

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 23/24  
Department: Development Services

Division: Building Division

9/25/2024

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act. Cl.	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
135	0000	389	98	00	Building Reserve	\$ 4,554,010		\$ 64,800	
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 64,800</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dept/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
135	1114	524	41	00		Communication Services	\$ 7,762	(101)	300	199
135	1114	524	49	00		Other Charges and Obligations	\$ 105,500	(7,958)	8,000	42
135	1114	524	63	00		Protective Inspections	\$ 4,110,233	(56,345)	56,500	155
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 64,800</b>		

REASON FOR AMENDMENT: to bring accounts out of negative status and cover overage of accounts for 2024 budget

DIRECTOR APPROVAL: [Signature] DATE: 9/25/24  
 FINANCE APPROVAL: [Signature] DATE: 9/25/2024  
 CITY MANAGER APPROVAL: [Signature] DATE: 9.30.2024  
 CITY COMMISSION AGENDA DATE: 10/14/24 APPROVED Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: BA 12-135



**CITY COMMISSION MEMORANDUM 24-303**  
**OCTOBER 14, 2024 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Angela Adkins, Administrative Services Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Resolution No. 2024-3304 for Amendment for Building Reserve Fund  
**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2024-3304, to amend the budget in an amount of \$64,500 to increase the Building Fund accounts is being requested.

**FISCAL/STAFFING STATEMENT:**

Funds are available in the Building reserves account.

**BACKGROUND:**

The department is requesting a transfer of \$64,500 to bring the account current from past fiscal year projects that ran over into this fiscal year.

**LEGAL REVIEW:**

No legal review is needed for this budget amendment

**RECOMMENDATION:**

It is Staff’s recommendation that the City Commission approve Resolution No. 2024-3304, to amend the budgets in the amount of \$64,500 to increase the Building Division Funds,

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2024-3304, to amend the budget in an amount of \$64,500 to increase the Building Division Funds.”

Attachments: Resolution No. 2024-3304  
Budget Amendment

## **Resolution No. 2024-3304**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024, and terminating on September 30, 2025, is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024, and

terminating on September 30, 2025, shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

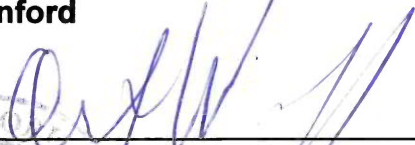
Passed and adopted this 14<sup>th</sup> day of October, 2024.

Attest:

City Commission of the City of  
Sanford





Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to ~~form~~ and legality.

  
William Colbert, City Attorney  
  
Lonnie N. Groat  
ACA