

Resolution No. 2025-3410

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and

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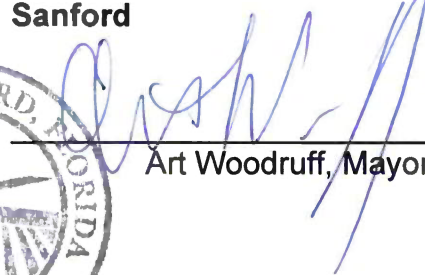
Passed and adopted this 25th day of August, 2025.

Attest:

**City Commission of the City of
Sanford**



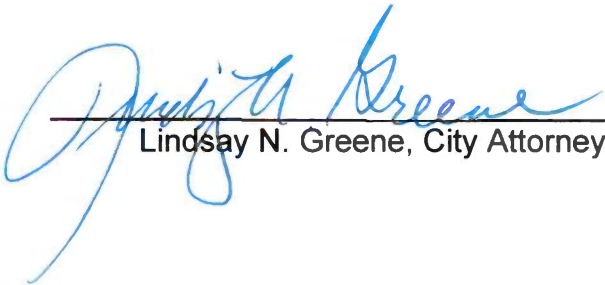
Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



Lindsay N. Greene, City Attorney

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024-2025
Department: Public Works

Division: Fleet

Date: 8/5/2025

BUDGET AMENDMENT

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER										
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance	
360	4042	539	64	00	pweqp machinery and equipment	\$ 28,624	\$ 22,771	\$ 15,041	\$ 7,730	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	

TOTAL CHANGES IN REVENUES \$ 15,041

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	4042	539	63	00	pweqp	Improvements other than building	\$ -	\$ -	\$ 15,041	\$ 15,041
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	
									\$ -	

TOTAL CHANGES IN EXPENDITURES \$ 15,041

REASON FOR AMENDMENT: install of Fleet's oil tanks

DIRECTOR APPROVAL: 

DATE: 8-7-25

FINANCE APPROVAL: 

DATE: 8/6/25

CITY MANAGER APPROVAL: 

DATE: 8/7/25

(\$5,000 to \$49,999)

CITY COMMISSION AGENDA DATE: Aug 25 2025

APPROVED: Y

(\$50,000 or More)

FOR FINANCE USE

Entry Date: _____

Batch Number: _____

Document #: BA 11-104

CCM#: _____

RES#: _____



CITY COMMISSION MEMORANDUM 25-199
AUGUST 25, 2025, AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Robert Ferguson, Fleet Superintendent
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Resolution No. 2025-3410, Budget Amendment and Procurement Approval for Installation of Oil and Air Components through Ovation Construction Inc., in the amount of \$15,040.37

SYNOPSIS:

Requesting to approve Resolution No. 2025-3410 and procurement in the amount not to exceed \$15,040.37 to Ovation Construction Inc. to install oil tanks and an air compressor along with associated piping and concrete work for the Fleet Maintenance shop.

FISCAL/STAFFING STATEMENT:

Funding in the total amount of \$15,040.37 will be moved from the Fleet's Capital Machinery and Equipment account to the Improvement Other Than Building account.

BACKGROUND:

The Fleet Maintenance division previously purchased new hydraulic oil tanks and an air compressor that need to be installed and piped to the appropriate locations within the Fleet building. Ovation Construction Inc. will install the new oil tanks and air compressors along with associated piping in the Fleet building. Additionally, Ovation will install a new concrete slab and curb around the proposed oil tanks for containment purposes. Services to be provided are shown below using the Sourcewell JOC Contract #FL-R3-GC-092524-OCC.

- Electrical - \$412.58
- 30' Scissor Lift - \$1910.97
- Labor - \$3,177.94
- Slab Work - \$273.13
- Steel Reinforcement - \$75.82
- Concrete Slab on Grade - \$677.22
- Delivery of Concrete - \$384.38
- Concrete Floor Finish - \$17.75
- Final float of Concrete Floor - \$21.10
- Bonding Agent - \$7.91
- Chemical Adhesive for Bolt, Dowl or Thread Rod - \$297.81
- Plain Finish Steel - \$332.36
- 14 Gauge Steel - \$192.62
- Beam Clamp Clevis Hanger - \$1,934.71
- Install Galvanized Pipe - \$378.91
- U-Support - \$938.10

- ¾” Schedule 40 Threaded Galvanized Steel Pipe - \$4007.06

LEGAL REVIEW:

The City Attorney has reviewed this agenda item and has no legal objection.

RECOMMENDATION:

City staff recommends that City Commission approve Resolution No. 2025-3410 amending the budget in the amount of \$15,040.37 to Ovation Construction Inc. for the installation of oil tanks and an air compressor along with associated piping and concrete work.

SUGGESTED MOTION:

“I move to approve Resolution No. 2025-3410.”

Attachments: (1) Quote
(2) Resolution No. 3410
(3) Budget Amendment



361 S. Central Ave.
OVIEDO, FLORIDA 32762
(407) 350-9408
carson@ovationinc.net

Fleet Tank Relocation PROPOSAL

TO: City of Sanford Public Works
Robert Brett Ferguson
Robert.ferguson@sanfordfl.gov
407-416-3027

FROM: Ovation Construction
Carson Tata; Project Manager

DATE: 6/17/25

PROJECT #:	TBD
CONTRACT:	Sourcwell Job Order Contract
BLD:	Fleet Maintenance Building
ADDRESS:	800 W. Fulton Street, Sanford, FL 32771
DESCRIPTION:	Relocation of fleet maintenance oil tanks to adjacent shed space.

SCOPE OF WORK: Provide all labor and materials to complete the following:

- Includes contractor coordination, mobilization, and supervision.
- Provide electrical and air line disconnection/reconnection for air compressor replacement.
- Includes form and pour of a 6"x6" concrete curb perimeter around the new oil tank location.
 - Includes dowel & epoxy into existing slab.
 - Includes bonding agent.
 - Includes horizontal rebar reinforcement throughout.
- Includes disconnection and removal of existing oil branch lines to the existing oil tank location.
- Includes providing (2) new pipe runs from the new oil tank location to the South side of the warehouse.
 - Piping to branch up and out of the shed, over the exterior walkway, and into the warehouse space.
 - Includes hose drops for new bay location.

QUALIFICATIONS:

- City is responsible for removing the existing air compressor after disconnection and relocating the new air compressor in place for connections.
- City is responsible for removal/disposal of existing oil tanks within warehouse space as well as supplying/placing the new tanks in their desired location.
- Based on specifications of new air compressor (EMAX E450) no canopy modifications are needed or included in this proposal.
- No permitting included in this proposal.
- No P&P Bond included.
- No signed & sealed plans are included in this proposal.
- No materials testing is included.
- Work is to be performed during normal working hours; M-F 7am-5pm
- Does not include any unforeseen conditions.