

Resolution No. 2025-3377

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and

terminating on September 30, 2025 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful, or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

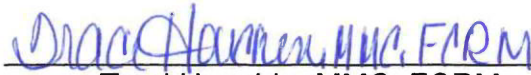
Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

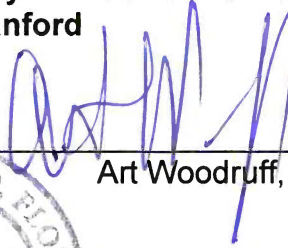
Passed and adopted this 28th day of April, 2025.

Attest:

City Commission of the City of
Sanford



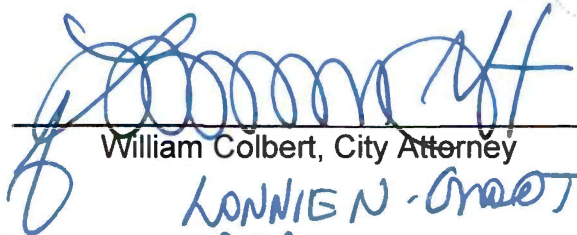
Traci Houchin, MMC, FCRM
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to ~~form~~ and legality.





William Colbert, City Attorney

LONNIE N. ORR
ACA



CITY OF
SANFORD
FINANCE DEPARTMENT

SECTION 00850

CHANGE ORDER FORM

Change Order No. 4 Purchase Order No. 039982
Project Title Mellonville Avenue Drainage Improvements
Bid No. IFB 22/23-05
Owner: City of Sanford, Florida
Contractor: Universal Contracting and Construction Inc
Agreement Date: 02.10.25

This Change Order is necessary to cover changes in the work to be performed under this Agreement. The GENERAL CONDITIONS, SUPPLEMENTARY CONDITIONS, and STANDARD SPECIFICATIONS apply to and govern all work under this Change Order.

THE FOLLOWING CHANGES ARE MADE TO THE CONTRACT DOCUMENTS:

| | | |
|-----|---|------------------------|
| 1. | Original Contract Price | <u>\$ 1,815,329.19</u> |
| 2. | Current Contract Price (Adjusted by Previous Change Orders) | <u>\$ 1,984,069.15</u> |
| 3. | Total Proposed Change in Contract Price | <u>\$ 245,119.86</u> |
| 4. | New Contract Price (Item 2 + Item 3) | <u>\$ 2,229,189.01</u> |
| 5. | Original Contract Time (Notice to Proceed to Substantial Completion) | <u>305 Days</u> |
| 6. | Current Contract Time (Adjusted by Previous Change Orders) | <u>445 Days</u> |
| 7. | Current Subst. Completion Date (Adjusted by Previous Change Orders) | <u>05.21.25</u> |
| 8. | Total Proposed Change in Contract Time | <u>12 Days</u> |
| 9. | New Contract Time (Item 6 + Item 8) | <u>457 Days</u> |
| 10. | New Contract Substantial Completion Date (Item 7 + Item 8) | <u>06.02.25</u> |
| 11. | Current Final Completion Date (Adjusted by Previous Change Orders) | <u>07.21.25</u> |
| 12. | Current Contract Time From Substantial Completion to Final Completion | <u>61 Days</u> |
| 13. | Total Proposed Change in Contract Time Subst. to Final Completion | <u>12 Days</u> |
| 14. | New Contract Time to Subst. Final Completion (Item 12 + Item 13) | <u>73 Days</u> |
| 15. | New Contract Final Completion Date (Item 11 + Item 14) | <u>08.01.25</u> |

CHANGES ORDERED

ITEM 1

Description of Change: **BONDING**

Reason for Change: Change in contract price increasing bonding costs
CO4 - \$9,252.49

Change in Contract Price: **\$9,252.49**

Change in Contract Time: **0 (Zero)**

ITEM 2

Description of Change: **Mobile Office and Port-o-potty Fees**

Reason for Change: Change in contract time - CO4
Mobile Office: \$147.12 Port-O-Potty: \$121.710

Change in Contract Price: **\$268.83**

Change in Contract Time: **0 (Zero)**

ITEM 3

Description of Change: **0102 1 - MAINTENANCE OF TRAFFIC**

Reason for Change: Change in contract time for MOT - RWM relocation

Change in Contract Price: **\$691.10**

Change in Contract Time: **0 (Zero)**

ITEM 4

Description of Change: **0327 70 5 - MILLING EXISTING ASPHALT PAVEMENT, 2" AVG DEPTH**

Reason for Change: 20th Street = 59sy
Crescent West side = 67.8sy
Crescent Ave (Mellonville to Washington) 222sy
Mellonville & North Street = 123.67sy
Mellonville = 122.67sy
Total 595.14 SY @ \$16.44/SY = **\$9,784.10**

Change in Contract Price: **\$9,784.10**



Change in Contract Time: 1 day

ITEM 5

Description of Change: 0522 1 – CONCRETE SIDEWALK, 4" THICK
Reason for Change: Mellonville 88SqFt = 9.78sy @ \$85.00/SY = \$831.30
Change in Contract Price: \$831.30
Change in Contract Time: 0 (Zero)

ITEM 6

Description of Change: 0522 2 – CONCRETE SIDEWALK AND DRIVEWAY, 6" THICK
Reason for Change: RWM Relocation 35SqFt = 3.89SY @ \$95.00/SY = \$369.55
Change in Contract Price: \$369.55
Change in Contract Time: 0 (Zero)

ITEM 7

Description of Change: 0520 1-10 CONCRETE CURB AND GUTTER, TYPE F
Reason for Change: 20th Street, Crescent Street, Mellonville
495LF @ \$60.00/LF = \$29,700.00
Washington & Crescent 104LF @ \$60.00LF = \$6,240.00 Confirmed
3.24.25
Change in Contract Price: \$35,940.00
Change in Contract Time: 2 days

ITEM 8

Description of Change: RWM Relocation
Reason for Change: EOR Plan change; Remove & Replace, City to provide pipe materials.
UCC to provide C900 PVC pipe
(Price includes Furnish & Install) **FDOT Market #8**
420LF @ 200.35 = \$84,147.00
Change in Contract Price: \$84,147.00
Change in Contract Time: 7 days



ITEM 9

Description of Change: **Restraints – Reclaim Pipe**

Reason for Change: EOR Plan change; Remove & Replace, City to provide pipe materials.
UCC to provide C900 PVC pipe restraints
(Price includes Furnish & Install) **FDOT Market #8**
4 @ \$992.04 = \$3,968.16
3" RW Detector Tape – Purple = \$54.00
6" RW Tape Adhesive = \$243.45
10GA Copper Steel Tracer Wire = \$361.50

Change in Contract Price: **\$4,627.11**

Change in Contract Time: **0 (Zero)**

ITEM 10

Description of Change: **RWM Relocation – Installation Costs of City Supplied Materials**
FDOT Market #8

Reason for Change: EOR Plan change; Remove & Replace

| | |
|-------------------------------|------------|
| 8" Gate Valve | \$3,331.54 |
| 8" MJ Solid Sleeve (Qty: 1) | \$3,033.45 |
| 8"- 45° Bend (Qty: 4) | \$8,598.32 |
| 8"x4" Tee | \$3,417.80 |
| 4" Gate Valve | \$2,650.00 |
| 4" Plug – | \$1,175.75 |
| 8"-11.24° Bend | \$2,167.58 |
| 8" MJ – DIP (Qty 2) | \$175.00 |
| 8" MJ – PVC (Qty 14) | \$1,460.55 |
| 8" MJ – ACC Set (Qty 16) | \$845.73 |
| 4" MJ – PVC (Qty 2) | \$119.63 |
| 4" MJ – ACC Set (Qty4) | \$127.97 |
| 2" Adapter – P-15428N (Qty 1) | \$153.01 |

Change in Contract Price: **\$27,256.33**

Change in Contract Time **0 (Zero)**

ITEM 11

Description of Change: **DEWATERING FOR RWM LINE**

Reason for Change: Utility conflict per City of Sanford
Complete Wellpoint System with Pump
3.05.25 – 3.12.25

Change in Contract Price: **\$5,625.00**

Change in Contract Time: **1 day**

ITEM 12

Description of Change: **Structure Opening Work**

Reason for Change: RFI #6: PD-21 – Dog House Structure Opening Work

Change in Contract Price: **\$1,000.00**

Change in Contract Time: **1 day**

ITEM 13

Description of Change: **285706 - OPTIONAL BASE, BASE GROUP 06 (8" MIN)**

Reason for Change: 20th & S. Washington Ave = 3,420SqFt = 380sy
20th & N Washington = 460.08SqFt = 51.12sy
N Washington & Crescent = 610.20SqFt = 67.8sy
Mellonville Int = 3,305.61SqFt = 367.29sy
Mellonville & N Street = 638.10SqFt = 70.9sy
8,433.99 SqFt = 937.11sy @ \$32.39/sy = \$30,352.99

Change in Contract Price: **\$30,352.99**

Change in Contract Time: **0 (Zero)**

ITEM 14

Description of Change: **0160 4 - TYPE B STABILIZATION (12" MIN)**

Reason for Change: 20th & S. Washington Ave = 3,420SqFt = 380sy
20th & N Washington = 460.08SqFt = 51.12sy
N Washington & Crescent = 610.20SqFt = 67.8sy
Mellonville Int = 3,305.61SqFt = 367.29sy
Mellonville & N Street = 638.10SqFt = 70.9sy
8,433.99 SqFt = 937.11sy @ \$12.00/sy = \$11,245.32

Change in Contract Price: **\$11,245.32**

Change in Contract Time: **0 (Zero)**

ITEM 15

Description of Change: Gas Utility Work

Reason for Change: RFI #6 – Cut with torch and grouted
5hrs @ \$150.00/hr = \$750.00

Change in Contract Price: \$750.00

Change in Contract Time: 0 (Zero)

ITEM 16

Description of Change: Thrust Block

Reason for Change: Required collar - Gate valve – Crescent & Washington

| | |
|---|----------|
| Hydrostatic Testing Equipment | \$483.94 |
| (4) 3/4" X 6' 304 SS Rods | \$356.10 |
| (4) 3/4" Duc Lug | \$38.95 |
| 1 1/2" x 4ft Pvc | \$12.85 |
| 3' x 3' x 1' Concrete Block (2SY) & Frame | \$400.00 |

Change in Contract Price: \$1,291.84

Change in Contract Time: 0 day

ITEM 17

Description of Change: 0334 1 - SUPERPAVE ASPHALTIC CONCRETE (2" MIN)(SP 9.5)

Reason for Change: Crescent Ave (Mellonville to Washington) 222sy
Crescent – West side 67.8sy
20th Street = 59sy
Mellonville & North Street = 123.67sy
Mellonville = 122.67sy
Total 595.14 SY @ \$36.44/SY = \$21,686.90

Change in Contract Price: \$21,686.90

Change in Contract Time: 0 (Zero)

| CHANGE ORDER SUMMARY | | | |
|----------------------|---------------------------------------|--------------------------|-------------------------|
| No. | Description | Change in Contract Price | Change in Contract Time |
| 1 | Bonding | \$9,252.49 | 0 days |
| 2 | Mobile Office and Port-o-potty | \$268.83 | 0 days |
| 3 | MOT Fees | \$691.10 | 0 days |
| 4 | Milling Existing Asphalt Pavement | \$9,784.10 | 1 day |
| 5 | Concrete Sidewalk 4" Thick | \$831.30 | 0 days |
| 6 | Concrete Sidewalk & Driveway 6" Thick | \$369.55 | 0 days |
| 7 | Concrete Curb & gutter, Type F | \$35,940.00 | 2 days |
| 8 | RWM Relocation | \$84,147.00 | 7 days |
| 9 | Restraints – Reclaim Pip | \$4,627.11 | 0 days |
| 10 | RWM Relocation – Supplied Materials | \$27,256.33 | 0 days |
| 11 | Dewatering for RWM Line | \$5,625.00 | 1 day |
| 12 | Structure Opening Work | \$1,000.00 | 1 day |
| 13 | Optional Base, Base Group 06 | \$30,352.99 | 0 days |
| 14 | Type B Stabilization (12" min) | \$11,245.32 | 0 days |
| 15 | Gas Utility Work | \$750.00 | 0 days |
| 16 | Thrust Block | \$1,291.84 | 0 days |
| 17 | Asphaltic Concrete – 2" min (9.5) | \$21,686.90 | 0 days |
| TOTAL | | \$ 245,119.86 | 12 Days |

WAIVER This Change Order constitutes full and mutual accord and satisfaction for the adjustment of the Contract Price and Contract Time as a result of increases or decreases in cost and time of performance caused directly and indirectly from the change. Acceptance of this Waiver constitutes an agreement between OWNER and CONTRACTOR that the Change Order represents an equitable adjustment to the Agreement and that CONTRACTOR shall waive all rights to file a Contract Claim or claim of any nature on this Change Order. Execution of this Change Order shall constitute CONTRACTOR's complete acceptance and satisfaction that it is entitled to no more costs or time (direct, indirect, impact, etc.) pursuant to this Change Order.

APPROVAL AND CHANGE ORDER AUTHORIZATION

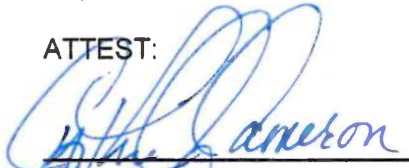


CITY OF
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FINANCE DEPARTMENT

ACKNOWLEDGMENTS

The aforementioned change, and work affected thereby, is subject to all provisions of the original Agreement and specifically changed by this Change Order; and it is expressly understood and agreed that the approval of the Change Order shall have no effect on the original Agreement other than matters expressly provided herein.

ATTEST:


(Secretary)
8 Apr 2025

Date

(Corporate Seal)

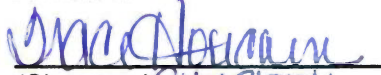
Universal Contracting & Construction, Inc.
Contractor

Jason Wadsworth, CEO
Printed Name and Title of Officer


By (Signature)

04.08.25
Date

ATTEST:


(Signature) City Clerk
4-28-25

Date

(Seal)

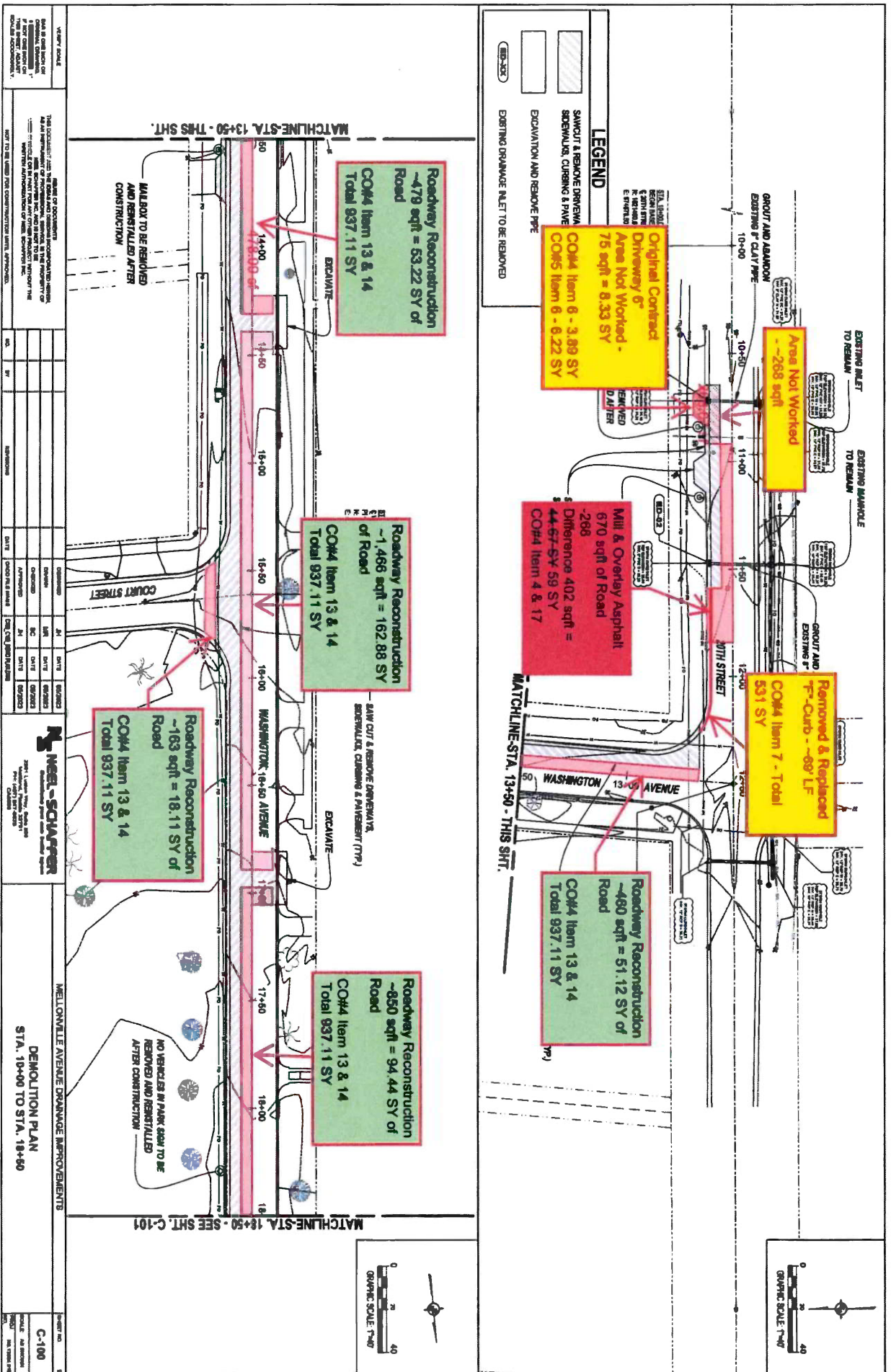


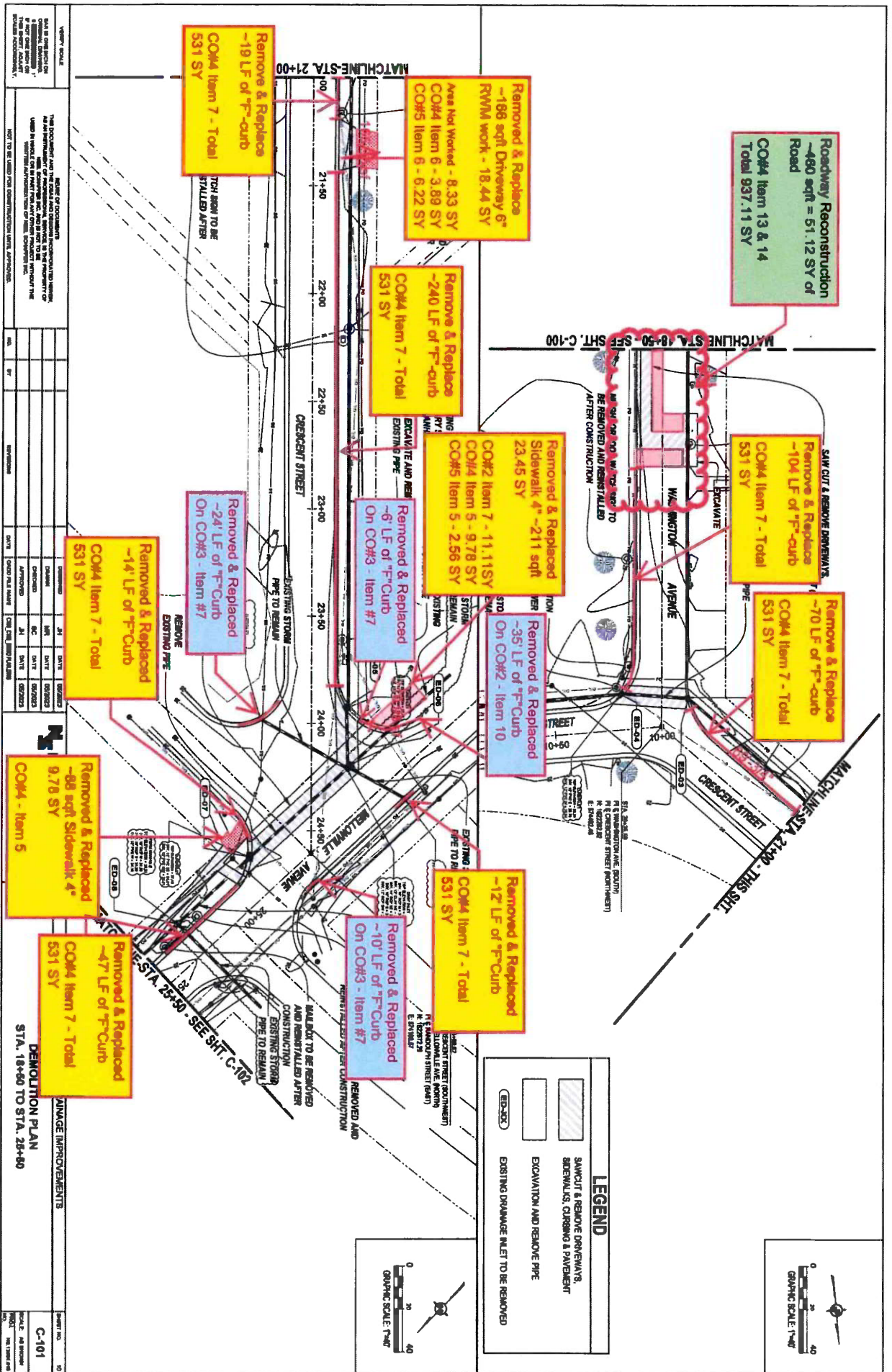
City of Sanford
Owner
Art Woodruff, Mayor
Printed Name and Title

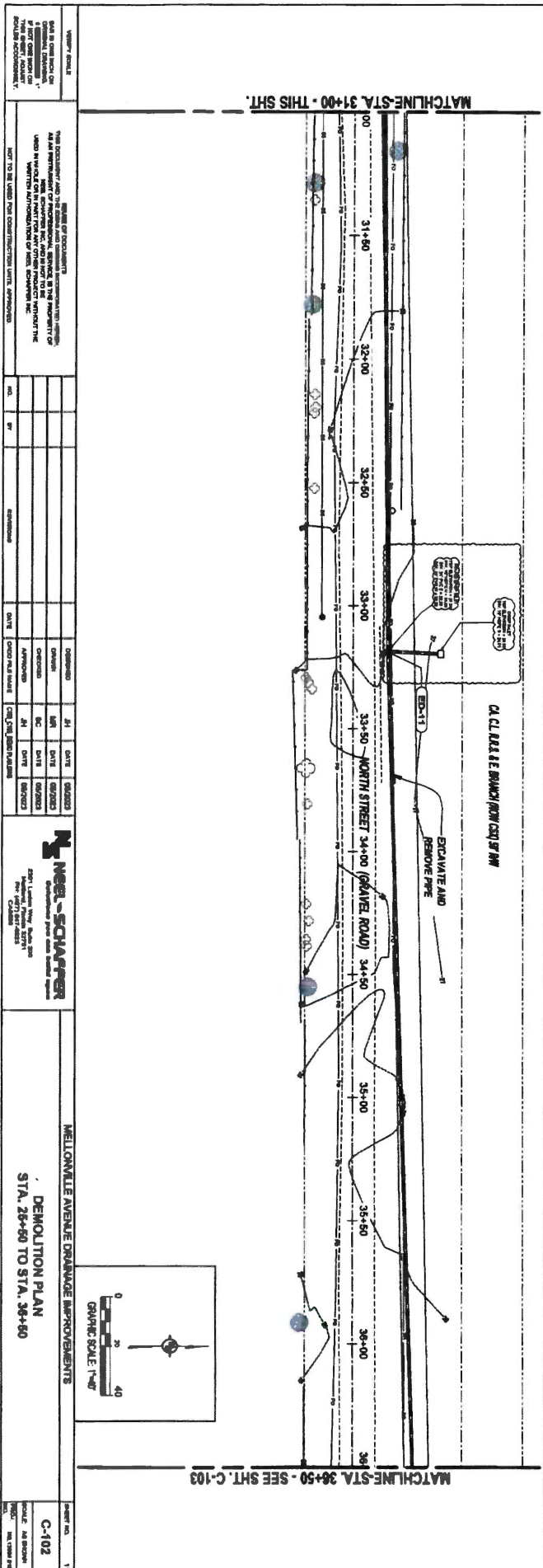
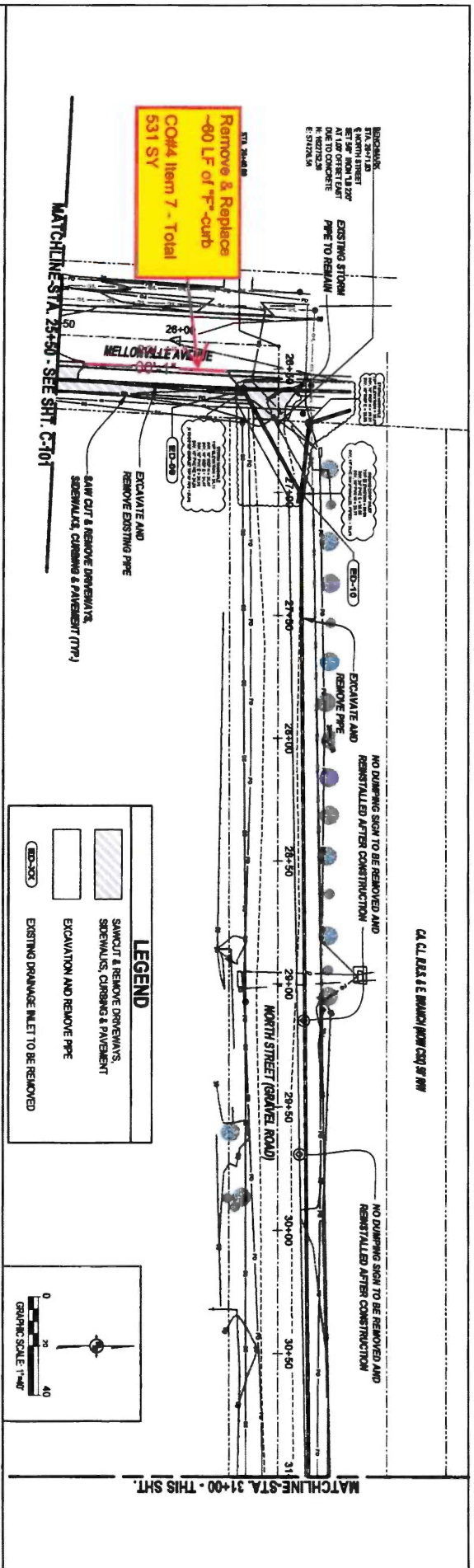

By (Signature)

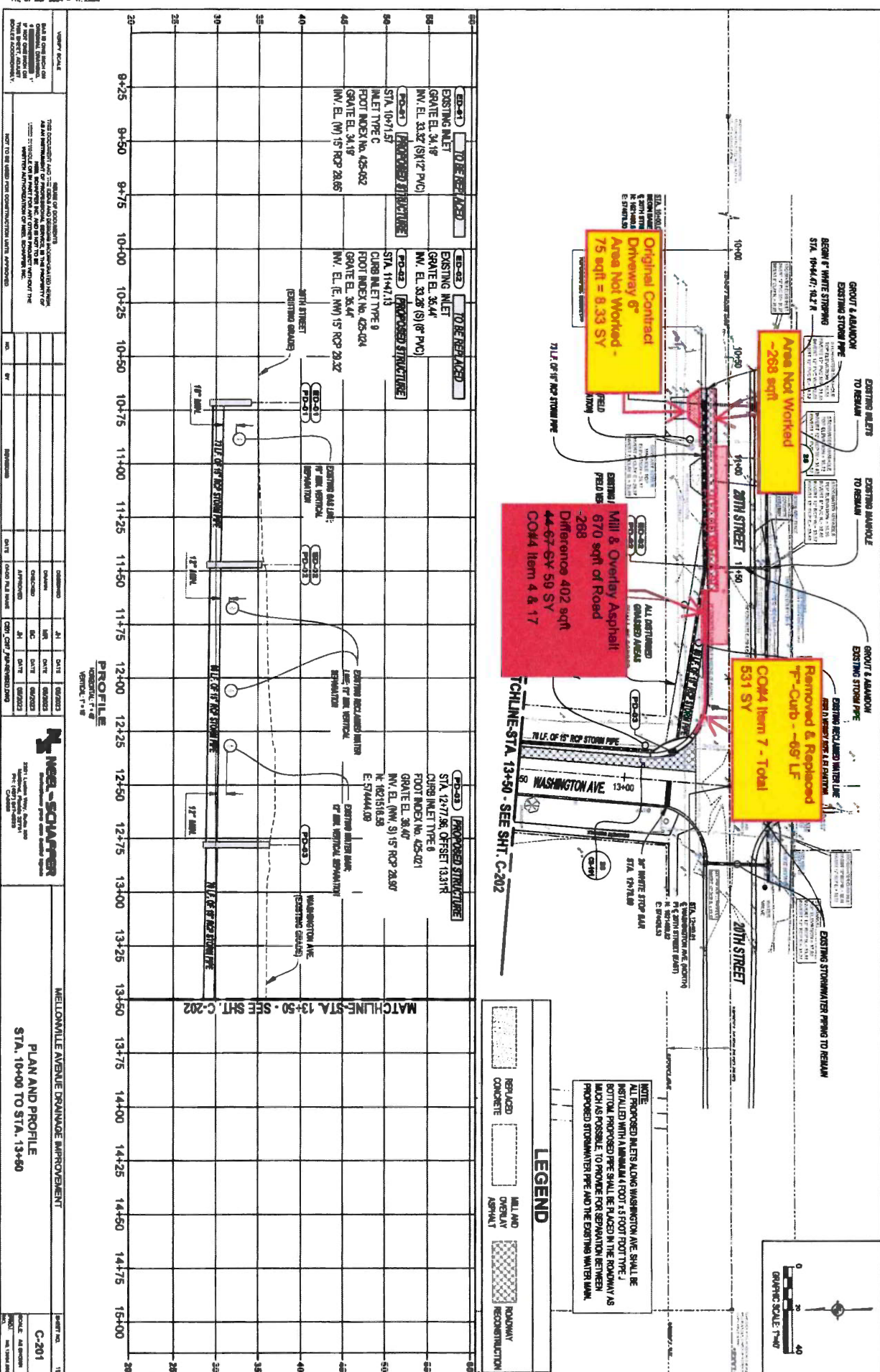
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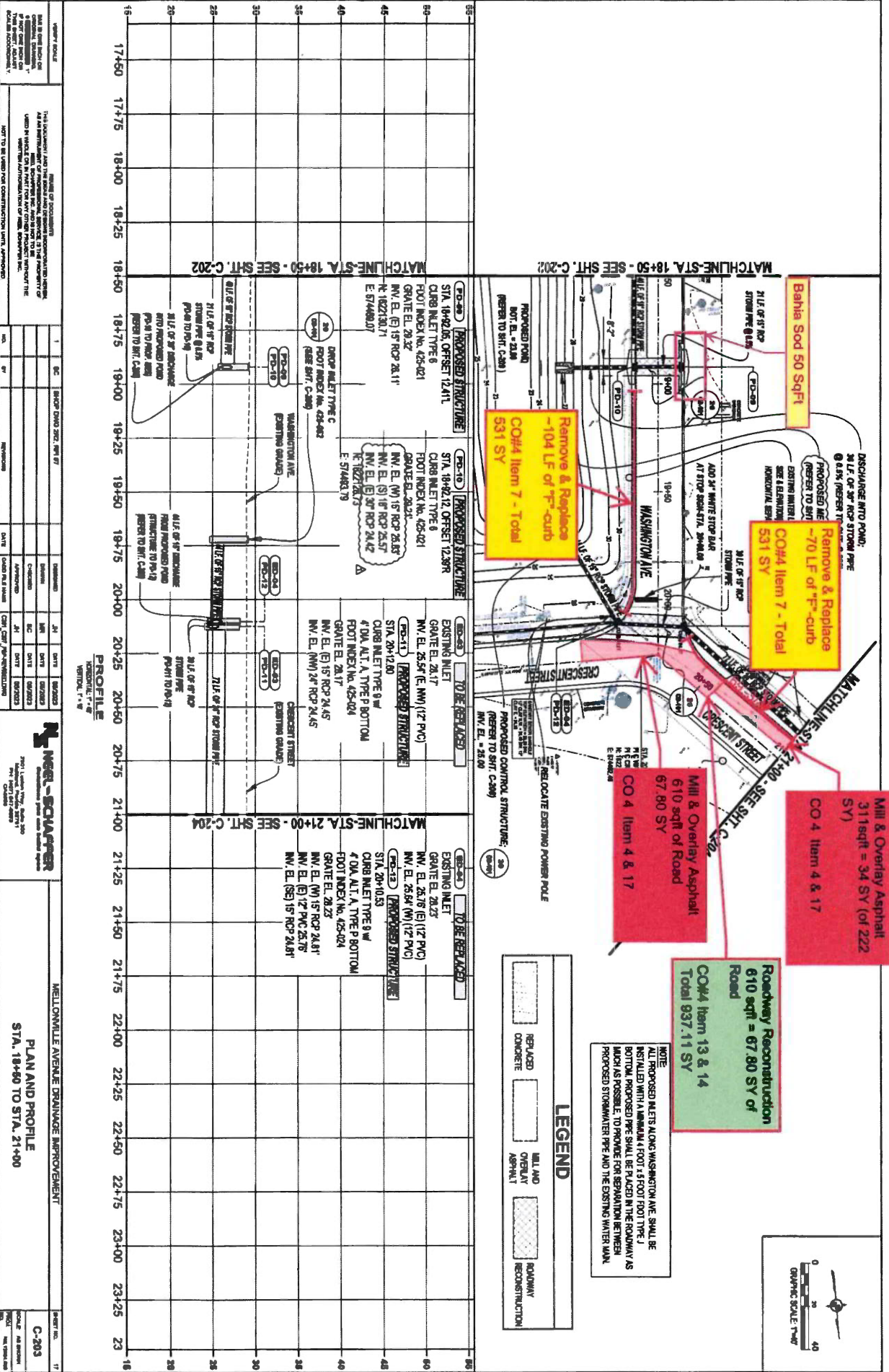
END OF SECTION

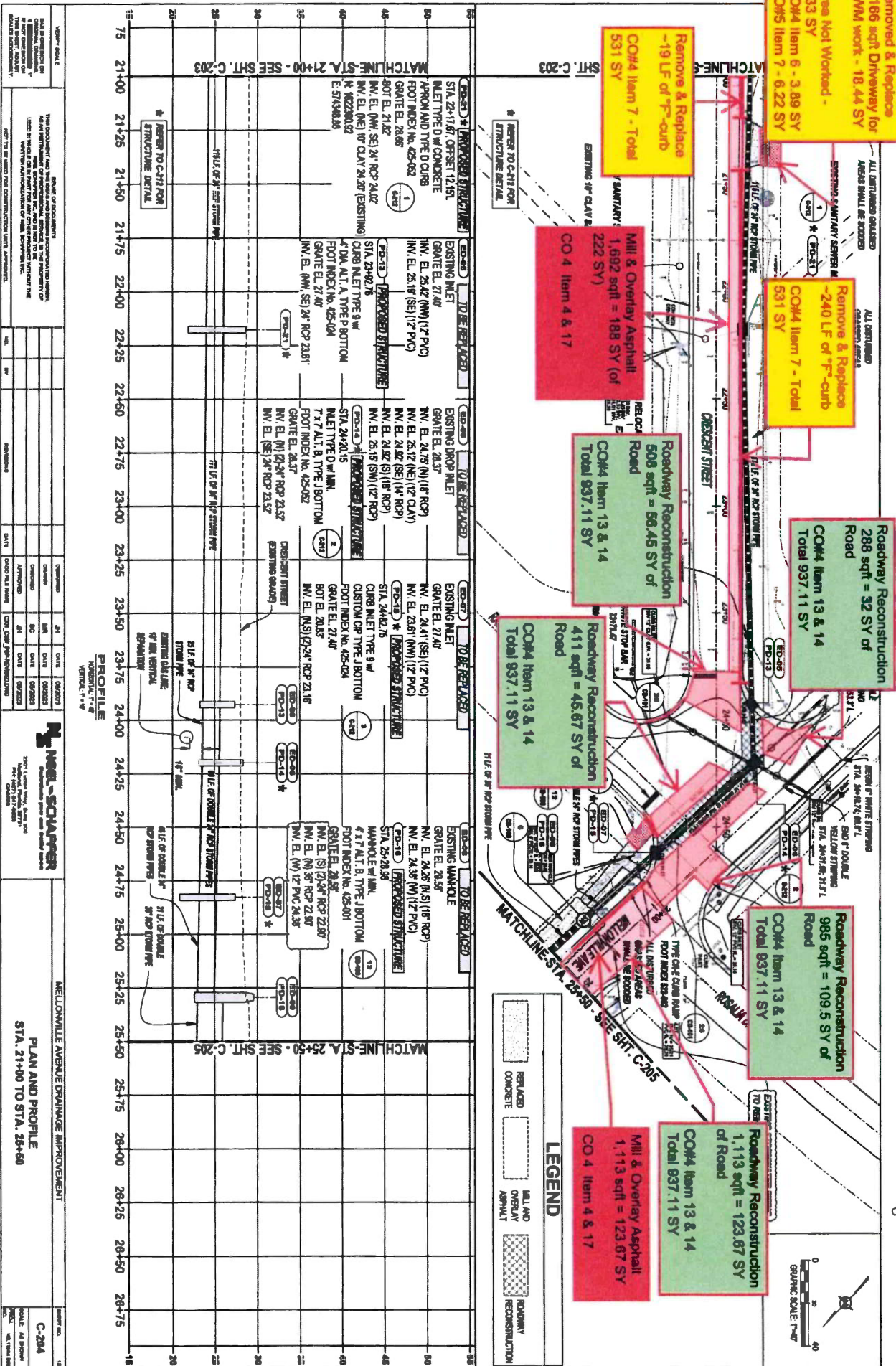


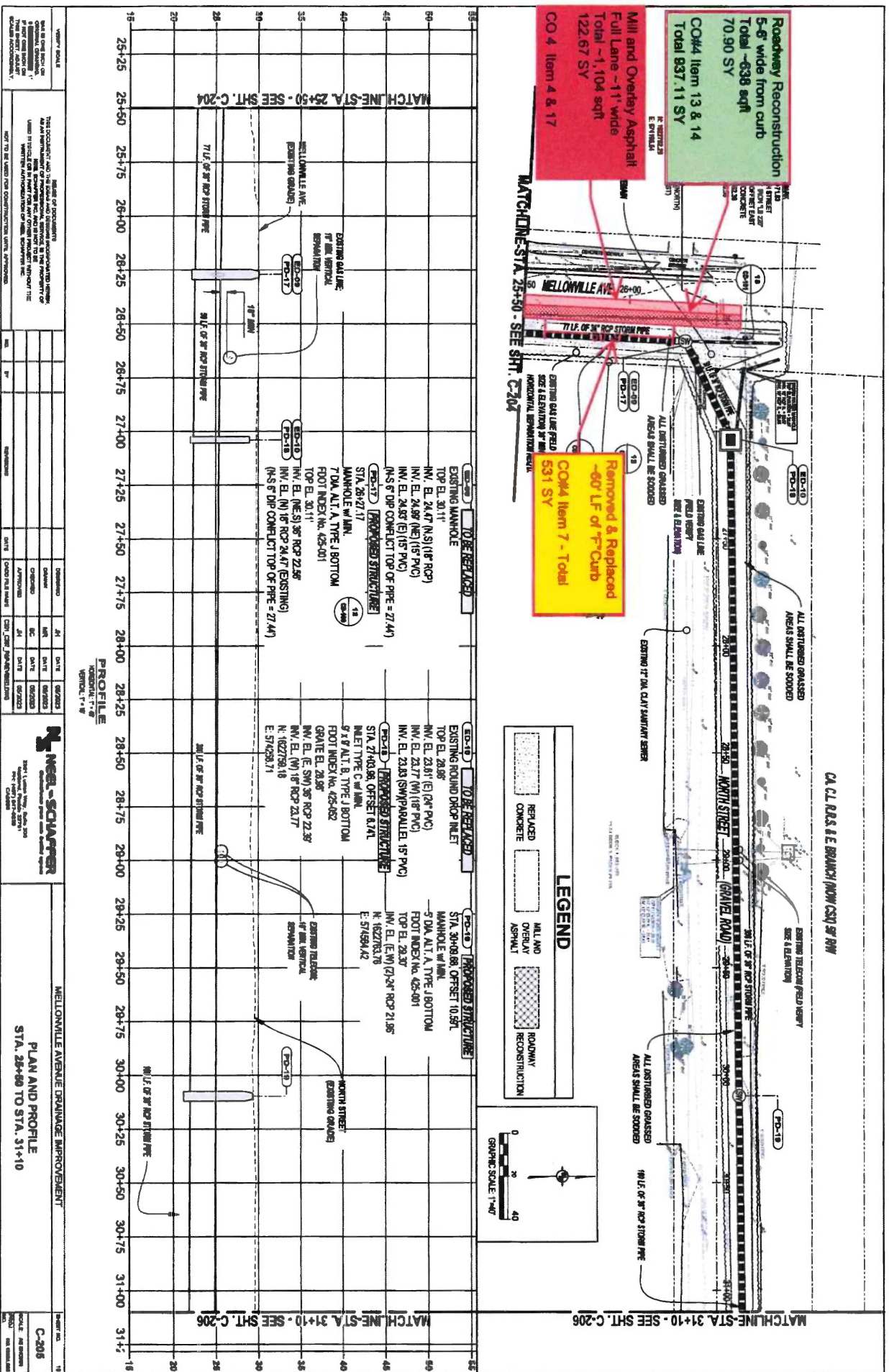














CITY OF
SANFORD
FLORIDA



APPROVED

WS ____ RM X
Item No. 9.D

CITY COMMISSION MEMORANDUM 25-121
APRIL 28, 2025 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Jeff Davis, Public Works and Utilities Project Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Resolution No. 2025-3377; Budget Amendment; Mellonville Drainage Project; Change Order Increase To Purchase Order #39982; Universal Contracting and Construction, Inc.; \$245,119.86

STRATEGIC PRIORITIES:

- ☐ Unify Downtown & the Waterfront
- ☐ Promote the City's Distinct Culture
- ☒ Update Regulatory Framework
- ☐ Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Requesting to approve a budget amendment resolution for Change Order #4 to increase Purchase Order #39982 to Universal Contracting and Construction, Inc. in the amount of \$245,119.86 resulting in an overall increase from \$1,984,069.15 to \$2,229,189.01.

FISCAL/STAFFING STATEMENT:

Funding is available from 3rd Gen Sales tax reserves account lines.

BACKGROUND:

The Mellonville Drainage Project is in process. There have been 15 work change directives as follows:

| CHANGE ORDER SUMMARY | | |
|---------------------------------------|--------------------------|-------------------------|
| Description | Change in Contract Price | Change in Contract Time |
| Bonding | \$9,252.49 | 0 days |
| Mobile Office and Port-o-potty | \$268.83 | 0 days |
| MOT Fees | \$691.10 | 0 days |
| Milling Existing Asphalt Pavement | \$9,784.10 | 1 day |
| Concrete Sidewalk 4" Thick | \$831.30 | 0 days |
| Concrete Sidewalk & Driveway 6" Thick | \$369.55 | 0 days |
| Concrete Curb & gutter, Type F | \$35,940.00 | 2 days |
| RWM Relocation | \$84,147.00 | 7 days |
| Restraints – Reclaim Pipe | \$4,627.11 | 0 days |
| RWM Relocation – Supplied Materials | \$27,256.33 | 0 days |
| Dewatering for RWM Line | \$5,625.00 | 1 day |

| | | |
|--------------------------------|----------------------|----------------|
| Structure Opening Work | \$1,000.00 | 1 day |
| Optional Base, Base Group 06 | \$30,352.99 | 0 days |
| Type B Stabilization (12" min) | \$11,245.32 | 0 days |
| Gas Utility Work | \$750.00 | 0 days |
| Thrust Block | \$1,291.84 | 0 days |
| Superpave Asphaltic Concrete | \$21,686.90 | 0 days |
| TOTAL | \$ 245,119.86 | 12 Days |

An additional 12 days of performance time was added to the contract time due to the work change directives.

LEGAL REVIEW:

The Assistant City Attorney has reviewed this matter and has no legal objection to the proposed action.

RECOMMENDATION:

City staff recommends that the City Commission adopt Resolution No. 2025-3377 approving the budget amendment for a change order increasing Purchase Order # 39982 issued to Universal Contracting and Construction, Inc. the amount of \$245,119.86.

SUGGESTED MOTION:

"I move that the City Commission adopt Resolution No. 2025-3377, as proposed."

Attachments: (1). Resolution No. 2025-3377 with attached budget amendment form.
(2). Change Order.