

## Resolution No. 2025-3345

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and

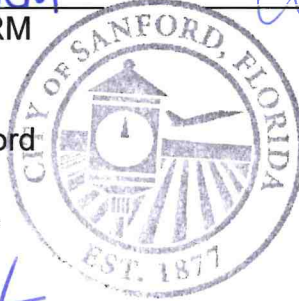
Passed and adopted this 10th day of February 2025.

Attest:

City Commission of the City of  
Sanford

*Traci Houchin, MMC, FCRM*  
Traci Houchin, MMC, FCRM  
City Clerk

*Art Woodruff*  
Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

*William Colbert*  
for William Colbert, City Attorney  
*Lonnie N. Croot*  
ACA

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2025  
Department: Fire

Division: Prevention

2/10/2025

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
143	0000	389	98	00	Use of Reserves			\$ 6,500	6,500

TOTAL CHANGES IN REVENUES

\$ 6,500

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
143	3002	522	48	00		Promotional Activities			6,500	6,500
									-	-

TOTAL CHANGES IN EXPENDITURES

\$ 6,500

REASON FOR AMENDMENT: Purchase Smoke Detectors & Fire Safety Flyers Distributed to Citizens

DIRECTOR APPROVAL: Deputy Chief Mark Seiferth *Mark Seiferth* DATE: 01/28/25  
Mark Seiferth (Jan 28, 2025 09:23 EST)

FINANCE APPROVAL: Cynthia Lindsay DATE: 01/28/25

CITY MANAGER APPROVAL: Craig M. Babin DATE: 01/28/25

CITY COMMISSION AGENDA DATE: 2.10.2025 APPROVED Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 11-105



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

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Item No. 9-E

**CITY COMMISSION MEMORANDUM 25-046  
FEBRUARY 10, 2025 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Ronnie McNeil, Fire Chief, CFO  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Approval of Resolution No. 2025-3345

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Requesting to approve Resolution No. 2025-3345, to amend the budget in the amount of \$6,500 for the procurement of smoke detectors and Fire Safety Informational Flyers.

**FISCAL/STAFFING STATEMENT:**

Funding in the amount of \$7,000 is available using the False Alarm Fee funds.

**BACKGROUND:**

Fire Prevention supplies and installs smoke detectors in Sanford Citizens' homes when requested to maintain minimum fire code requirements. Fire Prevention would like to purchase smoke detectors and the printing of Fire Safety Informational flyers to be circulated to the Sanford citizens via utility bill mailings.

Ordinance No. 2020-4573 provides for all collected false alarm service fees be utilized for this type of safety expenditure.

**LEGAL REVIEW:**

No legal review is requested of the City Attorney.

**RECOMMENDATION:**

City Staff recommends that the City Commission approve Resolution No. 2025-3345, to amend the budget, in the amount of \$6,500, for the purchase of smoke detectors and Fire Safety Informational Flyers.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2025-3345, to amend the budget for the purchase of smoke detectors and Fire Safety Informational Flyers.

Attachments: Resolution No. 2025-3345