

Resolution No.2025-3396

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and

terminating on September 30, 2025, shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 14th day of July, 2025.

Attest:

**City Commission of the City of
Sanford**



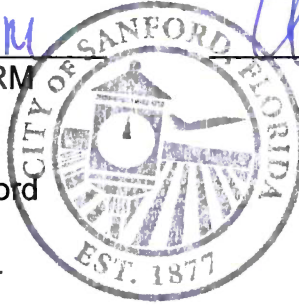
Traci Houchin, MMC, FCRM
City Clerk

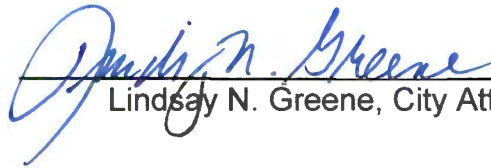
Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.





Lindsay N. Greene, City Attorney

Lindsay N. Greene, City Attorney

**ATTACHMENT A
REQUEST FOR BUDGET AMENDMENT**

Fiscal Year 2025
Department: Various

Division: Various

Date: 6/23/2025

BUDGET AMENDMENT

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER										
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Balance	
360	0000	381	60	00	Transfer from General Fund	\$ 8,121,670	\$ 4,061,440	\$ (74,855)	\$ 3,986,585	
										-
										-
										-
										-
										-
										-
										-

TOTAL CHANGES IN REVENUES

\$ (74,855)

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER										
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	2023	521	52	00	PDEQP	Operating Supplies	\$ 264,039	\$ 180,735	\$ (51,816)	\$ 128,919
360	4046	539	63	00	PW2402	Improvements Other than Bldgs	327,920	252,224	(7,765)	244,459.00
360	3002	522	64	00	FDVEH	Machinery & Equipment	40,719	19,088	(13,808)	5,280.00
360	3002	522	64	00	FDEQP	Machinery & Equipment	5,280	5,280	(1,466)	3,814.00
001	7979	581	91	28		Transfer to Cap Imp Fund	8,121,670	4,061,440	(74,855)	3,986,585.00
001	5508	572	46	00		Repairs and Maintenance	1,089,126	121,102	(6,406)	114,696.00
001	5501	572	46	00		Repairs and Maintenance	11,000	4,300	(2,000)	2,300.00
001	5502	575	52	00		Operating Supplies	154,500	39,455	(2,000)	37,455.00
001	5502	575	46	00		Repairs and Maintenance	384,371	97,359	(2,405)	94,954.00
001	1103	519	34	02		Professional Services	80,000	40,000	(4,289)	35,711.00
001	0105	513	49	00		Other	23,880	14,111	(1,420)	12,691.00
001	0104	512	52	05		Operating Supplies	400	400	(62)	338.00
001	0104	512	54	02		Registrations and Conferences	1,700	1,100	(535)	565.00
001	0104	512	34	00		Other Contractual	3,500	126	(126)	-
001	0102	512	54	02		Registrations and Conferences	13,315	8,104	(2,511)	5,593.00
001	0102	569	51	00		Office Supplies	1,000	724	(436)	288.00
001	0102	515	51	00		Office Supplies	1,000	716	(444)	272.00
001	0401	513	40	00		Travel and Per Diem	10,142	6,978	(2,511)	4,467.00
001	0102	559	48	00		Promotional	330,633	209,084	(200,000)	9,084.00
001	7979	518	23	03		Retiree Health Ins	909,780	369,748	(100,000)	269,748.00
001	2023	521	12	00		Salaries and Wages	6,550,310.00	2,470,934	400,000	2,870,934.43

TOTAL CHANGES IN EXPENDITURES

\$ (74,855)

REASON FOR AMENDMENT:

DIRECTOR APPROVAL:

DATE:

FINANCE APPROVAL:

DATE: 6/26/25

CITY MANAGER APPROVAL:

DATE: 6/26/25

(\$5,000 to \$49,999)

CITY COMMISSION AGENDA DATE:

(\$50,000 or More)

APPROVED: Y

FOR FINANCE USE

Entry Date:

Batch Number:

Document #: BA 09-118

CCM#:

RES#:



CITY OF
SANFORD
FLORIDA



APPROVED

WS ____ RM __x__

Item No. 9.D

CITY COMMISSION MEMORANDUM 25-168
JULY 14, 2025, AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Resolution No. 2025-3396; Budget Amendment for Police MOU

STRATEGIC PRIORITIES:

- ☐ Unify Downtown & the Waterfront
- ☐ Promote the City's Distinct Culture
- ☐ Update Regulatory Framework
- ☐ Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Requesting to approve Resolution No. 2025-3396 to amend the budget for the Police Department MOU.

FISCAL/STAFFING STATEMENT:

The proposed budget amendment will decrease the FY 2025 Citywide budget by \$74,855. This decrease consists of capital assets budgeted in the Capital Improvement Fund and the remaining \$400,000 is accomplished by budget amendments in the various General Fund departments.

BACKGROUND:

The attached budget amendment is to provide for the \$400,000, the cost of the MOU approved for the police department. The cuts were made by every department giving a percentage of \$100,000 as the Economic Development division contributed \$200,000 and the retiree health insurance budget had \$100,000 that it could contribute.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is the staff's recommendation that the City Commission approve Resolution No. 2025-3396, amending the FY 2025 budget by \$74,855 for the Police Department MOU.

SUGGESTED MOTION:

“I move to approve Resolution No. 2025-3396.”

Attachments:

Budget Resolution No. 2025-3396
Attachment “A”