ 1,885,089
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	

TOTAL CHANGES IN EXPENDITURES \$ 41,691

REASON FOR AMENDMENT: remaining balance for city hall roof

DIRECTOR APPROVAL:  DATE: 11/24/25

FINANCE APPROVAL: _____ DATE: _____

CITY MANAGER APPROVAL: Craig Radzak DATE: _____

CITY COMMISSION AGENDA DATE: Jan. 12, 2026 APPROVED: Y
(\$5,000 to \$74,999)
(\$75,000 or More)

FOR FINANCE USE

Entry Date: _____

Batch Number: _____

Document #: _____

CCM#: _____

RES#: _____

Signature: 

Email: craig.radzak@sanfordfl.gov



CITY OF
SANFORD
FLORIDA



APPROVED

WS __ RM X

Item No. 9.K

CITY COMMISSION MEMORANDUM 26-019
JANUARY 12, 2026, AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Brynt Johnson, Public Works and Utilities Director
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: 3rd Generation Projects Approval and Budget Amendment
Resolution No. 2026-3449

SYNOPSIS:

Requesting to approve Resolution No. 3449 with the addition of three (3) projects funded through the 3rd Generation Sales Tax. A budget amendment in the amount of \$41,690.74 is requested to fund the remaining balance for the City Hall Roof Repairs project and the other two projects are already included in the FY 2025/2026 Budget.

FISCAL/STAFFING STATEMENT:

The Second Floor City Hall Renovation Project and the Public Works Operations Facility is budgeted in the FY 2025/2026 3rd Generation account. The City Hall Roof Replacement funds are available in the 3rd Generation Reserve account.

BACKGROUND:

On October 10, 2025, an Interlocal Project Notice Letter went out to inform all County and City Managers of the changes to our 3rd Generation projects.

The Public Works Department has added the following projects:

- **Second Floor City Hall Renovation** – This is a proposed project (not yet competitively bid) which includes the reconfiguration of offices on the second floor which is a result of the need for additional and more efficient space. Additionally, variable air valve replacements and the caulking of all windows will be incorporated into the project.
- **Public Works Operations Facility (Fulton Street)** - The proposed project will accommodate administrative and management staff as to improve operational efficiency by having administrative and field staff adjacent to one another. Also, the new facility will serve as a secondary EOC facility and will also allow for equipment storage.
- **City Hall Roof Replacement** – The project was essentially completed; however there remains a balance that requires additional funding.

LEGAL REVIEW:

The City Attorney has reviewed this agenda item and has no legal objection, as long the City's purchasing and procurement policies are followed.

RECOMMENDATION:

City staff recommends the City Commission approve Resolution No. 3449.

SUGGESTED MOTION:

“I move to approve Resolution No. 3449.”

Attachments: (1) Budget Amendment
(2) Resolution No. 3449