

## Resolution No. 2021-3002

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 for the purchase of tree mitigation services from A Budget Tree Service, Inc.; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as for the purchase of tree mitigation services from A Budget Tree Service, Inc.; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 is hereby revised and

amended by Attachment "A" that relates to the purchase of tree mitigation services from A Budget Tree Service, Inc. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021 and terminating on September 30, 2022 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate in order to procure the purchase of tree mitigation services from A Budget Tree Service, Inc.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 13th day of December, 2021.**

Attest:

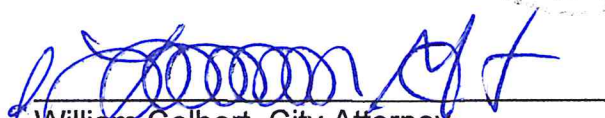
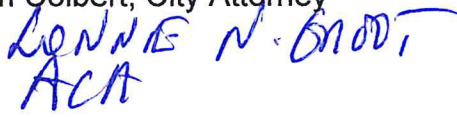
**City Commission of the City of Sanford**

  
Traci Houchin, MMC, FCRM  
City Clerk

  
Art Woodruff  
Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



  
William Colbert, City Attorney  
  
Lonnie N. Boyd  
ACA

# REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2022

Department: Parks and Recreation

Division: Parks & Grounds

Date: 11/3/2021


**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Unrealized (Budget)	Change	Unrealized
001	0000	343	91	01	Tree Mitigation	\$ -	\$ -	\$ 75,000	\$ 75,000
									-
									-
									-
									-
									-
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 75,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
001	5508	572	46	00		Repair & Maintenance	\$ 599,818	\$ 255,820	\$ 75,000	\$ 330,820
										-
										-
										-
										-
										-
										-
										-
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										-
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 75,000</b>		

REASON FOR AMENDMENT: Annual Tree Trimming for Park Sites

DIRECTOR APPROVAL:  DATE: Nov 3, 2021

FINANCE APPROVAL:  DATE: Nov 3, 2021

CITY MANAGER APPROVAL:  DATE: 12.15.2021

CITY COMMISSION AGENDA DATE: 12.13.21 APPROVED? Y

**FOR FINANCE USE**

Entry Date: 01/03/2021 Batch Number: B# 1161 Document #: BA 01-105

S. Posey

Res# 3002  
CCM# 21-285



CITY OF  
**SANFORD**  
FLORIDA

WS \_\_ RM X

Item No. 8.C

**CITY COMMISSION MEMORANDUM 21-285**  
**DECEMBER 13, 2021 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Robert Beall, Operations Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Budget Amendment Resolution No. 3002; Tree Mitigation; Procurement Of Services; A Budget Tree Service, Inc.

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3002, amending the City budget and the approval to procure the services of A Budget Tree Service, Inc. are requested.

**FISCAL/STAFFING STATEMENT:**

Funds in the amount of \$75,000 are available in the Tree Mitigation Revenue Fund. The funds will be transferred from the Tree Mitigation Fund into the Parks and Recreation, Parks Operations account.

**BACKGROUND:**

A Budget Tree Service, Inc. of Winter Springs provides proactive tree trimming and removal of trees located in the City's parks before significant storms occur.

The services of A Budget Tree Service, Inc. were procured by means of piggybacking a Seminole County contract (PBA # 19/20-61). The piggyback process is a program of cooperative bidding which may be used by public bodies, public entities and political subdivisions throughout the State and it satisfies all purchasing requirements applicable to the City.

The adoption of a budget amendment resolution and authorization to procure services are requested.

**LEGAL REVIEW:**

The City Attorney’s office has reviewed this matter and has no legal objection to the action. The procurement must be implemented consistent with all City Purchasing Policies and Procedures.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 3002, to amend the budget, and authorize procurement of needed services from A Budget Tree Service, Inc. in an amount not to exceed \$75,000.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 3002 and approve the proposed procurement in an amount not to exceed \$75,000.”

- Attachments:
- (1). Budget Amendment Resolution No. 3002.
  - (2). Piggyback Contract (PBA # 19/20-61).
  - (3). IFB 602138-14/TLR
  - (4). Seminole County Fee Schedule
  - (5). Renewal Letter