

## **Resolution No. 2025-3435**

**A Resolution of the City of Sanford, Florida providing for the adoption of a schedule of City Commission meetings for 2026; providing for legislative findings and intent creation; providing for an exhibit with a schedule of meetings; providing for a savings provision; providing for implementing actions; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas,** Section 2-31 of the *City Charter* provides that the annual organization meeting of the City Commission shall occur as follows.

The City Commission shall hold its annual organization meeting at the time designated for regular meetings on the first Tuesday after the first Monday in January of each year. At such meeting the City Commission shall act upon such organizational matters as the Commission shall deem desirable.

; and

**Whereas,** the City Commission finds that it is necessary and appropriate to formalize a schedule of meetings for 2026 in order that the public and all others involved with the business of the City may anticipate when City Commission meetings occur; and

**Whereas,** the City Commission, in conjunction with the City Manager and City Clerk has developed a schedule of meetings for 2026 which is being adopted by virtue of the action taken herein; and

**Whereas,** the City of Sanford has complied with all requirements and procedures of Florida law in processing and advertising this Resolution; and

**Whereas,** the foregoing whereas clauses are hereby adopted as the legislative findings of the City Commission.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford; Florida as follows:**

**Section 1. Legislative findings and intent.**

The City Commission of the City of Sanford hereby adopts and incorporates into this Resolution the recitals (whereas clauses) to this Resolution.

**Section 2. Schedule of City Commission meetings.**

The attached exhibit is hereby adopted and approved by the City Commission as the meeting schedule of the City Commission for 2026.

**Section 3. Future Implementing Actions.**

The City Manager and City Clerk are assigned the responsibility of taking all necessary administrative actions that may be desirable or necessary to implement the provisions of this Resolution.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed and rescinded.

**Section 5. Savings.**

The prior actions of the City of Sanford relating to its meetings and all related matters and processes, are hereby ratified and affirmed.

**Section 6. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 7. Effective Date.**

This Resolution shall take immediate effect upon enactment.

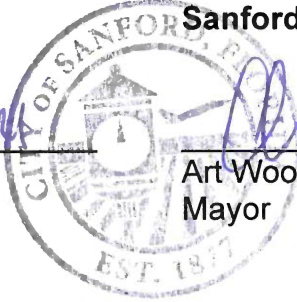
**Passed and adopted** this 8<sup>th</sup> day of December, 2025.

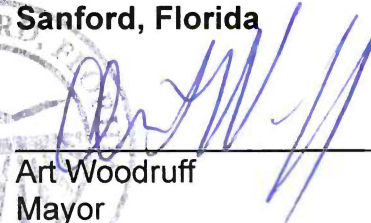
*Attest:*

**City Commission of the City of  
Sanford, Florida**

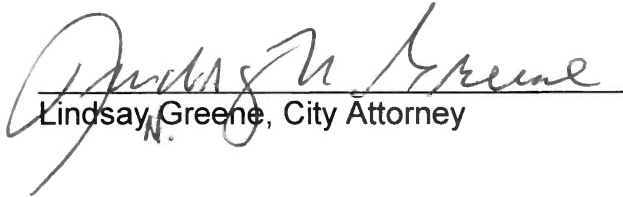


Traci Houchin, MMC, FCRM  
City Clerk



  
Art Woodruff  
Mayor

Approved as to form  
and legal sufficiency.

  
Lindsay Greene, City Attorney

# City Commission Meetings 2026

*2nd and 4th Monday of each month*

## Work Sessions and Regular Meetings

Jan	12
	26
Feb	9
	23
Mar	9
	23
Apr	13
	27
May	11
	N/A
Jun	8
	22

Jul	13
	27
Aug	10
	24
Sept	14
	28
Oct	12
	26
Nov	9
	N/A
Dec	14
	N/A

# 2026

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

WS \_\_\_ RM X

Item No. 96

**CITY COMMISSION MEMORANDUM 25-282**  
**DECEMBER 8, 2025 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Traci Houchin, MMC, FCRM, City Clerk  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Meeting Schedule of the City Commission for 2026.  
Resolution No. 2025-3435

**SYNOPSIS:**

Requesting to approve Resolution No. 2025-3435, formalizing the City Commission's meeting schedule for 2026 is requested.

**FISCAL/STAFFING STATEMENT:**

There is no fiscal impact on this item.

**BACKGROUND:**

Section 2-31 of the *City Charter* provides that the annual organization meeting of the City Commission shall occur as follows:

The City Commission shall hold its annual organization meeting at the time designated for regular meetings on the first Tuesday after the first Monday in January of each year. At such meeting the City Commission shall act upon such organizational matters as the Commission shall deem desirable.

Proposed Resolution No. 2025-3435, implements the provisions of the City Charter and adopts the 2026 meeting schedule.

**LEGAL REVIEW:**

The City Attorney has assisted in the development of this agenda item.

**RECOMMENDATION:**

The City Manager and City Clerk recommend that the City Commission adopt Resolution No. 2025-3435, establishing the 2026 meeting schedule of the City Commission.

**SUGGESTED MOTION:**

"I move to adopt Resolution No. 2025-3435."

Attachments: Resolution No. 2025-3435  
2026 City Commission Meeting Schedule