

## Resolution No. 2024-3217

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 relating to redistribute funds within Utility Capital Accounts; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as to redistribute funds within Utility Capital Accounts; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment; Redistribution of Funds Within Utility Capital Accounts.**

The annual operating budget of the City of Sanford for the fiscal year beginning

October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A" as relating to redistributing funds within Utility Capital Accounts. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate to redistribute funds within Utility Capital Accounts.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed including all matters relating to the Utility Capital Accounts.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase,

word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.


**Section 6. Effective Date.**

This Resolution shall become effective immediately upon adoption.

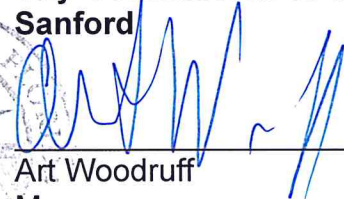
**Passed and adopted this 26<sup>th</sup> day of February, 2024.**

Attest:

**City Commission of the City of Sanford**

  
Traci Houchin, MMC, FCRM  
City Clerk



  
Art Woodruff  
Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
William Colbert  
City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024

Department: Public Works

Division: utilities

2/12/2024

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
452	4530	536	63	00	ww2410 w/s improv. Other than building	\$ 19,890,290	\$11,967,101	\$ 1,260,000	10,707,101
452	4530	536	63	00	sw2402 utility relocates	19,890,290	11,967,101	62,814	11,904,287
452	4510	536	31	00	ut2400 w/s professional services	\$ 1,125,000	\$ 831,945	\$ 831,945	-
452	4525	536	63	00	ww2410 w/s improv other than building	\$ 7,898,245	\$ 7,755,645	\$ 32,000	7,723,645
452	4540	536	63	00	st2101 w/s improv other than building	10,140,804	7,219,768	\$ 120,000	7,099,768
452	4527	536	63	00	rw2405 w/s improv other than building	15,132,261	13,837,677	25,000	13,812,677
452	4527	536	63	00	ww2004 w/s improv other than building	15,132,261	13,837,677	350,000	13,487,677
452	4530	536	64	00	utveh machinery and equipment	910,984	778,120	736,816	41,304
452	4530	536	64	00	uteqp machinery and equipment	910,984	778,120	44,964	733,156
452	4540	536	64	00	wd1601 machinery and equipment	1,362,103	658,662	109,272	549,390
452	4540	536	64	00	utveh machinery and equipment	1,362,103	658,662	56,464	602,198
452	4525	536	63	00	ww1406 improv other than building	7,898,245	7,755,645	500,000	7,255,645

TOTAL CHANGES IN REVENUES

\$ 4,129,275

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
452	4530	536	62	00	ut2001 buildings	\$ 526,729	526,729	900,000	1,426,729	
452	4540	536	62	00	ut2001 buildings	\$ 846,729	827,729	900,000	1,746,729	
452	4530	536	63	00	ww2413 improvement other than building	\$ 19,890,290	11,967,101	1,600,000	21,490,290	
452	4530	536	63	00	ww1905 improvement other than building	19,890,290	11,967,101	243,000	20,133,290	
452	4530	536	63	00	ww2414 improvement other than building	19,890,290	11,967,101	125,000	20,015,290	
452	4530	536	63	00	ww2412 improvement other than building	19,890,290	11,967,101	173,275	20,063,565	
452	4530	536	63	00	ww2415 improvement other than building	19,890,290	11,967,101	188,000	20,078,290	

TOTAL CHANGES IN EXPENDITURES

\$ 4,129,275

REASON FOR AMENDMENT: Redistributing funds for FY24 Projects

DIRECTOR APPROVAL: \_\_\_\_\_

DATE: 2/13/24

FINANCE APPROVAL: \_\_\_\_\_

DATE: 2/14/24

CITY MANAGER APPROVAL: \_\_\_\_\_

DATE: 2/14/24

CITY COMMISSION AGENDA DATE: 2/26/24

APPROVED Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: BA 05-106



WS \_\_ RM X  
Item No. 8.C

CITY COMMISSION MEMORANDUM 24-066  
FEBRUARY 26, 2024, AGENDA

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** William Marcous, Utility Support Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Utility Capital Accounts Redistribution; Budget Amendment; Resolution No. 2024-3217; \$4,129,275

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2024-3217, amending the budget to redistribute funds in various *Utility Capital Accounts* from projects that will not begin in this fiscal year to projects that will be completed in this fiscal year is requested.

**FISCAL/STAFFING STATEMENT:**

Funds in the amount are available in multiple Utility Capital Accounts.

**BACKGROUND:**

The Utility Department proposes to amend the City budget to redistribute funds in various Utility Capital Accounts from projects that will not be completed in this fiscal year to projects that will be completed with regard to the following projects in the following amounts:

(1).	Georgetown water main relocations -	\$1,260,000 *
(2).	Georgetown sewer relocations -	\$ 120,000 *
(3).	Georgetown Reclaim Water Main relocation -	\$ 32,000 *
(4).	Water master plan -	\$ 831,945
(5).	Celery Avenue and Mellonville Avenue utility relocates -	\$ 62,814 **
(6).	Millcreek -	\$ 25,000
(7).	Site 10 -	\$ 500,000
(8).	Block Wall at the south entrance to North Water Reclamation Facility -	\$ 350,000
(9).	Water and Sewer machinery and equipment -	\$1,436,782

\*Due to the nature of the Georgetown projects, funds have been encumbered under the current project with Public Works.

\*\*Public Works has the Celery Ave turning lanes project being designed. The \$62,814 is the balance from the estimated cost of the utility portion of the project.

The projects that will be funded this fiscal year would include:

(1).	Utility building -	\$1,800,000
(2).	FDOT State Road 46 utility relocates –	\$1,600,000
(3).	Hydrant flow testing and monitoring-	\$ 188,000
(4).	Two emergency water breaks -	\$ 243,000
(5).	Seminole County Trail and Celery Avenue utility relocates -	\$ 125,000
(6).	Reclaimed water repairs -	\$ 173,275

**LEGAL REVIEW:**

The Assistant City Attorney has assisted in this matter and has no legal objection to the action.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2024-3217, amending the City budget in the amount \$4,129,275 to redistribute funds within Utility Capital Accounts.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2024-3217, as proposed.”

Attachment: Resolution No. 2024-3217