

## Resolution No. 2965

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 28<sup>th</sup> day of June, 2021.

Attest:

City Commission of the City of  
Sanford

Traci Houchin, MMC, FCRM  
Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

William Colbert  
William Colbert, City Attorney



**CITY COMMISSION MEMORANDUM 21-155**  
**JUNE 28, 2021 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Craig M. Radzak, Fire Chief  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Budget Amendment for Purchase of Decontamination Equipment

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 2965, to amend the budget in the amount of \$1,862 for the purchase of a replacement bunker gear extractor/washer is requested.

**FISCAL/STAFFING STATEMENT:**

We are requesting the reallocation of funds to purchase one replacement bunker gear extractor/washer by reducing the use of impact fees by and requesting the increase in transfer from general funds to the capital replacement budget fund in the amount of \$1,862.

**BACKGROUND:**

The acceptance of a Firefighter Cancer Decontamination Equipment Grant Award was approved on March 8, 2021. The Fire Department originally requested funds to purchase two new small bunker gear extractor/washers; however, due to the current age of the large extractor at ST31 and the limited space available for an additional unit, the department would like to purchase one large replacement and one new small bunker extractor/washer.

We originally requested the use of Fire Department Impact Fee funds to purchase two new units; however, since one of the units we will be purchasing is a replacement these funds need to be reallocated to and from the appropriate accounts. We are requesting to transfer \$1,862 back to the Fire Department Impact Fees fund and to transfer from the general fund to the capital replacement fund for this capital expenditure. The Fire Department's new and replacement capital expenditure fund accounts would also be reallocated for the cost of the large bunker extractor/washer in the amount of \$7,449.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2965 to amend the budget in the amount of \$1,862 reducing the use of impact fees and an increase in transfer from general funds to the capital replacement fund budget of the Fire Department.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2965 to amend the budget in the amount of \$1,862 reducing the use of impact fees and an increase in transfer from general funds to the capital replacement fund budget of the Fire Department.”

Attachments: Resolution No. 2965  
Budget Amendment – Attachment A

# ATTACHMENT A REQUEST FOR BUDGET ADMENDMENT

Fiscal Year 2021

Department: Fire

Division: Operations

Date: 6/28/2021

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Unrealized Balance	Change	Unrealized
133	0000	389	98	00	Use of Reserves	\$ 970,460	\$ -	\$ (1,862)	\$ 968,598
133	0000	334	20	90	State Grants	28,125	-	(5,587)	\$ 22,538
360	0000	381	60	00	Transfers from General Fund	3,643,859	586,956	1,862	585,094
360	0000	334	20	90	State Grants	-	-	5,587	(5,587)
001	0000	389	98	00	Use of Reserves	9,432,870	-	1,862	(1,862)

TOTAL CHANGES IN REVENUES \$ 1,862

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Increase	Balance
133	3001	522	52	00		Operating Supplies	\$ 45,100	\$ 18,446	\$ (7,449)	\$ 10,997
360	3001	522	52	00		Operating Supplies	194,325	119,263	7,449	\$ 126,712
001	7979	581	91	28		Transfers to Capital Project Fund	3,622,010	565,107	1,862	566,969

TOTAL CHANGES IN EXPENDITURES \$ 1,862

REASON FOR AMENDMENT: Reallocate Funds from New to Replacment Bunker Gear Extractor/Washer @ ST31. Non Impact Fee Funds

DIRECTOR APPROVAL: Chief Craig Radzak *C.R.* DATE: 6/16/21

FINANCE APPROVAL: Cynthia Lindsay DATE: 06/16/2021

CITY COMMISSION AGENDA DATE: June 28, 2021 APPROVED? Y

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: 4202 Document #: BA 09-109

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