

## **Resolution No. 2024-3280**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.


**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 12<sup>th</sup> day of August, 2024.

Attest:

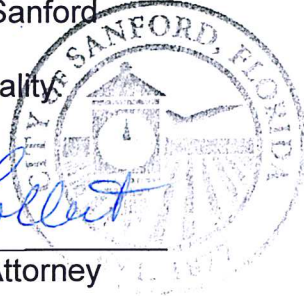
City Commission of the City of  
Sanford

  
\_\_\_\_\_  
Traci Houchin, MMC, FCRM  
City Clerk

  
\_\_\_\_\_  
Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
\_\_\_\_\_  
William Colbert, City Attorney



# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024  
Department: Public Works

Division: Water/pw

7/29/2024

**REDUCTIONS IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
452	4529	536	63	00	ww0803 improvement other than building	\$ 6,183,349	\$ 4,764,961	\$ 77,024	\$ 4,687,937
402	4045	541	63	00	pw0716 improvement other than building	26,319,179	19,822,561	17,667	19,822,561
402	4045	541	63	00	pw2204 improvement other than building	26,319,179	19,822,561	58,974	19,822,561

TOTAL CHANGES IN REVENUES \$ 153,665

**INCREASES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
452	4530	536	46	00		repair and maint	\$ 2,396,837	\$ 521,444	\$ 77,024	\$ 598,468
402	4045	541	63	00	pw2207	improvement other than building	26,319,179	19,822,561	76,641	19,822,561

TOTAL CHANGES IN EXPENDITURES \$ 153,665

REASON FOR AMENDMENT: change order for georgetown for utilities portion and public works

DIRECTOR APPROVAL: 

DATE: 7/29/24

FINANCE APPROVAL: Cynthia Lindsay

DATE: \_\_\_\_\_

CITY MANAGER APPROVAL: 

DATE: 7/29/2024

CITY COMMISSION AGENDA DATE: 8/18/24

APPROVED Y

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: \_\_\_\_\_

Signature: Cynthia Lindsay

Email: Cynthia.Lindsay@Sanfordfl.gov



CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**

WS	___	RM	X
Item No.		8.m	

**CITY COMMISSION MEMORANDUM 24-231  
AUGUST 12, 2024 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Jeffrey J. Davis, CPM, Project Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Approval of Change Order #1 Along With a Budget Amendment and Resolution No. 2024-3280; Project IFB 21/22-14 Georgetown Storm Sewer Upgrades

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 2024-3280, to amend the budget in the amount of \$153,664.01, for Change Order #1 increasing the Central Florida Environmental Corp. purchase order #39125, is requested.

**FISCAL/STAFFING STATEMENT:**

The total amount requested is available from two different account lines: \$76,640.93 from the Stormwater fund and \$77,023.08 from Utilities fund.

**BACKGROUND:**

The City of Sanford's Georgetown Storm Sewer Upgrades Project is currently in construction. While excavating there were a number of unforeseen conditions such as a six-inch gas main, electrical, and fiber lines that were not located. There were additional concrete and structural issues between the existing seawall and old seawall along with an old concrete bulkhead under the road. Upon excavating on First Street and Locust Avenue the old cast iron water lines were so deteriorated that the lines kept breaking and flooding the project out, taking days to recover. It was decided to have the contractor replace the ancient lines on Locust Avenue from First Street to Fourth Street. Also included in the Change Order are 160 additional days for the extra work, rain and holidays.

The original contract price is \$4,347,830.50. The new contract price adjusted by Change Order #1 is \$4,501,494.51.

**LEGAL REVIEW:**

The City Attorney has reviewed and no legal objection.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution No. 2024-3280 to amend the budget in the amount of \$153,664.01, for change order #1, increasing the Central Florida Environmental Coro, for a new total of \$4,501,494.51 for the Georgetown Storm Sewer Upgrades.

**SUGGESTED MOTION:**

"I move that the City Commission approve Resolution No. 2024-3280, as proposed."

- Attachments: (1). Change Order #1  
(2). Budget Amendment  
(3). Resolution No. 2024-3280

SECTION 00950

CHANGE ORDER FORM

Change Order No. 01

Project Name: Initial Construction - Georgetown Storm Sewer Upgrades

Bid No.: IFB No. 21/22-14

City P.O. No.: \_\_\_\_\_

Owner: City of Sanford

Contractor: Central Florida Environmental Corp

Agreement Date: December 16, 2022

This Change Order is necessary to cover changes in the Work to be performed under the Agreement. The Agreement, General Conditions, Supplementary Conditions, and Technical Specifications contained in the Project Manual apply to and govern all Work under this Change Order.W

**THE FOLLOWING CHANGES ARE MADE TO THE CONTRACT DOCUMENTS:**

1. Original Contract Price	<u>\$4,347,830.50</u>
2. Current Contract Price (Adjusted by Previous Change Orders)	<u>\$4,347,830.50</u>
3. Total Proposed Change in Contract Price	<u>\$ 153,664.01</u>
4. New Contract Price (Item 2 + Item 3)	<u>\$4,501,494.51</u>
5. Original Contract Time (Notice to Proceed to Substantial Completion)	<u>365 Days</u>
6. Current Contract Time (Adjusted by Previous Change Orders)	<u>365 Days</u>
7. Current Subst. Completion Date (Adjusted by Previous Change Orders)	<u>April 16, 2024</u>
8. Total Proposed Change in Contract Time	<u>160 Days</u>
9. New Contract Time (Item 6 + Item 8)	<u>525 Days</u>
10. New Contract Substantial Completion Date (Item 7 + Item 8)	<u>September 23, 2024</u>
11. Current Final Completion Date (Adjusted by Previous Change Orders)	<u>June 15, 2024</u>
12. Current Contract Time From Substantial Completion to Final Completion	<u>60 Days</u>
13. Total Proposed Change in Contract Time Subst. to Final Completion	<u>0 Days</u>
14. New Contract Time to Subst. Final Completion (Item 12 + Item 13)	<u>60 Days</u>
15. New Contract Final Completion Date (Item 10 + Item 14)	<u>November 22, 2024</u>

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**CHANGES ORDERED**

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**ITEM 1**

Description of Change: Additional time for holidays

Reason for Change: Time for city observed holidays

Change in Contract Price: \$ 0

Change in Contract Time: 24 Days

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**ITEM 2**

Description of Change: Additional time for rain/recovery days

Reason for Change: Weather impacted more than 50% of the work

Change in Contract Price: \$ 0

Change in Contract Time: 54 Days

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**ITEM 3**

Description of Change: Replace existing water main on Locust Ave (1st St to 2nd St)

Reason for Change: Due to condition of existing water main, city requested to replace.

Change in Contract Price: \$ 77,023.08

Change in Contract Time: 21 Days

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**ITEM 4**

Description of Change: Unknown conflicts and utility conflict delays

Reason for Change: Unknown gas main, FPL and ATT conduit conflicts; conflicts with unknown CIP and concrete flowable fill wall; existing water main delays.

Change in Contract Price: \$76,640.93

Change in Contract Time: 61 Days

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**ITEM 5**

Description of Change:

Reason for Change:

Change in Contract Price: \$

Change in Contract Time: Days

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**ITEM 6**

Description of Change:

Reason for Change:

Change in Contract Price: \$

Change in Contract Time: Days

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CHANGE ORDER SUMMARY			
No.	Description	Change in Contract Price	Change in Contract Time
1	Additional time for holidays	\$0.00	24
2	Additional time for rain/recovery days	\$0.00	54
3	Replacement of existing water main	\$77,023.08	21
4	Unknown conflicts and utility conflict delays	\$76,640.93	61
<b>TOTAL</b>		<b>\$ 153,664.01</b>	<b>160 Days</b>

**WAIVER** This Change Order constitutes full and mutual accord and satisfaction for the adjustment of the Contract Price and Contract Time as a result of increases or decreases in cost and time of performance caused directly and indirectly from the change. Acceptance of this Waiver constitutes an agreement between OWNER and CONTRACTOR that the Change Order represents an equitable adjustment to the Agreement and that CONTRACTOR shall waive all rights to file a Contract Claim or claim of any nature on this Change Order. Execution of this Change Order shall constitute CONTRACTOR's complete acceptance and satisfaction that it is entitled to no more costs or time (direct, indirect, impact, etc.) pursuant to this Change Order.

**APPROVAL AND CHANGE ORDER AUTHORIZATION**

**ACKNOWLEDGMENTS**

The aforementioned change, and work affected thereby, is subject to all provisions of the original Agreement and specifically changed by this Change Order; and

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original Agreement other than matters expressly provided herein.

WITNESS to CONTRACTOR: \_\_\_\_\_  
Date \_\_\_\_\_

Central Florida Environmental Corp  
Contractor  
David Stalow, president  
Printed Name and Title of Officer  
By (Signature) \_\_\_\_\_  
Date \_\_\_\_\_

ATTEST:  
Orna Hamm  
(Signature)  
8.19.24  
Date

(Corporate Seal)  
Art Woodruff  
Owner  
Art Woodruff Mayor  
Printed Name and Title  
City of Sanford  
By (Signature)  
8-19-24  
Date



**END OF SECTION**