

## **Resolution No. 2024-3274**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 relating to infrastructure funding; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as for infrastructure funding; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment; Infrastructure Funding.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A" relating to infrastructure funding. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year

beginning October 1, 2023 and terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate to implement the funding of infrastructure projects.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities pertaining to infrastructure projects are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 12<sup>th</sup> day of August, 2024.**

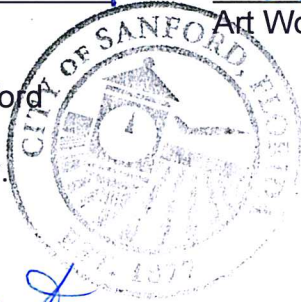
*Attest:*

**City Commission of the City of  
Sanford**

*Traci Houchin M.M.C. F.C.R.M.*  
Traci Houchin, City Clerk

*Art Woodruff*  
Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



*William L. Colbert*  
William L. Colbert, City Attorney

# REQUEST FOR BUDGET AMENDMENT

Fiscal Year 23/24

Department: PW - Utilities

Division: Water & Sewer

Date: 7/24/2024

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current Budget	Current Unrealized (Budget)	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title				
460	0000	389	98	00	Other Non-Revenues/Reserves	\$ 6,341,058	\$ 6,341,058	440,000	\$ 5,901,058
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 440,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current Budget	Current Balance	Amount of Change	Remaining Balance	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title				
460	4530	536	63	00		W/S Combination Services/Improve Other Than Bldg	\$ 5,250,000	\$ 5,082,475	200,000	5,282,475
460	4530	536	63	00		W/S Combination Services/Improve Other Than Bldg	\$ 5,250,000	\$ 5,082,475	1,180,000	6,262,475
460	4530	536	63	00		W/S Combination Services/Improve Other Than Bldg	\$ 5,250,000	\$ 5,082,475	500,000	5,582,475
460	4520	536	63	00	WW0715	W/S Combination Services/Improve Other Than Bldg	\$ 1,190,000	\$ 1,190,000	\$ (250,000)	\$ 1,440,000
460	4530	536	63	00	WW2411	W/S Combination Services/Improve Other Than Bldg	\$ 5,250,000	\$ 5,082,475	\$ (250,000)	\$ 5,332,475
460	4520	536	63	00	WW2407	W/S Combination Services/Improve Other Than Bldg	\$ 1,190,000	\$ 1,190,000	\$ (940,000)	\$ 2,130,000
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 440,000</b>		

REASON FOR AMENDMENT: move project funds to fund new infrastructure

DIRECTOR APPROVAL: *Brynt Johnson*  
Brynt Johnson (Jul 25, 2024 14:22 EDT)

DATE: 07/25/2024

FINANCE APPROVAL: *Cynthia Lindsey*

DATE: 07/25/2024

CITY MANAGER APPROVAL: *Craig M. Padgett*

DATE: 07/25/2024

CITY COMMISSION AGENDA DATE: 8/12/24

APPROVED? Y

FOR FINANCE USE



WS	__	RM	<u>X</u>
Item No.	<u>8.9</u>		

**CITY COMMISSION MEMORANDUM 24-225  
AUGUST 12, 2024, AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** William Marcous, Utility Support Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Infrastructure Funding; Budget Amendment; Resolution No. 2024-3274;  
 \$1,880,000

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2024-3274, amending the budget from multiple utility accounts to redistribute the funds from previously allocated projects that will not be completed in this fiscal year to projects that will be completed in FY 2024/2025 is requested.

**FISCAL/STAFFING STATEMENT:**

Funds in the amount of \$1,880,000 are available in various Utility Capital Accounts.

**BACKGROUND:**

The Utility Division proposes to amend the City budget to reallocate funds to a Utility Capital Impact Fee Account from reserves to complete the proposed project. Several Infrastructure Projects are proposed that will enable the City to install new upsized water mains, new water mains, and ancillary items related to the upsized and new mains to meet mandatory guidelines with respect to acceptable water pressure and availability.

As part of the budget Amendment the Utility Department will be redistributing funds from the below projects:

- AMR Meter Replacement - \$250,000
- WTP#3 SSWRC - \$940,000
- AMI Meters - \$250,000
- Water impact fees - \$440,000

The projects that will be funded for FY 2024/2025 would include:

- Riverview upsizing project - \$200,000
- Kentucky St upsizing project - \$500,000
- Pine Way new infrastructure project - \$1,180,000

**LEGAL REVIEW:**

The Assistant City Attorney has assisted in this matter and has no legal objection to the action.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2024-3274, amending the City budget, in the amount of \$1,880,000 to redistribute the Utility Capital Accounts.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2024-3274, amending the budget in the amount of \$1,880,000 as proposed.”

Attachments: Resolution No. 2024-3274  
Budget Amendment