

Resolution No. 2025-3386

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and

terminating on September 30, 2025, shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 12th day of May, 2024.

Attest:

**City Commission of the City of
Sanford**

Traci Houchin MMC, FCRM

Traci Houchin, MMC, FCRM
City Clerk

Art Woodruff

Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



Lindsay N. Greene

Lindsay N. Greene, City Attorney

**ATTACHMENT A
REQUEST FOR BUDGET AMENDMENT**

Fiscal Year 2025
Department: Public Works

Division: Streets/Facilities

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
138	0000	389	98	00	Use of Reserves	\$ 1,060,930	\$ 1,060,930	\$ 245,056	\$ 1,305,986
360	0000	389	98	00	Use of Reserves	5,372,680	5,372,680	100,000	5,472,680

TOTAL CHANGES IN REVENUES

\$ 345,056

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining
Fund	Dpt Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change
138	4047	541	63	86	PWADA	Improvements Other than Bldgs	\$ 768,227	\$ 300,000	\$ 245,056
360	4046	539	63	00	ST1902	Improvements Other than Bldgs	227,920	153,336	100,000

TOTAL CHANGES IN EXPENDITURES

\$ 345,056

REASON FOR AMENDMENT:

Year End Rollover

DIRECTOR APPROVAL:



DATE:

4/29/25

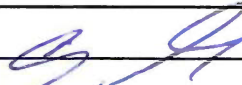
FINANCE APPROVAL:

Cynthia Lindsey

DATE:

4/29/25

CITY MANAGER APPROVAL:



DATE:

4/29/25

CITY COMMISSION AGENDA DATE:

APPROVED

FOR FINANCE USE

Entry Date:

Batch Number:

Document #: BA 08-105



CITY OF
SANFORD
FLORIDA



APPROVED

WS ___ RM X

Item No. 9.9

CITY COMMISSION MEMORANDUM 25-136
MAY 12, 2025, AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Roll Forward Budget Adjustment; Resolution No. 2025-3386

STRATEGIC PRIORITIES:

- ☐ Unify Downtown & the Waterfront
- ☐ Promote the City's Distinct Culture
- ☐ Update Regulatory Framework
- ☐ Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Requesting to approve Resolution No. 2025-3386, amending the FY2025 City budget to increase expenditures in the Third Generation Sales Tax Fund for Streets and the Capital Replacement Fund for the Facilities Division.

FISCAL/STAFFING STATEMENT:

The proposed budget amendment will increase the FY2025 budget by \$345,056. This increase consists of \$345,056 in capital replacements or projects that had not yet been completed by year end.

BACKGROUND:

The attached budget amendment is for the following:

1. **CAPITAL PROJECT FUNDS:** A \$100,000 increase to rollover funds for projects not completed by year end for a Facilities GIS plan.
2. **SPECIAL REVENUE FUNDS:** A \$245,056 increase to rollover funds for projects not completed by year end for ADA repairs and replacements. The Facilities Division is working with the Recreation Division to make the necessary upgrades to their facilities.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 2025-3386 to amend the Citywide budget in the amount of \$345,056.

SUGGESTED MOTION:

“I move to approve Resolution No. 2025-3386.”

Attachments: Budget Resolution No. 2025-3386
Attachment “A”