

## Resolution No. 2025-3338

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 relating to the amendment to address the Environmental Protection Agency's brownfield grant for remediation of contaminants at 839 West Fulton Street and related procurement activities; providing for general and specific implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget provides for certain methodologies and criteria for the expenditure of budgeted funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget and implementing provisions may need revision such as to address the Environmental Protection Agency (EPA) brownfield grant for remediation of contaminants at 839 West Fulton Street and related procurement activities; and

**Whereas**, the United States Environmental Protection Agency (EPA) has awarded the City a grant for remediation of contaminants at 839 West Fulton Street, the future home of the Public Works Operations Building, which grant the City Commission desires to accept and implement; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority

to adjust the budget to more closely coincide with actual and expected events and the sound implementation of the projects and programs of the City such as the EPA's brownfield grant for remediation of contaminants at 839 West Fulton Street and related procurement activities,

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

**Section 1. Adoption Of Budget Amendment; Environmental Protection Agency (EPA) Brownfield Grant For Remediation Of Contaminants At 839 West Fulton Street And Related Procurement Activities.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended to address the EPA's brownfield grant for remediation of contaminants at 839 West Fulton Street and related procurement activities, as set forth in the Exhibit to this Resolution. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and terminating on September 30, 2025 shall remain in full force and effect.

**Section 2. Implementing Administrative Actions; Procurement of Goods And Services; Environmental Protection Agency Brownfield Grant.**

(a). The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate with regard to the provisions of this Resolution. Notwithstanding the generality of the foregoing, the City Manager, or designee(s), shall have authority to implement the procurement of goods and services to address the Environmental Protection Agency (EPA) brownfield grant for remediation

of contaminants at 839 West Fulton Street and related procurement activities. Such activities shall be implemented in accordance with the Purchasing Policies and Procedures of the City and controlling State law.

(b). Further, the City Manager, or designee, is hereby authorized and directed to take all necessary implementing action to address the remediation of contaminants at 839 West Fulton Street, which site is the future home of the City's Public Works Operations Building.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget as well as the remediation of contaminants efforts at and pertaining to 839 West Fulton Street as well as related procurement activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon adoption.

Passed and adopted this 27<sup>th</sup> day of January, 2025.

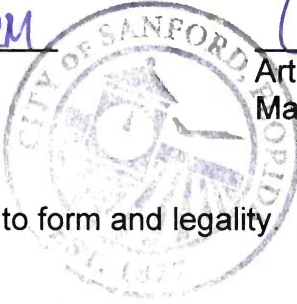
Attest:

City Commission of the City of  
Sanford

*Traci Houchin MMC, FCRM*

Traci Houchin, MMC, FCRM  
City Clerk

*Art Woodruff*  
Art Woodruff  
Mayor



For use and reliance of the Sanford  
City Commission only. Approved as to form and legality

*William Colbert*  
William Colbert  
City Attorney

*Lonnie N. Bredt*  
Lonnie N. Bredt  
ACA

## ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2025  
Department: Public Works

Division: Stormwater

12/10/2024

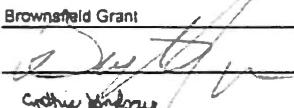
**CHANGES IN REVENUES**

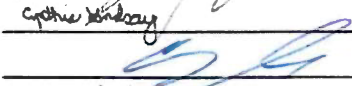
REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Pr	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
402	0000	337	30	00	PW1604 Federal Grants/EPA	-	-	\$ 604,310	
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 604,310</b>	


**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Dtr	Activity	Obj	Elo	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
402	4045	541	63	00	PW1604	improvement other than building	\$ 3,750,000	\$ 708,453	\$ 604,310	\$ 1,312,763
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 604,310</b>		

REASON FOR AMENDMENT: Brownfield Grant

DIRECTOR APPROVAL:  DATE: 1-9-25

FINANCE APPROVAL:  DATE: 1/9/25

CITY MANAGER APPROVAL:  DATE: 1/22/25

CITY COMMISSION AGENDA DATE: 1.27.2025 APPROVED

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: BA 04-101



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

WS	__	RM	x	__
Item No.	9.9			

**CITY COMMISSION MEMORANDUM 25-029  
JANUARY 27, 2025 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Michael Cash, Public Works Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Cooperative Agreement; United States Environmental Protection Agency (EPA); Grant Approval; Brownfield Cleanup; 839 West Fulton Street; Budget Amendment; Resolution No. 2025-3338; \$604,310

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Requesting to approve Resolution No. 2025-3338, to amend the budget and to accept the United States Environmental Protection Agency (EPA) grant for remediation of contaminants at 839 West Fulton Street, the future home of the Public Works Operations Building.

**FISCAL/STAFFING STATEMENT:**

The EPA’s grant award to the City is based upon the projected cost (\$604,310) of remediation of the contaminants. The City is being awarded a fully funded Brownfield grant with no cost sharing that will be deposited in the appropriate account.

**BACKGROUND:**

The City applied for a Brownfield grant from the EPA relative to contaminants at 839 West Fulton Street, which site will be the future home of the Public Works Operations Building. The grant provides communities with technical assistants for safe clean up and sustainably reuse of contaminated properties.

A brownfield is a property that was once used for industrial or commercial purposes, but is now abandoned, underutilized, or idled. Brownfields can include former factories, gas stations, dry cleaners, and landfills. They are often contaminated with hazardous substances, pollutants, or contaminants, which can make it difficult to expand, redevelop, or reuse the property.

The EPA’s Brownfields Program provides grants and technical assistance to communities, states, and others to assess, safely clean up and sustainably reuse contaminated properties to put previously contaminated properties back into productive use. The EPA’s Land Revitalization Program removes barriers to contaminated property redevelopment. When a property once again becomes an asset to the community, redevelopment often brings about new opportunities to protect public health, improve the environment and grow the local economy.

In this case, appropriately and productively using the City's real property for a Public Works facility is consistent with the goals of the EPA's programs.

Resolution No. 2025-3338 provides for the City Commission's acceptance of the EPA grant and approves the associated budget amendment to the City's budget.

**LEGAL REVIEW:**

The Assistant City Attorney has assisted in this matter and has no legal objection to the proposed actions. He has noted the numerous grant conditions and provisions (many of which are imbedded by computer links into the EPA Cooperative Agreement) which require compliance by the City to ensure no adverse pre-audit or post-audit actions by the EPA.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2025-3338.

**SUGGESTED MOTION:**

"I move to adopt Resolution No. 2025-3338, as proposed."

Attachments: (1). Cooperative Agreement (containing many imbedded terms and conditions).  
(2). Resolution No. 2025-3338.