

## **Resolution No. 2025-3335**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and

terminating on September 30, 2025, shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 27<sup>th</sup> day of January, 2025.

Attest:

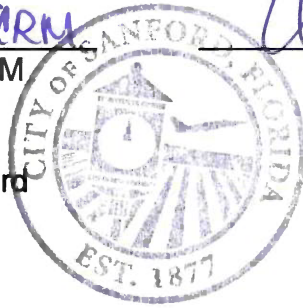
City Commission of the City of  
Sanford

*Traci Houchin, MMC, FCRM*

Traci Houchin, MMC, FCRM  
City Clerk

*Art Woodruff*

Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

*William Colbert*

William Colbert, City Attorney

*Lonnie N. Groot*  
ACA

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

| Account   | Title                         | Project Number | Current Budget | Increase Decrease | Revised Budget |
|---|-------------------------------|----------------|----------------|-------------------|----------------|
| 323-3001-522 62-00  | Buildings                     | FDST40         | -              | 9,273,167         | 9,273,167      |
| 323-4047-541 62-00  | Buildings                     | PW2212         | -              | 3,517             | 3,517          |
| 323-5508-572 63-00  | Improvements Other Than Bldgs | PG2301         | -              | 84,943            | 84,943         |
| 323-0000-389 98-00  | Use of Reserves               | -              | -              | 9,361,627         | 9,361,627      |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>9,361,627</b>  |                |
| Budget amendment to rollover capital purchases not completed as of 09/30/24 |                               |                |                |                   |                |
| 360-0401-513 64-00  | Machinery & Equipment         | ITEQP          | -              | 23,850            | 23,850         |
| 360-0402-513 31-00  | Professional Services         | ITDIGI         | 330,000        | 39,738            | 369,738        |
| 360-0402-513 46-00  | Repairs and Maintenance       | ITEQP          | 35,000         | 10,306            | 45,306         |
| 360-0402-513 52-00  | Operating Supplies            | ITEQP          | 265,600        | 120,651           | 386,251        |
| 360-0402-513 64-00  | Machinery & Equipment         | ITEQP          | 213,000        | 352,179           | 565,179        |
| 360-2020-521 64-00  | Machinery & Equipment         | PDVEH          | -              | 379,705           | 379,705        |
| 360-3001-522 62-00  | Buildings                     | FDBLD          | -              | 28,720            | 28,720         |
| 360-3001-522 52-00  | Operating Supplies            | RESEQP         | 62,728         | 6,472             | 69,200         |
| 360-3001-522 52-00  | Operating Supplies            | FDEQP          | 69,200         | 9,781             | 78,981         |
| 360-3001-522 63-00  | Improvements Other Than Bldgs | ST32           | -              | 15,000            | 15,000         |
| 360-3001-522 63-00  | Improvements Other Than Bldgs | ST38           | 15,000         | 15,000            | 30,000         |
| 360-3001-522 64-00  | Machinery & Equipment         | FDST40         | 595,772        | 1,285,509         | 1,881,281      |
| 360-3001-522 64-00  | Machinery & Equipment         | FDVEH          | 1,881,281      | 388,850           | 2,270,131      |
| 360-3001-522 64-00  | Machinery & Equipment         | RESEQP         | 2,270,131      | 6,024             | 2,276,155      |
| 360-3001-522 64-00  | Machinery & Equipment         | FDEQP          | 2,276,155      | 130,187           | 2,406,342      |
| 360-3002-522 64-00  | Machinery & Equipment         | FDEQP          | -              | 20,463            | 20,463         |
| 360-3002-522 64-00  | Machinery & Equipment         | FDVEH          | 20,463         | 20,256            | 40,719         |
| 360-4001-539 64-00  | Machinery & Equipment         | LUCITY         | -              | 2,022             | 2,022          |
| 360-4042-539 64-00  | Machinery & Equipment         | LUCITY         | 25,254         | 3,370             | 28,624         |
| 360-4046-539 63-00  | Improvements Other Than Bldgs | PW2400         | 75,000         | 7,920             | 82,920         |
| 360-4046-539 64-00  | Machinery & Equipment         | PWEQP          | 123,746        | 6,652             | 130,398        |
| 360-4046-539 64-00  | Machinery & Equipment         | LUCITY         | 130,398        | 4,718             | 135,116        |
| 360-4046-539 63-00  | Improvements Other Than Bldgs | PW2402         | 82,920         | 60,000            | 142,920        |
| 360-4046-539 63-00  | Improvements Other Than Bldgs | PW2403         | 142,920        | 35,000            | 177,920        |
| 360-4046-539 63-00  | Improvements Other Than Bldgs | PW2404         | 177,920        | 50,000            | 227,920        |
| 360-4047-541 63-00  | Improvements Other Than Bldgs | 930011         | -              | 145,158           | 145,158        |
| 360-4047-541 63-00  | Improvements Other Than Bldgs | PW1401         | 145,158        | 5,816             | 150,974        |
| 360-4047-541 64-00  | Machinery & Equipment         | LUCITY         | 305,000        | 2,696             | 307,696        |
| 360-4047-541 64-00  | Machinery & Equipment         | PWVEH          | 307,696        | 476,483           | 784,179        |
| 360-4047-541 64-00  | Machinery & Equipment         | PWEQP          | 784,179        | 23,311            | 807,490        |
| 360-5502-575 64-00  | Machinery & Equipment         | SFSTAD         | -              | 15,455            | 15,455         |
| 360-5502-575 64-00  | Machinery & Equipment         | SFWEST         | 15,455         | 46,252            | 61,707         |
| 360-5502-572 62-00  | Buildings                     | PG2404         | -              | 15,000            | 15,000         |
| 360-5502-575 62-00  | Buildings                     | PG2403         | 15,000         | 300,000           | 315,000        |
| 360-5502-575 63-00  | Improvements Other Than Bldgs | LS0706         | -              | 103,673           | 103,673        |
| 360-5502-575 63-00  | Improvements Other Than Bldgs | PG0809         | 103,673        | 207,358           | 311,031        |
| 360-5502-575 63-00  | Improvements Other Than Bldgs | SFPOOL         | 311,031        | 152,365           | 463,396        |
| 360-5502-575 64-00  | Machinery & Equipment         | SFWEST         | -              | 37,268            | 37,268         |
| 360-5508-572 62-00  | Buildings                     | PG0703         | -              | 67,000            | 67,000         |
| 360-5508-572 63-00  | Improvements Other Than Bldgs | PG0703         | 4,900          | 95,001            | 99,901         |
| 360-5508-572 46-00  | Repairs and Maintenance       | PG0703         | 218,000        | 330               | 218,330        |
| 360-5508-572 63-00  | Improvements Other Than Bldgs | PG0809         | 99,901         | 6,775             | 106,676        |
| 360-5508-572 63-00  | Improvements Other Than Bldgs | PG1902         | 106,676        | 257,615           | 364,291        |
| 360-5508-572 63-00  | Improvements Other Than Bldgs | PG1903         | 364,291        | 89,701            | 453,992        |
| 360-5508-572 64-00  | Machinery & Equipment         | LUCITY         | 262,891        | 12,131            | 275,022        |
| 360-5508-572 64-00  | Machinery & Equipment         | PGEQP          | 275,022        | 60,820            | 335,842        |
| 360-7979-599 63-00  | Improvements Other Than Bldgs | 17CAT          | -              | 2,988             | 2,988          |
| 360-0000-389 98-00  | Use of Reserves               | -              | 9,111          | 5,145,569         | 5,154,680      |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>5,145,569</b>  |                |
| Budget amendment to rollover capital purchases not completed as of 9/30/24  |                               |                |                |                   |                |
| <b>Total Budget Amendment-Capital Project Funds</b>                         |                               |                |                | <b>14,507,196</b> |                |
| 001-0101-511 81-00  | Grants                        | CC2302         | 65,000         | 1,285             | 66,285         |
| 001-0101-511 81-00  | Grants                        | CC2202         | 66,285         | 7,816             | 74,101         |
| 001-0101-511 81-00  | Grants                        | CC2205         | 74,101         | 3,748             | 77,849         |
| 001-0101-511 81-00  | Grants                        | CC2301         | 77,849         | 15,056            | 92,905         |
| 001-0101-511 81-00  | Grants                        | CC2501         | 92,905         | 2,678             | 95,583         |
| 001-1110-515 31-00  | Professional Services         | -              | -              | 29,393            | 29,393         |
| 001-0000-389 98-00  | Use Of Reserves               | -              | 549,482        | 59,976            | 609,458        |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>59,976</b>     |                |
| Budget amendment for open purchases not completed as of 9/30/24             |                               |                |                |                   |                |
| 001-2023-521 14-00  | Overtime                      | COPS23         | 370,500        | 80,906            | 451,406        |
| 001-2024-521 14-00  | Overtime                      | COPS23         | 195,000        | 30,108            | 225,108        |
| 001-2034-521 54 04  | Training                      | COPS23         | 67,203         | 38,250            | 105,453        |
| 001-0000-331 29-24  | Grant Revenue                 | COPS23         | 208,333        | 149,264           | 357,597        |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>149,264</b>    |                |
| Budget Amendment for COPS descalation Grant not completed as of 9/30/24     |                               |                |                |                   |                |

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

| Account  | Title                          | Project Number | Current Budget | Increase/Decrease | Revised Budget |
|--|--------------------------------|----------------|----------------|-------------------|----------------|
| 001-7979-581.91-79   | Transfers to Mayfair           |                | 4,233,655      | 7,001,593         | 11,235,248     |
| 001-0000-389.98-00   | Use of Reserves                |                | 609,458        | 7,001,593         | 7,611,051      |
| <b>Total Budget Amendment</b>  |                                |                |                | 7,001,593         |                |
| Transfer to Mayfair  |                                |                |                |                   |                |
| 001-3001-522.31-00   | Professional Services          | FD2401         | 73,175         | 54,600            | 127,775        |
| 001-0000-334.20-09   | Grant Revenue                  |                | -              | 54,600            | 54,600         |
| <b>Total Budget Amendment</b>  |                                |                |                | 54,600            |                |
| Budget amendment for a Fire training grant                           |                                |                |                |                   |                |
| 001-5508-572.46-00   | Repairs and Maintenance        |                | 1,084,948      | 4,178             | 1,089,126      |
| 001-7979-590.99-01   | Contingency                    |                | 315,000        | 10,000            | 325,000        |
| 001-7979-590.99-01   | Contingency                    |                | 325,000        | 38,747            | 363,747        |
| 001-7979-590.99-01   | Contingency                    |                | 363,747        | 39,453            | 403,200        |
| 001-0000-389.98-00   | Use of Reserves                |                | 7,611,051      | 92,378            | 7,703,429      |
| <b>Total Budget Amendment</b>  |                                |                |                | 92,378            |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| 003-5052-573.48-00   | Promotional Activities         | PROFL          | -              | 4,463             | 4,463          |
| 003-5052-573.48-00   | Promotional Activities         | PRDOAS         | -              | (8,044)           | (8,044)        |
| 003-5052-573.48-00   | Promotional Activities         | PRDOBB         | -              | 3,806             | 3,806          |
| 003-5052-573.48-00   | Promotional Activities         | PRDOMU         | -              | 12,590            | 12,590         |
| 003-5052-573.48-00   | Promotional Activities         | PRDOME         | -              | 1,392             | 1,392          |
| 003-5052-573.48-00   | Promotional Activities         | PRDOSO         | -              | 16,708            | 16,708         |
| 003-5052-573.48-00   | Promotional Activities         | PRDOBA         | -              | 49                | 49             |
| 003-5052-573.48-00   | Promotional Activities         | PRDOWS         | -              | 2,000             | 2,000          |
| 003-0000-389.98-00   | Use of Reserves                |                | 7,703,429      | 32,964            | 7,736,393      |
| <b>Total Budget Amendment</b>  |                                |                |                | 32,964            |                |
| Budget amendment for unspent donation Recreation funds as of 9/30/24 |                                |                |                |                   |                |
| 002-0401-513.34-00   | Contractual Services           | FEIA22         | -              | 2,820             | 2,820          |
| 002-5502-575.46-00   | Repairs and Maintenance        | FEIA22         | -              | 39,114            | 39,114         |
| 002-5508-572.46-00   | Repairs and Maintenance        | FEIA22         | -              | 109,401           | 109,401        |
| 002-0000-389.98-00   | Use of Reserves                |                | 7,703,429      | 151,335           | 7,854,764      |
| <b>Total Budget Amendment</b>  |                                |                |                | 151,335           |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| <b>Total Budget Amendment-General Fund</b>                           |                                |                |                | 7,542,110         |                |
| 131-4047-541.34-00   | Contractual Services           |                | 1,412,470      | 2,107             | 1,414,577      |
| 131-4047-541.63-00   | Improvements Other than Bldgs  | PW2102         | 1,750,000      | 75,000            | 1,825,000      |
| 131-4047-541.46-00   | Repairs and Maintenance        |                | 20,000         | 2,511             | 22,511         |
| 131-4047-541.53-00   | Material Supplies              |                | 135,000        | 11,850            | 146,850        |
| 131-4047-541.63-00   | Improvements Other than Bldgs  | RS1608         | 1,825,000      | 21,578            | 1,846,578      |
| 131-0000-389.98-00   | Use of Reserves                |                | 2,356,904      | 113,046           | 2,469,950      |
| <b>Total Budget Amendment</b>  |                                |                |                | 113,046           |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| 132-5052-573.61-00   | Land                           | LSLND          | -              | 841,376           | 841,376        |
| 132-5052-573.64-00   | Machinery & Equipment          | LSEQP          | -              | 7,900             | 7,900          |
| 132-5508-572.63-00   | Improvements Other than Bldgs  | PG2206         | -              | 242,539           | 242,539        |
| 132-0000-389.98-00   | Use of Reserves                |                | -              | 1,091,815         | 1,091,815      |
| <b>Total Budget Amendment</b>  |                                |                |                | 1,091,815         |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| 133-3001-522.52-00   | Operating Supplies             | E40EQP         | -              | 5,884             | 5,884          |
| 133-3001-522.62-00   | Land                           | ST32           | -              | 2,939             | 2,939          |
| 133-3001-522.64-00   | Machinery & Equipment          | E40EQP         | -              | 159,376           | 159,376        |
| 133-3001-522.64-00   | Machinery & Equipment          | FDVEH          | -              | 910,000           | 910,000        |
| 133-0000-389.98-00   | Use of Reserves                |                | -              | 1,078,199         | 1,078,199      |
| <b>Total Budget Amendment</b>  |                                |                |                | 1,078,199         |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| 134-2020-521.64-00   | Machinery and Equipment        | PDVEH          | -              | 297,147           | 297,147        |
| 134-2020-521.64-00   | Machinery and Equipment        | PDEQP          | -              | 41,550            | 41,550         |
| 134-0000-389.98-00   | Use of Reserves                |                | -              | 338,697           | 338,697        |
| <b>Total Budget Amendment</b>  |                                |                |                | 338,697           |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |
| 135-1114-524.34-00   | Contractual Services           |                | 294,500        | 76,734            | 371,234        |
| 135-1114-524.46-00   | Repairs and Maintenance        |                | 106,550        | 51,045            | 157,595        |
| 135-1114-524.63-00   | Improvements Other than Bldgs. | BRWY24         | -              | 2,206,516         | 2,206,516      |
| 135-0000-389.98-00   | Use of Reserves                |                | 1,080,142      | 2,334,295         | 3,414,437      |
| <b>Total Budget Amendment</b>  |                                |                |                | 2,334,295         |                |
| Budget amendment for open purchases not completed as of 9/30/24      |                                |                |                |                   |                |

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

| Account   | Title                         | Project Number | Current Budget | Increase/Decrease | Revised Budget |
|---|-------------------------------|----------------|----------------|-------------------|----------------|
| 139-4047-541 63-00  | Improvements Other than Bldgs | PW2301         | 600,000        | 1,896,781         | 2,496,781      |
| 139-0000-389 98-00  | Use of Reserves               |                | -              | 1,896,781         | 1,896,781      |
| <b>Total Budget Amendment</b>                                   |                               |                |                | <b>1,896,781</b>  |                |
| Budget amendment for open purchases not completed as of 9/30/24 |                               |                |                |                   |                |
| 138-4047-541 63-00  | Improvements Other than Bldgs | PW2210         | 4,650,000      | 128,102           | 4,778,102      |
| 138-4047-541 63-00  | Improvements Other than Bldgs | RS1801         | 4,778,102      | 19,398            | 4,797,500      |
| 138-4047-541 63-01  | Improvements Other than Bldgs | RS0708         | -              | 6,974             | 6,974          |
| 138-4047-541 63-01  | Improvements Other than Bldgs | ARPG24         | 6,974          | 18,150            | 25,124         |
| 138-4047-541 63-07  | Improvements Other than Bldgs | PW2102         | -              | 278,327           | 278,327        |
| 138-4047-541 63-86  | Improvements Other than Bldgs | RS0708         | 300,000        | 401,307           | 701,307        |
| 138-4047-541 63-86  | Improvements Other than Bldgs | PWELEC         | 701,307        | 20,000            | 721,307        |
| 138-4047-541 63-86  | Improvements Other than Bldgs | SW2201         | 721,307        | 46,920            | 768,227        |
| 138-4047-541 63-90  | Improvements Other than Bldgs | PW2203         | -              | 94,838            | 94,838         |
| 138-0000-389 98-00  | Use of Reserves               |                | -              | 1,014,016         | 1,014,016      |
| <b>Total Budget Amendment</b>                                   |                               |                |                | <b>1,014,016</b>  |                |
| Budget amendment for open purchases not completed as of 9/30/24 |                               |                |                |                   |                |
| 145-7979-581 91-42  | Transfer to Stormwater        | ARPG           | -              | 843,710           | 843,710        |
| 145-7979-581 91-46  | Transfer to Water             | ARPG           | -              | 1,947,792         | 1,947,792      |
| 145-0000-389 98-00  | Use of Reserves               |                | -              | 2,791,502         | 2,791,502      |
| <b>Total Budget Amendment</b>                                   |                               |                |                | <b>2,791,502</b>  |                |
| Budget amendment for grant proceeds not spent as of 9/30/24     |                               |                |                |                   |                |
| <b>Total Budget Amendment-Special Revenue Funds</b>             |                               |                |                | <b>10,658,351</b> |                |
| 402-4045-541 61-00  | Land                          | STLND          | -              | 2,890,884         | 2,890,884      |
| 402-4045-541 62-00  | Buildings                     | PW2212         | -              | 14,719            | 14,719         |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ARPG           | 7,412,762      | 950,732           | 8,363,494      |
| 402-4045-541 63-00  | Improvements Other than Bldgs | MF2203         | 8,363,494      | 14,240            | 8,377,734      |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW0716         | 8,377,734      | 286,701           | 8,664,435      |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2202         | 8,664,435      | 15,880            | 8,680,315      |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2204         | 8,680,315      | 8,758,937         | 17,439,252     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2205         | 17,439,252     | 150,000           | 17,589,252     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2206         | 17,589,252     | 98,640            | 17,687,892     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2207         | 17,687,892     | 955,730           | 18,643,622     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2208         | 18,643,622     | 4,600,000         | 23,243,622     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | PW2209         | 23,243,622     | 1,500,000         | 24,743,622     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST0902         | 24,743,622     | 448,544           | 25,192,166     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST093          | 25,192,166     | 244,150           | 25,436,316     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST1301         | 25,436,316     | 200,000           | 25,636,316     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST1702         | 25,636,316     | 17,271            | 25,653,587     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST1901         | 25,653,587     | 2,187             | 25,655,774     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST2101         | 25,655,774     | 36,064            | 25,691,838     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST2400         | 25,691,838     | 175,000           | 25,866,838     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST2401         | 25,866,838     | 3,000,000         | 28,866,838     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST2402         | 28,866,838     | 500,000           | 29,366,838     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | ST1902         | 29,366,838     | 900               | 29,367,738     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | SW2102         | 29,367,738     | 31,555            | 29,399,293     |
| 402-4045-541 63-00  | Improvements Other than Bldgs | SW2201         | 29,399,293     | 55,577            | 29,454,870     |
| 402-4045-541 64-00  | Machinery & Equipment         | LUCITY         | 305,000        | 3,370             | 308,370        |
| 402-4045-541 64-00  | Machinery & Equipment         | STVEH          | 308,370        | 128,640           | 437,010        |
| 402-0000-381 91-53  | Transfer from ARPA Fund       |                | -              | 843,710           | 843,710        |
| 402-0000-389 98-00  | Use of Reserves               |                | 515,848        | 24,236,011        | 24,751,859     |
| <b>Total Budget Amendment</b>                                   |                               |                |                | <b>25,079,721</b> |                |
| Budget amendment for open purchases not completed as of 9/30/24 |                               |                |                |                   |                |
| 452-4510-536 31-00  | Professional Services         | UT2400         | -              | 145,717           | 145,717        |
| 452-4510-536 52-00  | Operating Supplies            | UTEQP          | -              | 14,257            | 14,257         |
| 452-4510-536 62-00  | Buildings                     | PW2212         | -              | 2,764             | 2,764          |
| 452-4510-536 64-00  | Machinery & Equipment         | LUCITY         | 130,020        | 4,139             | 134,159        |
| 452-4520-536 31-00  | Professional Services         | WD0801         | 46,350         | 65,069            | 111,419        |
| 452-4520-536 31-00  | Professional Services         | WW0705         | 111,419        | 14,231            | 125,650        |
| 452-4520-536 63-00  | Improvements Other than Bldgs | DW1205         | 2,597,612      | 50,000            | 2,647,612      |
| 452-4520-536 63-00  | Improvements Other than Bldgs | WD0804         | 2,647,612      | 200,000           | 2,847,612      |
| 452-4520-536 63-00  | Improvements Other than Bldgs | WD0807         | 2,847,612      | 100,000           | 2,947,612      |
| 452-4520-536 63-00  | Improvements Other than Bldgs | WD1403         | 2,947,612      | 142,185           | 3,089,797      |
| 452-4520-536 63-00  | Improvements Other than Bldgs | WW1402         | 3,089,797      | 93,685            | 3,183,482      |
| 452-4520-536 63-00  | Improvements Other than Bldgs | WW1403         | 3,183,482      | 123,500           | 3,306,982      |
| 452-4521-536 31-00  | Professional Services         | DW0160         | -              | 5,604,154         | 5,604,154      |
| 452-4521-536 63-00  | Improvements Other than Bldgs | DW0192         | -              | 1,847,862         | 1,847,862      |
| 452-4527-536 31-00  | Professional Services         | RW2101         | -              | 142,379           | 142,379        |
| 452-4527-536 31-00  | Professional Services         | RW2407         | 142,379        | 2,981             | 145,360        |
| 452-4527-536 31-00  | Professional Services         | WW0706         | 145,360        | 242,929           | 388,289        |
| 452-4527-536 31-00  | Professional Services         | WW1601         | 388,289        | 1,261             | 389,550        |

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

| Account                | Title                          | Project Number | Current Budget | Increase/Decrease | Revised Budget |
|------------------------|--------------------------------|----------------|----------------|-------------------|----------------|
| 452-4527-536 63-00     | Improvements Other than Bldgs. | RW2402         | 696,000        | 800,000           | 1,496,000      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | RW2403         | 1,496,000      | 75,000            | 1,571,000      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | RW2405         | 1,571,000      | 470,000           | 2,041,000      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | RW2407         | 2,041,000      | 200,000           | 2,241,000      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW1801         | 2,241,000      | 3,063,531         | 5,304,531      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW2004         | 5,304,531      | 350,000           | 5,654,531      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW2005         | 5,654,531      | 1,800,000         | 7,454,531      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW2008         | 7,454,531      | 575,388           | 8,029,919      |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW2418         | 8,029,919      | 6,161,248         | 14,191,167     |
| 452-4527-536 31-00     | Professional Services          | WW2418         | -              | 438,752           | 438,752        |
| 452-4527-536 63-91     | Improvements Other than Bldgs. | RW0150         | 14,191,167     | 905,543           | 15,096,710     |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW1601         | 15,096,710     | 341,829           | 15,438,539     |
| 452-4527-536 63-00     | Improvements Other than Bldgs. | WW1606         | 15,438,539     | 2,200,000         | 17,638,539     |
| 452-4527-536 63-91     | Improvements Other than Bldgs. | WW0704         | -              | 2,126             | 2,126          |
| 452-4527-536 63-91     | Improvements Other than Bldgs. | WW2201         | 2,126          | 20,199            | 22,325         |
| 452-4527-536 64-00     | Machinery & Equipment          | UTEQP          | 115,927        | 47,836            | 163,763        |
| 452-4527-536 64-00     | Machinery & Equipment          | UTVEH          | 163,763        | 179,023           | 342,786        |
| 452-4528-536 31-00     | Professional Services          | WW0705         | -              | 262,204           | 262,204        |
| 452-4528-536 46-00     | Repairs & Maintenance          | WW0705         | 240,000        | 24,177            | 264,177        |
| 452-4528-536 46-00     | Repairs & Maintenance          | WW1606         | 264,177        | 18,866            | 283,043        |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW0705         | 2,452,000      | 338,877           | 2,790,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW1603         | 2,790,877      | 882,000           | 3,672,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW2012         | 3,672,877      | 1,320,000         | 4,992,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW2013         | 4,992,877      | 150,000           | 5,142,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW2302         | 5,142,877      | 2,500,000         | 7,642,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW2405         | 7,642,877      | 25,000            | 7,667,877      |
| 452-4528-536 63-00     | Improvements Other than Bldgs. | WW2406         | 7,667,877      | 75,000            | 7,742,877      |
| 452-4520-536 63-91     | Improvements Other than Bldgs. | DW1208         | -              | 145,880           | 145,880        |
| 452-4528-536 63-91     | Improvements Other than Bldgs. | DW1208         | 7,742,877      | 43,056            | 7,785,933      |
| 452-4528-536 63-91     | Improvements Other than Bldgs. | WW2202         | 145,880        | 107,987           | 253,867        |
| 452-4528-536 64-00     | Machinery & Equipment          | UTEQP          | 106,275        | 32,975            | 139,250        |
| 452-4528-536 64-00     | Machinery & Equipment          | UTVEH          | 139,250        | 826,969           | 966,219        |
| 452-4528-536 64-00     | Machinery & Equipment          | WW0714         | 966,219        | 48,501            | 1,014,720      |
| 452-4528-536 64-00     | Machinery & Equipment          | -              | 1,014,720      | 9,000             | 1,023,720      |
| 452-4529-536 31-00     | Professional Services          | UT23AR         | -              | 74,805            | 74,805         |
| 452-4529-536 63-00     | Improvements Other than Bldgs. | WW0803         | 5,660,000      | 920,333           | 6,580,333      |
| 452-4529-536 63-00     | Improvements Other than Bldgs. | UT2301         | 6,580,333      | 2,280,070         | 8,860,403      |
| 452-4529-536 63-00     | Improvements Other than Bldgs. | WW0714         | 8,860,403      | 2,112,852         | 10,973,255     |
| 452-4529-536 63-00     | Improvements Other than Bldgs. | WW2014         | 10,973,255     | 100,000           | 11,073,255     |
| 452-4529-536 64-00     | Machinery & Equipment          | UTEQP          | 300,000        | 373,692           | 673,692        |
| 452-4529-536 64-00     | Machinery & Equipment          | -              | 673,692        | 24,610            | 698,302        |
| 452-4530-536 31-00     | Professional Services          | DW0192         | -              | 3,589             | 3,589          |
| 452-4530-536 31-00     | Professional Services          | DW0193         | 3,589          | 132,288           | 135,877        |
| 452-4530-536 31-00     | Professional Services          | WW2401         | 135,877        | 158,867           | 294,744        |
| 452-4530-536 46-00     | Repairs & Maintenance          | ARPG           | 400,000        | 711,723           | 1,111,723      |
| 452-4530-536 46-00     | Repairs & Maintenance          | WW2421         | 1,111,723      | 64,940            | 1,176,663      |
| 452-4530-536 62-00     | Buildings                      | UT2001         | 500,000        | 899,348           | 1,399,348      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | ARPG           | 3,337,986      | 115,854           | 3,453,840      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | DW0192         | 3,453,840      | 5,275,313         | 8,729,153      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW1905         | 8,729,153      | 333,596           | 9,062,749      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW2015         | 9,062,749      | 174,869           | 9,237,618      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW2301         | 9,237,618      | 183,574           | 9,421,192      |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW2401         | 9,421,192      | 5,555,100         | 14,976,292     |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW2413         | 14,976,292     | 2,281,346         | 17,257,638     |
| 452-4530-536 63-00     | Improvements Other than Bldgs. | WW2415         | 17,257,638     | 113,292           | 17,370,930     |
| 452-4530-536 64-00     | Machinery & Equipment          | DW0192         | 268,649        | 1,404             | 270,053        |
| 452-4530-536 64-00     | Machinery & Equipment          | LUCITY         | 270,053        | 9,074             | 279,127        |
| 452-4540-536 62-00     | Buildings                      | UT2001         | -              | 1,375,749         | 1,375,749      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | ARPG           | 235,000        | 1,199,523         | 1,434,523      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | UT23AR         | 1,434,523      | 1,730,250         | 3,164,773      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | WW2305         | 3,164,773      | 3,392,494         | 6,557,267      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | WW2414         | 6,557,267      | 125,000           | 6,682,267      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | UTWALI         | 6,682,267      | 38,264            | 6,720,531      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | WW2304         | 6,720,531      | 43,258            | 6,763,789      |
| 452-4540-536 63-00     | Improvements Other than Bldgs. | WW1404         | 6,763,789      | 2,597,996         | 9,361,785      |
| 452-4540-536 64-00     | Machinery & Equipment          | LUCITY         | 112,551        | 8,934             | 121,485        |
| 452-0000-334 30-36     | Grant Proceeds                 | WW2401         | -              | 5,413,967         | 5,413,967      |
| 452-0000-381 91-53     | Transfer from ARPA Fund        | UT23AR         | -              | 1,730,250         | 1,730,250      |
| 452-0000-381 91-53     | Transfer from ARPA Fund        | ARPG           | -              | 1,947,792         | 1,947,792      |
| 452-0000-334 32-30     | Grant Proceeds                 | WW2302         | -              | 1,250,000         | 1,250,000      |
| 452-0000-334 32-30     | Grant Proceeds                 | WW2418         | -              | 3,300,000         | 3,300,000      |
| 452-0000-384 01-00     | SRF Proceeds                   | RW0150         | -              | 554,543           | 554,543        |
| 452-0000-384 01-00     | SRF Proceeds                   | DW0160         | -              | 5,604,154         | 5,604,154      |
| 452-0000-384 01-00     | SRF Proceeds                   | DW0192         | -              | 7,128,168         | 7,128,168      |
| 452-0000-389 98-00     | Use of Reserves                | -              | 14,488,648     | 38,721,213        | 53,209,861     |
| Total Budget Amendment |                                |                |                | 65,650,087        |                |

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2024/2025

| Account   | Title                         | Project Number | Current Budget | Increase/Decrease  | Revised Budget |
|---|-------------------------------|----------------|----------------|--------------------|----------------|
| <b>Budget amendment to rollover capital purchases not completed as of 9/30/24</b> |                               |                |                |                    |                |
| 455-5502-575.46-00  | Repairs and Maintenance       | MF2201         | 20,000         | 2,664              | 22,664         |
| 455-5502-575.63-00  | Improvements Other than Bldgs | MF1401         | -              | 14,188             | 14,188         |
| 455-5502-575.62-00  | Buildings                     | MABLD          | -              | 161,847            | 161,847        |
| 455-5502-575.63-00  | Improvements Other than Bldgs | MF1901         | -              | 5,726,823          | 5,726,823      |
| 455-5502-575.63-00  | Improvements Other than Bldgs | MABLD          | -              | 483,327            | 483,327        |
| 455-5502-575.63-00  | Improvements Other than Bldgs | MF2201         | -              | 386,855            | 386,855        |
| 455-5502-575.64-00  | Machinery & Equipment         | MFEQP          | -              | 19,000             | 19,000         |
| 455-5502-575.64-00  | Machinery & Equipment         | MAVEH          | -              | 206,889            | 206,889        |
| 455-0000-381.01-00  | Transfer from General Fund    |                | 20,000         | 7,001,593          | 7,021,593      |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>7,001,593</b>   |                |
| <b>Budget amendment to rollover capital purchases not completed as of 9/30/24</b> |                               |                |                |                    |                |
| 460-4530-536.63-00  | Improvements Other than Bldgs | WW2422         | 1,090,000      | 5,000,000          | 6,090,000      |
| 460-4520-536.64-00  | Machinery and Equipment       | UTVEH          | -              | 300,000            | 300,000        |
| 460-4520-536.63-00  | Improvements Other than Bldgs | WW2423         | 2,597,612      | 200,000            | 2,797,612      |
| 460-4520-536.63-00  | Improvements Other than Bldgs | WW2424         | 2,797,612      | 1,180,000          | 3,977,612      |
| 460-4520-536.63-00  | Improvements Other than Bldgs | WW2425         | 3,977,612      | 500,000            | 4,477,612      |
| 460-0000-389-98-00  | Use of Reserves               |                | 900,468        | 7,180,000          | 8,080,468      |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>7,180,000</b>   |                |
| <b>Budget amendment for open purchases not completed as of 9/30/24</b>            |                               |                |                |                    |                |
| 470-4525-536.63-00  | Improvements Other than Bldgs | WW2011         | -              | 270,000            | 270,000        |
| 470-4540-536.63-00  | Improvements Other than Bldgs | WD1901         | -              | 149,889            | 149,889        |
| 470-4525-536.63-00  | Improvements Other than Bldgs | WW1406         | 270,000        | 250,000            | 520,000        |
| 470-4540-536.63-00  | Improvements Other than Bldgs | WW1803         | 149,889        | 2,040,000          | 2,189,889      |
| 470-4540-536.64-00  | Machinery and Equipment       | UTEQP          | 50,000         | 3,810,000          | 3,860,000      |
| 470-4540-536.64-00  | Machinery and Equipment       | WW1803         | 3,860,000      | 160,000            | 4,020,000      |
| 470-4540-536.64-00  | Machinery and Equipment       | WW2408         | 4,020,000      | 2,100,000          | 6,120,000      |
| 470-0000-389-98-00  | Use of Reserves               |                | 1,682,402      | 8,779,889          | 10,462,291     |
| <b>Total Budget Amendment</b>   |                               |                |                | <b>8,779,889</b>   |                |
| <b>Budget amendment for open purchases not completed as of 9/30/24</b>            |                               |                |                |                    |                |
| <b>Total Budget Amendment-Enterprise Funds</b>                                    |                               |                |                | <b>113,691,290</b> |                |
| <b>CITY-WIDE BUDGET AMENDMENT</b>   |                               |                |                | <b>146,398,947</b> |                |



APPROVED



CITY OF  
**SANFORD**  
FLORIDA

WS \_\_\_ RM \_\_\_ x \_\_\_  
Item No. 9.D

**CITY COMMISSION MEMORANDUM 25-026  
JANUARY 27, 2025 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, Finance Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Roll Forward Budget Adjustment

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Requesting to approve the budget amendments which will increase expenditures in the Capital Replacement Fund, 2023 Bond Fund, General Fund, Local Option Gas Tax Fund, Recreation Impact Fee Fund, Police Impact Fee Fund, Fire Impact Fee Fund, Building Inspection Fund, 9<sup>th</sup> Cent Sales Tax Fund, Third Generation Sales Tax Fund, ARPA Grant Fund, Stormwater Fund, Water/Sewer Funds, Mayfair Fund, and the Water and Sewer Impact Fee Funds.

**FISCAL/STAFFING STATEMENT:**

The proposed budget amendment will increase the FY 2025 Citywide budget by \$146,398,947. This increase consists of \$108,148,504 in capital replacements or projects that had not yet been completed by year end, \$14,689,583 in grant funds for capital not spent by year end, \$13,286,865 in debt service funds not spent by year end, \$480,900 in operational expenditure contracts not completed as of year-end, and \$9,793,095 in transfers to cover capital expenditures.

**BACKGROUND:**

The attached budget amendment is for the following:

1. **CAPITAL PROJECT FUNDS:** A \$14,507,196 increase to rollover funds for projects not completed by year end. Much of this amount consists of Purchase Order rollovers in the Capital Replacement Fund.
2. **GENERAL FUND:** A \$7,542,110 increase to rollover operational contracts totaling \$303,689, grant initiatives not complete by year-end of \$203,864, unspent Recreation donations of \$32,964, and transfers to the Mayfair Fund of \$7,001,593.

3. **SPECIAL REVENUE FUNDS:** A \$10,658,351 increase to rollover funds for projects not completed by year end totaling \$7,722,602, operational contracts totaling \$144,247, and transfers to the stormwater and water/sewer funds of \$2,791,502 for ARPA projects.
4. **ENTERPRISE FUNDS** A \$113,691,290 increase to rollover funds for projects not completed by year-end totaling \$85,918,706. Grant revenue totaling \$14,485,719 and loan proceeds of \$13,286,865 are being re-budgeted to support this increase.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is the staff's recommendation that the City Commission approve Resolution No. 3335 amending the FY 2025 budget by \$146,398,947. This amendment will make the FY 2024/2025 budget total \$362,231,640 Citywide.

**SUGGESTED MOTION:**

"I move to approve Resolution No.3335"

Attachments:

Budget Resolution No.3335  
Attachment "A"