



APPROVED



CITY OF  
**SANFORD**  
FLORIDA

WS	___	RM	<u>X</u>
Item No.	<u>8.A</u>		

**CITY COMMISSION MEMORANDUM 18-243  
NOVEMBER 12, 2018 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Emily McCabe, Solid Waste Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Approval of Budget Amendment Resolution No. 2759 and Procurement;  
 2019 Chevy Traverse

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2759 to amend the budget in the amount of \$28,565 and procurement of a 2019 Chevy Traverse from Alan Jay Fleet Sales of Sebring, Florida is requested.

**FISCAL/STAFFING STATEMENT:**

The total purchase price for the 2019 Chevy Traverse is \$28,564.25. A budget amendment is requested for this procurement.

**BACKGROUND:**

The City's 2018 Chevy Traverse was involved in a crash in which a non-City driver ran into the vehicle. As a result, the vehicle was totaled. The purchase price was competitively bid under State Contract Bid #2019-120716-NAF which is a program of cooperative bidding. This cooperative bidding may be used by public bodies, public entities and political subdivisions throughout the State and it satisfies all purchasing requirements of the City.

**LEGAL REVIEW:**

The City Attorney's office has reviewed and has no legal objection to the actions and any claims being made on behalf of the City for damages.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Budget Amendment Resolution No. 2759 amending the budget in the amount of \$28,564.25 and approve the procurement of the 2019 Chevy Traverse from, Alan Jay Fleet Sales, in an amount not to exceed \$28,564.25.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2759 and the procurement of the 2019 Chevy Traverse from Alan Jay Fleet Sales.”

Attachment: Budget Amendment Resolution No. 2759

## Resolution No. 2759

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas,** the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas,** the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas,** from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas,** the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and

terminating on September 30, 2019 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

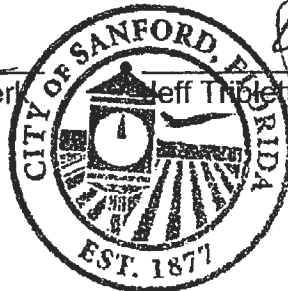
This Resolution shall become effective immediately upon enactment.

Passed and adopted this 12<sup>th</sup> day of November, 2018.

Attest:


City Commission of the City of  
Sanford

  
Traci Houchin, CMC, FCRM, City Clerk



  
Jeff Triplett, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
William L. Colbert, City Attorney

# REQUEST FOR BUDGET AMENDMENT

Item: 18-243  
Rm 8.A  
11/12/18

Fiscal Year 2019

Department: Public Works

Division: Solid Waste

Date: 10/15/2018

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Unrealized (Budget)	Change	Unrealized
310	0000	389	98	00	Solid Waste Fund Balance	\$ -	\$ -	\$ 28,565	\$ 28,565
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 28,565</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
310	4002	534	64	00		Machinery & Equipment	\$ -	\$ -	\$ 28,565	\$ 28,565
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 28,565</b>		

REASON FOR AMENDMENT: For Vehicle Replacement Agenda Item on November 12, 2018.

DIRECTOR APPROVAL: [Signature] DATE: 10/22/18

FINANCE APPROVAL: [Signature] DATE: 10/22/18

CITY COMMISSION AGENDA DATE: Nov. 12, 2018 APPROVED? Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_