

Resolution No. 2024-3240

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 relating to the construction of Fire Station #40 and the procurement of Oelrich Construction, Inc.; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and such as funding of the construction of Fire Station #40 and the procurement of Oelrich Construction, Inc.; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Construction of Fire Station #40; Procurement of Oelrich Construction, Inc.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A" for the implementation of the construction of Fire Station

#40 and the procurement of Oelrich Construction, Inc. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and terminating on September 30, 2024 shall remain in full force and effect.

Section 2. Implementing Administrative Actions; Construction of Fire Station #40; Procurement of Oelrich Construction, Inc

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate with regard to the construction of Fire Station #40.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities to include, but not limited to, those relating to or involving the construction of Fire Station #40 are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon its adoption.

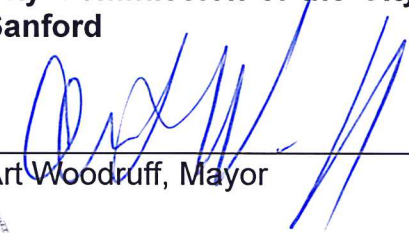
Passed and adopted this 8th day of April, 2024.

Attest:

**City Commission of the City of
Sanford**



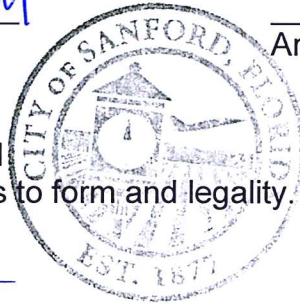
Traci Houchin, MMC, FCRM
City Clerk


Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only. Approved as to form and legality.



William L. Colbert
City Attorney



ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024
 Department: Fire Division: Operations 4/8/2024

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
323	0000	389	98	00	FDST40 Use of Reserves			\$ 5,026,555	5,026,555
133	0000	389	98	00	FDST40 Use of Reserves			\$ 23,000	
323	0000	389	98	00	FDST40 Use of Reserves			\$ 3,943,608	
323	0000	381	14	00	FDST40 Transfer from Impact Fees			\$ 23,000	

TOTAL CHANGES IN REVENUES \$ 9,016,163

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dp/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
323	3001	522	62	00	FDST40	Fire Control / Buildings	\$ 831,237	7,412	8,993,163	9,824,400
323	7979	581	91	32	FDST40	Transfer from Impact Fees	\$ -	-	23,000	23,000

TOTAL CHANGES IN EXPENDITURES \$ 9,016,163

REASON FOR AMENDMENT: New Fire Station 40 Construction

DIRECTOR APPROVAL: *Ronnie McNeil* DATE: 03/26/2024

FINANCE APPROVAL: *Cynthia Lindsay* DATE: 3/26/24

CITY MANAGER APPROVAL: *Craig M. Redgate* DATE: 3/23/2024

CITY COMMISSION AGENDA DATE: 4/8/24 APPROVED Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: BA 07-100



CITY OF
SANFORD
FLORIDA



APPROVED

WS __ RM X

Item No. 8.D

CITY COMMISSION MEMORANDUM 24-106
APRIL 8, 2024 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Craig Radzak, Assistant City Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Approve Procurement/Guaranteed Maximum Price For Construction Services; New Fire Station #40 Project; RFQ 23/24-07; Oelrich Construction, Inc., Construction Manager At Risk; Resolution No. 2024-3240; \$8,993,163

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2024-3240, to amend the budget and the guaranteed maximum price (GMP) of \$8,993,163 with Oelrich Construction, Inc. being awarded the contract for the construction of the New Fire Station #40 Project under Request for Qualifications (RFQ) 23/24-07 is requested.

FISCAL/STAFFING STATEMENT:

Funds for the New Fire Station #40 Project are set aside in reserves in the Bond Fund and the Fire Safety Impact Fee Fund. The attached budget amendment is requested to fund the New Fire Station #40 Project with the breakdown as follows:

1. Fire Safety Impact Fee - \$23,000
2. Bond Funds - \$8,970,163

BACKGROUND:

Pursuant to the City's Purchasing Policy and the *Consultants Competitive Negotiation Act (CCNA)* construction manager at risk (CMAR) services under Sections 255.103, 255.20 and 287.055, *Florida Statutes*, allow the City to use a hybrid process for competitive selection of firms with whom to negotiate a CMAR contract for a public construction project.

The City issued RFQ 23/24-07 to select, using a 2-step process, a CMAR firm for the New Fire Station #40 Project with the following events occurring:

First Advertisement:	October 26, 2023
Deadline for Questions:	November 16, 2023
Proposal Due Date:	November 28, 2023
1 st Evaluation Committee Meeting:	January 10, 2024
Issue Step 2 to Short List (Schedule Presentations):	January 10, 2024
Interview Firms on Short List: Rank Submissions:	January 25, 2024
City Commission Ranking Approval:	February 12, 2024

After approval of the rankings by the City Commission, the City and the City’s owner’s representative, ZHA Associates, Inc., successfully negotiated with the top ranked firm, Oelrich Construction, Inc. to establish a GMP of \$8,993,163. Oelrich Construction, Inc. is a Florida corporation which was established in 2004 with headquarters in Jonesville, Florida. The company has offices in the Gainesville and Orlando markets and serves a diverse array of education, government, commercial, healthcare and civil/public infrastructure clients.

LEGAL REVIEW:

The Assistant City Attorney has assisted in this matter and has no legal objection and continuation of the activity pursuant to the City’s Purchasing Policies and Procedures.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 2024-3240, to amend the budget, and approve the GMP of \$8,993,163 for CMAR services for the New Fire Station #40 project.

SUGGESTED MOTION:

“I move to approve Resolution No. 2024-3240, and the and procurement and award to Oelrich Construction, Inc., as proposed.”

- Attachments:
- (1). AIA Document A133 Agreement RFQ 23/24-07.
 - (2). Approved Agenda Evaluation Ranking RFQ 23/24-07.
 - (3). Fire Station #40 Opening Minutes RFQ 23/24-07.
 - (4). Fire Station #40 Oelrich Construction, Inc. Proposal RFQ 23/24-07.
 - (5). Notice of Intent to Award RFQ 23/24-07.
 - (6). Budget Amendment Resolution No. 2024-3240.
 - (7). GMP Document.