

## Resolution No. 2024-3223

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

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The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

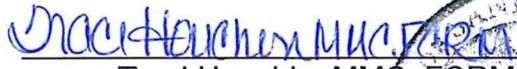
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

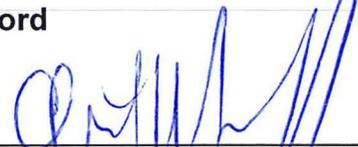
Passed and adopted this 11<sup>th</sup> day of March, 2024.

Attest:

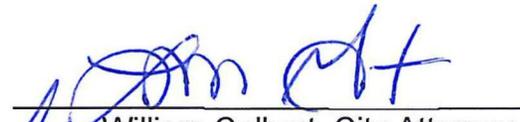
City Commission of the City of Sanford

  
Traci Houchin, MMC, FCRM  
City Clerk



  
Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to ~~form~~ and legality.

  
William Colbert, City Attorney  
LONNIE N. GROOT  
ACA

## ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024

Department: Police

Division: Admin

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
111	0000	389	98	00	Use of Reserves	\$ -	\$ -	\$ 1,000	\$ 1,000
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 1,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dp/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
111	2021	521	81	00		Donations/Aide	\$ -	\$ -	\$ 1,000	\$ 1,000
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 1,000</b>		

REASON FOR AMENDMENT: \_\_\_\_\_

DIRECTOR APPROVAL: \_\_\_\_\_

DATE: 2/28/24

FINANCE APPROVAL: \_\_\_\_\_

DATE: 2/28/24

CITY MANAGER APPROVAL: X \_\_\_\_\_

DATE: 3-11-24

CITY COMMISSION AGENDA DATE: 3-11-24

APPROVED Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 05-119



**CITY COMMISSION MEMORANDUM 24-082**  
**MARCH 11, 2024 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Bianca Gillett, Strategic Communications Manager, Police Department  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Donation/ Sanford Alumnae Chapter of Delta Sigma Theta Sorority

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 2024-3223, to amend the Police Department budget for a donation/sponsorship to the Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc. as public purpose is requested.

**FISCAL/STAFFING STATEMENT:**

Funds are available in the Sanford Police Department Florida Forfeiture 111 account.

**BACKGROUND:**

The Sanford Police Department strives to enhance the quality of life within the City by working in partnership with the community. In doing so, the department seeks opportunities to join in with community stakeholders and work towards that goal. The Sanford Police Department has identified Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc. (local non-profit organization) as a community stakeholder and would like to contribute \$1,000 by way of donation/sponsorship. The Sanford Police Department is requesting that this donation be declared a public purpose.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is the staff recommendation the City Commission approves Resolution No. 2024-3223, to amend the Police Department budget and the donation/sponsorship to Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc., in the amount of \$1,000 for a public purpose.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2024-3223 and the donation/sponsorship to Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc.”

Attachments: 1. Donation Letter  
2. Resolution No. 2024-3223

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Sanford Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.

401 E. 1<sup>st</sup> Street, Unit 1712  
Sanford, FL 32772

January 2024

Dear Potential Sponsor:

The members of the Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc. in partnership with Seminole Delta Foundation respectfully request your participation as a sponsor of our **Sunset and Chill Fundraiser Concert** with a live band, food trucks and vendors. Our event will be held on Friday, April 26, 2024, from 6:00 p.m. to 10:00 p.m. at Cranes Roost Park, located at 274 Cranes Roost Blvd, Altamonte Springs, Florida 32701.

Delta Sigma Theta Sorority, Inc. was founded in 1913 at Howard University in Washington, D.C. The Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc. was founded on May 4, 1984, in Sanford, FL to service the Seminole County area. The women of our organization seek to engage in endeavors that promote academic excellence, provide scholarships, support the underserved, and develop positive solutions for problems in our communities. *Sisterhood, Scholarship and Service* are the fundamental principles on which our organization was founded.

The Sanford Alumnae Chapter has contributed immensely to improving the lives of others by offering substantial community service programming, which has included sponsorship of Homeownership Seminars, Financial Forums, and Voter Registration Drives. The Chapter has also centered many of its volunteer program efforts on youth in our local community, presenting, the EMBODI (Empowering Males to Build Opportunities for Developing Independence) initiative for boys ages 13 to 17 and presenting mentoring programs for girls: Delta Academy (age 11 to 14) and the Delta GEMS (Growing and Empowering Myself Successfully) for young ladies 15 to 18 years old. Our chapter is committed to providing annual scholarships to support local students who are pursuing higher education.

We invite you to collaborate with Sanford Alumnae as we continue to provide needed services in Seminole County. Through sponsorship of our Sunset and Chill event, an opportunity is provided to promote your business and to support our public service programs. The sponsorship opportunities are as follows:



## Sanford Alumnae Chapter Delta Sigma Theta Sorority, Inc.

401 E. 1<sup>st</sup> Street, Unit 1712  
Sanford, FL 32772

### Sponsorship Packages

- Platinum: \$3,000 - \$5,000 (10 tickets, Swag Bag - includes event items, snacks, etc., day of the event visual logo signage on banner with center spot, front row seating, logo on all advertisement to include website and social media)
- Diamond: \$2,500 - \$2,999 (8 tickets, day of the event logo on banner, website, and social media advertisement)
- Pearl: \$2,000 - \$2,499 (6 tickets, day of the event logo on banner, website, and social media advertisement)
- Violet: \$1,000 - \$1,999 (4 tickets, day of the event logo on banner and website advertisement)
- Crimson: \$500 - \$999 (2 tickets, logo on banner day of the event)

All sponsors will receive verbal recognition at the event.

We are counting on your support and partnership with us to help build upon this vision. Please choose a level of sponsorship and email an electronic version of your logo and ad to [sunetchillsacdst@gmail.com](mailto:sunetchillsacdst@gmail.com). To ensure the quality of the program, please provide logos in a high-resolution file jpeg and pdf only; camera ready ads requested. Your response is needed by Friday, March 29, 2024; please indicate sponsorship level and submit ads, logo, etc. by that date. Please make checks payable to: Seminole Delta Foundation. Seminole Delta Foundation is a 501(c) (3) entity of our Sorority, and our chapter maintains a fund there to receive charitable donations. We thank you in advance for your consideration, your commitment, and your tax-deductible donations. If your company is not seeking to submit this donation for tax purposes, please make checks payable to Delta Sigma Theta Sorority, Inc. Sanford Alumnae Chapter.

Your support will help to ensure the success of this celebration and fundraising effort. It will ultimately benefit our scholarship recipients and local programs. If you have any questions regarding sponsorship opportunities, please feel free to contact us via email at [sunetchillsacdst@gmail.com](mailto:sunetchillsacdst@gmail.com).

Sincerely,

**Kammi Berry**

Kammi Berry  
President, Sanford Alumnae Chapter



**Sanford Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.**

401 E. 1<sup>st</sup> Street, Unit 1712  
Sanford, FL 32772

**Event Name: Sunset and Chill Fundraiser Concert**

<b>Sponsor Levels</b>	<b>Your Selection Sponsorship Level</b>
Platinum: \$3,000 - \$5,000	
Diamond: \$2,500 - \$2,999	
Violet: \$1,000 - \$1,999	
Crimson: \$500 - \$999	
*In-Kind: \$	

Your Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please return completed form to: Dr. Barbara Kirby-Bentley, C/O Sanford Alumnae Chapter, 401 E. 1<sup>st</sup> Street, Unit 1712, Sanford, FL 32772.

Please make checks payable to: Seminole Delta Foundation Inc., 3415 W. Lake Mary Blvd., Unit # 950085, Lake Mary, FL 32725-7501.

\* For non-tax purposes or in-kind donations checks are payable to Delta Sigma Theta Sorority, Inc. Sanford Alumnae Chapter, 401 E. 1<sup>st</sup> Street, Unit 1712, Sanford, FL 32772.

Thank You!

Sanford Alumnae Chapter of Delta Sigma Theta Sorority, Inc. in partnership with Seminole Delta Foundation