

Resolution No. 2934

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

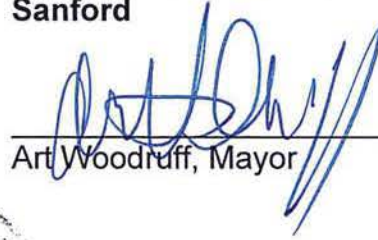
Passed and adopted this 8th day of February 2021.

Attest:

City Commission of the City of
Sanford



Traci Houchin, MMC, FCRM City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.





William L. Colbert, City Attorney



CITY OF
SANFORD
FLORIDA

WS ___ RM X
Item No. 8.D

**CITY COMMISSION MEMORANDUM 21-048
FEBRUARY 8, 2021 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Cynthia Lindsay, Finance Director
SUBMITTED BY: Norton N. Bonaparte, Jr., City Manager
SUBJECT: Roll Forward Budget Adjustment

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Budget amendments have been prepared which will increase expenditures in the Capital Project Fund, Capital Replacement Fund, Catalyst Fund, General Fund, Police LETF Fund, Police Impact Fee Fund, Local Option Gas Tax Fund, Fire Impact Fee Fund, Local Option Sales Tax Fund, Mayfiar Golf Course Fund, Stormwater Fund, and the Water/Sewer Funds.

FISCAL/STAFFING STATEMENT:

The proposed budget amendment will increase the FY2021 Citywide budget by \$55,585,013. This increase consists of \$30,101,459 in capital replacements or projects that had not yet been completed by year end, \$829,792 in grant funds for capital not spent by year end, \$16,036,376 in debt service funds not spent by year end, \$448,101 in operational expenditure contracts not completed as of year end, \$8,823,264 in transfers to cover capital expenditures, and \$653,979 reduction in additions to reserves to cover operating and capital expenditures.

BACKGROUND:

The attached budget amendment is for the following:

1. **CAPITAL PROJECT FUNDS** A \$26,086,212 increase to rollover funds on incomplete projects. Of the amount being rolled \$53,194 is supported by grant funds.
2. **GENERAL FUND** A \$8,862,796 increase to rollover operational contracts totaling \$431,002 Catalyst funds totaling \$8,780,622, incomplete grants of \$71,700, and a transfer to the Capital Replacement Fund for \$13,922 to cover the additional costs of the fuel pump canopy offset by a reduction in additions to reserves of \$434,450.

3. **SPECIAL REVENUE FUNDS** A \$1,290,302 increase to rollover incomplete projects totaling \$1,154,392, unspent grant funds for capital projects of \$90,091, a transfer to the Capital Project Fund of \$28,720 for Fire Station 40, and operating costs of \$17,099.
4. **STORMWATER FUND** A \$0 increase to rollover funds on incomplete projects totaling \$219,529, which is offset by a reduction in additions to reserves.
5. **ENTERPRISE FUNDS** A \$19,051,929 increase to rollover funds on incomplete projects totaling \$2,400,746, unspent grant funds for capital projects of \$614,807, and debt funds totaling \$16,036,376
6. **MAYFAIR COUNTRY CLUB FUND** A \$293,774 increase to rollover funds on incomplete projects totaling \$293,774.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 2934 amending the FY 2021 budget by \$55,585,013. This amendment will make the FY 2020/2021 budget total \$195,140,965 city-wide.

SUGGESTED MOTION:

"I move to approve Resolution No. 2934."

Attachments: Budget Resolution No. 2934
Attachment "A"

City of Sanford
ATTACHMENT A
BUDGET AMENDMENT FISCAL YEAR 2020/2021

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
310-3001-522.62-00	Buildings	FDST40	-	28,720	28,720
310-4046-539.63-00	Improvements Other Than Bldgs	RS1303	-	999,906	999,906
310-4047-541.63-00	Improvements Other Than Bldgs	930011	-	145,158	145,158
310-4047-541.63-00	Improvements Other Than Bldgs	PW1406	-	11,736,570	11,736,570
310-4047-541.63-00	Improvements Other Than Bldgs	PW1401	-	339,095	339,095
310-5508-572.63-00	Improvements Other Than Bldgs	PG1902	7,000	387,648	462,648
310-5 08-572.63-00	Improvements Other Than Bldgs	PW1502	462,648	268,612	731,260
310-0000-381.14-00	Transfer	FDST40	-	28,720	28,720
310-0000-389.98-00	Use of Reserve		-	13,876,989	13,876,989
Total Budget Amendment				13,905,709	
Budget amendment to rollover capital purchases not completed as of 09/30/20					
316-7979-599.63-00	Improvements Other Than Bldgs	17CAT	-	8,780,622	8,780,622
316-0000-381.16-00	Transfers from General Fund		-	8,780,622	8,780,622
Total Budget Amendment				8,780,622	
Budget amendment to rollover unpe t cat ly t f d					
360-0402-513.46-00	Repair and Maintenance		-	2,469	2,469
360-0402-513. 2-00	Operating Supplies		55,000	361,402	416,402
360-2020-521. 2-00	Operating Supplies	DOJ20	63,380	24,474	87,854
360-2020-521. 2-00	Operating Supplies		87,854	214,843	302,697
360-2020-521.64-00	Machinery & Equipment		815,000	513,493	1,328,493
360-3001-522.46-00	Repair and Maintenance		-	131,244	131,244
360-3001-522. 2-00	Operating Supplies		-	15,000	15,000
360-3001-522. 2-00	Operating Supplies		45,500	118,325	163,825
360-3001-522.64-00	Machinery & Equipment		1,419,214	279,114	1,698,328
360-3003-522. 2-00	Operating Supplies		-	28,975	28,975
360-3003-522. 2-00	Operating Supplies		-	12,648	12,648
360-3003-522.64-00	Machinery & Equipment		-	12,143	12,143
360-4001-539.64-00	Machinery & Equipment		-	8,289	8,289
360-4041-539.64-00	Machinery & Equipment		20,000	20,000	40,000
360-4042-539.63-00	Improvements Other Than Bldgs	PW2001	-	123,922	123,922
360-4042-539.64-00	Machinery & Equipment		10,000	24,913	34,913
360-4046-539.46-00	Repair and Maintenance		-	290,566	290,566
360-4046-539.64-00	Machinery & Equipment		56,000	11,149	67,149
360-4047-541.46-00	Repair and Maintenance		-	52,200	52,200
360-4047-541. 2-00	Operating Supplies		1,500	3,790	290
360-4047-541.64-00	Machinery & Equipment		550,000	118,618	668,618
360-50 2-573.46-00	Repair and Maintenance		-	7,000	7,500
360-5501-572. 2-00	Operating Supplies		-	30,000	30,000
360-5501-572.64-00	Machinery & Equipment		-	27,586	27,586
360-5502-572.64-00	Machinery & Equipment		39,005	29,751	68,756
360-5502-57.46-00	Repair and Maintenance		-	395	395
360-5502-57.63-00	Improvements Other Than Bldgs	PG1902	165,173	92,832	258,005
360-5502-57.64-00	Machinery & Equipment		68,756	44,085	112,841
360- 02- 75.64-00	Machinery & Equipment		258,005	28,992	286,997
360-5508-572.46-00	Repair and Maintenance	PG17PG	239,733	11,487	251,220
360-5 08-572.46-00	Repair and Maintenance	PW0705	251,220	188,956	440,176
360-5 08-572.46-00	Repair and Maintenance	PW0710	440,176	28,680	468,856
360-5508-572. 2-00	Operating Supplies		-	36,802	36,802
360-5508-572.63-00	Improvements Other Than Bldgs	PG1903	194,610	2,350	196,960
360-5 08-572.63-00	Improvements Other Than Bldgs	PG0701	196,960	45,000	241,960
360-5 08-572.63-00	Improvements Other Than Bldgs	PG0703	241,960	75,000	316,960
360-5 08-572.63-00	Improvements Other Than Bldgs	PG1901	316,960	95,808	412,768
360-5 08-572.63-00	Improvements Other Than Bldgs	PG1903	412,768	144,698	557,466
360-5 08-572.63-00	Improvements Other Than Bldgs	PW0709	557,466	14,171	571,637
360-5 08-572.63-00	Improvements Other Than Bldgs	PW1406	571,637	25,000	596,637
360-5 08-572.63-00	Improvements Other Than Bldgs	PG2002	596,637	5,000	601,637
360-5508-572.64-00	Machinery & Equipment		36,262	98,211	134,473
360-0000-331.20-00	Grant		-	24,474	24,474
360-0000-381.60-00	Transfer		-	13,922	13,922
360-0000-389.98-00	Use of Reserve		-	3,361,485	3,361,485
Total Budget Amendment				3,399,881	
Budget amendment to rollover capital purchases not completed as of 9/30/20					
Total Budget Amendment-Capital Project Funds				26,086,212	
001-0101-511.81-00	Grants	CC1801	300	6,694	6,994
001-0101-511.81-00	Grants	1 01	6,994	101,362	108,356
001-0101-511.81-00	Grants	CC1801	108,356	25,000	133,356
001-7979-590.99-70	Addition to Reserve		615,576	(133,056)	482,520
Total Budget Amendment				-	
Budget amendment for Art Commission, Utility Wrap, and Choice Neighborhoods budget carryover from 09/30/20					
003-0000-366.90-00	Donation		-	10,474	10,474
003-5501-572. 2-00	Operating Supplies	RDOAS	-	500	500

City of Sanford
ATTACHMENT A
BUDGET AMENDMENT FISCAL YEAR 2020/2021

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
003-5501-572.52-00	Operating Supplies	RDOBA	500	9,362	9,862
003-5501-572.52-00	Operating Supplies	RDOFL	9,862	(657)	9,205
003-50 2-573.52-00	Operating Supplies	RDOMU	9,205	1,269	10,474
Total Budget Amendment				10,474	
Budget amendment to recognize contributions to Recreation					
001-1103-519.31-00	Professional Service	CD2019	15,000	71,700	87,200
001-0000-334.70-07	Grant		-	71,700	71,700
Total Budget Amendment				71,700	
Budget amendment for open purchases not completed as of 9/30/20					
001-4047-541.31-00	Professional Service		-	12,240	12,240
001-4047-541.46-00	Repair and Maintenance		-	80,000	80,000
001-7979-590.99-70	Addition to Reserve		482,500	(92,240)	390,260
Total Budget Amendment				-	
Budget amendment for open purchases not completed as of 9/30/20					
001-0102- 9-48-00	Promotional Activities		210,635	107,175	317,810
001-7979-590.99-70	Addition to Reserve		390,260	(107,175)	283,085
Total Budget Amendment				-	
Budget amendment for QTI and JGI open purchase order					
001-1110-51 .31-00	Professional Service		31,700	31,700	63,400
001-1110-51 .52-00	Operating Supplies		700	3,236	3,936
001-1110-51 .34-00	Contract Services		-	31,836	31,836
001-7979-590.99-70	Addition to Reserve		283,085	(66,772)	216,313
Total Budget Amendment				-	
Budget amendment for open purchases not completed as of 9/30/20					
001-4046-541.46-00	Repair and Maintenance		96,246	21,285	117,531
001-7979-590.99-70	Addition to Reserve		216,313	(21,285)	195,028
Total Budget Amendment				-	
Budget amendment for open purchases not completed as of 9/30/20					
001-7979-581.91-28	Transfer to Cap Proj Fund		-	13,922	13,922
001-7979-590.99-70	Addition to Reserve		195,028	(13,922)	181,106
Total Budget Amendment				-	
Budget amendment for diesel canopy					
001-7979-581.91-31	Transfer to Catalyst Fund		-	8,780,622	8,780,622
001-0000-389.98-00	Use of Reserve		-	8,780,622	8,780,622
Total Budget Amendment				8,780,622	
Budget amendment for Catalyst Funding					
Total Budget Amendment-General Fund				8,862,796	
108-2020-521.52-00	Operating Supplies	CRU	-	-	-
108-2020-521.52-00	Operating Supplies	POLVOL	-	-	-
108-2020-521.52-00	Operating Supplies	POLEX	-	3,272	3,272
108-2020-521.52-00	Operating Supplies	ACF18	3,272	2,000	5,272
108-0000-389.98-00	Use of Reserve		-	,772	,772
Total Budget Amendment				5,772	
Budget amendment to recognize contributions to police projects					
134-2020-521.52-00	Operating Supplies		-	11,327	11,327
134-2020-521.64-00	Machinery and Equipment		-	108,607	108,607
134-0000-389.98-00	Use of Reserve		-	119,934	119,934
Total Budget Amendment				119,934	
Budget amendment for open purchases not completed as of 9/30/20					
131-4047-541.63-00	Improvement Other than Bldgs	RS0708	525,243	127,883	653,126
131-0000-389.98-00	Use of Reserve		168,091	127,883	295,974
Total Budget Amendment				127,883	
Budget amendment for open purchases not completed as of 9/30/20					
133-3001-522.62-00	Building	ST32	-	2,939	2,939
133-3001-522	Other Charges		-	13,123	15,123
133-3001-522.61-00	Land	FDST40	-	345,000	345,000
133-3001-522.62-00	Building		-	382,437	382,437
133-3001-522.64-00	Machinery and Equipment		-	4,300	4,300
133-3001-522.64-00	Machinery and Equipment	ST32	-	12,883	12,883
133-3001-522.64-00	Machinery and Equipment	ST3	12,883	74,269	87,152

Change to
34-00, per
CML

City of Sanford
ATTACHMENT A
BUDGET AMENDMENT FISCAL YEAR 2020/2021

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
133-0000-334.80-01	Grants		-	90,091	90,091
133-7979-581.91-28	Transfer to Cap Proj	FDST40	-	28,720	28,720
133-0000-389.98-00	Use of Reserve		185,500	775,58	903,645
Total Budget Amendment				836,956	
Budget amendment for open purchases not completed as of 9/30/20					
138-4047-541.63-00	Improvements Other than Bldgs	RS1801	-	19,397	19,397
138-4047-541.63-01	Improvements Other than Bldgs	RS0708	4,080,741	88,932	4,169,673
138-4047-541.63-86	Improvements Other than Bldgs	RS0710	1,200,000	16,666	1,216,666
138-4047-541.63-86	Improvements Other than Bldgs	RS0708	1,216,666	58,222	1,274,888
138-4047-541.63-86	Improvements Other than Bldgs	RS0704	1,274,888	9,636	1,284,524
138-4047-541.63-90	Improvements Other than Bldgs	W1906	47,247	6,904	54,151
138-0000-389.98-00	Addition to Reserves		1,378,974.00	199,777	1,578,731
Total Budget Amendment				199,757	
Budget amendment for open purchases not completed as of 9/30/20					
Total Budget Amendment-Special Revenue Funds				1,290,302	
402-404 -541.63-00	Improvements Other than Bldgs	ST1702	624,720	19,216	643,936
402-404 -541.63-00	Improvements Other than Bldgs	ST1901	643,936	4,000	647,936
402-404 -541.63-00	Improvements Other than Bldgs	ST1902	647,936	188,072	836,008
402-404 -541.63-00	Improvements Other than Bldgs	ST2001	836,008	4,777	840,765
402-404 -541.63-00	Improvements Other than Bldgs	STPARK	840,76	3,484	844,249
402-7979-590.99-90	Use of Reserve		2,070,394	(219,29)	1,850,865
Total Budget Amendment				-	
Budget amendment for open purchases not completed as of 9/30/20					
4 2-4520-536.31-00	Professional Service	DW1208	135,000	11,668	146,668
4 2-4520-536.31-00	Professional Service	DW1208	146,668	6,362	153,030
4 2-4520-536.46-00	Repair & Maintenance	WW1504	62,000	27,571	89,571
4 2-452 -536.46-00	Repair & Maintenance	FEMA16	89,71	47,486	137,057
4 2-452 -536.63-00	Improvements Other than Bldgs	WW1403	1,895,000	69,500	1,964,500
4 2-4527-536.46-00	Repair & Maintenance		-	38,321	38,321
4 2-4527-536.63-91	Improvements Other than Bldgs	RW0150	4,745,000	1,072,376	5,817,376
4 2-4527-536.63-91	Improvements Other than Bldgs	RW1102	5,817,376	258,589	6,075,96
4 2-4527-536.63-91	Improvements Other than Bldgs	RW1103	6,075,96	280,300	6,356,26
4 2-4527-536.64-00	Machinery & Equipment	RW1103	860,000	35,000	895,000
4 2-4528-536.31-00	Professional Service	WW0705	-	30,581	30,581
4 2-4528-536.46-00	Repair & Maintenance	WW0705	-	86,574	86,574
4 2-4528-536.46-00	Repair & Maintenance		86,74	6,571	93,145
4 2-4528-536.64-00	Machinery & Equipment		290,000	361,056	651,056
4 2-4529-536.31-00	Professional Service	WW1805	-	36,760	36,760
4 2-4529-536.63-00	Improvements Other than Bldgs	WW0714	350,000	34,077	384,077
4 2-4529-536.64-00	Machinery & Equipment	WW0705	170,000	41,019	211,019
4 2-4529-536.64-00	Machinery & Equipment	WW0714	211,019	744,000	950,019
4 2-4521-536.31-00	Professional Service	DW0192	-	1,500,000	1,500,000
4 2-4521-536.63-00	Improvements Other than Bldgs	DW0192	-	9,664,000	9,664,000
4 2-4530-536.63-00	Improvements Other than Bldgs	DW0192	2,840,000	3,800,000	6,640,000
4 2-4530-536.46-00	Repair & Maintenance	WW0715	800,000	71,189	871,189
4 2-4530-536.46-00	Repair & Maintenance	WW2001	871,189	1,461	872,650
4 2-4530-536.46-00	Repair & Maintenance	WD1901	872,650	23,425	896,075
4 2-4530-536.63-00	Improvements Other than Bldgs	WW2001	6,640,000	25,715	6,665,71
4 2-4530-536.64-00	Machinery & Equipment		150,000	20,271	170,271
4 2-4540-536.31-00	Professional Service	SW1604	-	105,674	105,674
4 2-4540-536.63-00	Improvements Other than Bldgs	WW1404	2,200,000	614,807	2,814,807
4 2-4540-536.63-00	Improvements Other than Bldgs	WW0715	2,814,807	37,577	2,852,384
4 2-0000-334.32-30	Grant Proceeds	WW1404	-	614,807	614,807
4 2-0000-384.01-00	SRF Proceeds	RW0150	-	1,072,376	1,072,376
4 2-0000-384.01-00	SRF Proceeds	DW0192	1,072,376	14,964,000	16,036,376
4 2-0000-389.98-00	Use of Reserve		13,121,893	2,400,747	15,522,639
Total Budget Amendment				19,051,929	
Budget amendment to rollover capital purchases not completed as of 9/30/20					
4 -5 02-57 .62-00	Buildings	MF1901	-	19,342	19,342
4 -5 02-57 .63-00	Improvements Other than Bldgs	MF1401	-	14,188	14,188
4 -5 02-57 .63-00	Improvements Other than Bldgs	MF1901	14,188	150,560	164,748
4 -5 02-57 .63-00	Improvements Other than Bldgs	MF1902	164,748	109,684	274,432
4 -0000-389.98-00	Use of Reserve		-	293,774	293,774
Total Budget Amendment				293,774	
Budget amendment to rollover capital purchases not completed as of 09/30/20					
Total Budget Amendment-Enterprise Fund				19,347,703	
CITY-WIDE BUDGET AMENDMENT				5,613,734	

REASON FOR AMENDMENT: Budget Rollover FY2020/2021

DIRECTOR APPROVAL: Cynthia Lindsay DATE: 01/25/2021

FINANCE APPROVAL: Peter J. Staffieri DATE: 01/25/2021

*CITY MANAGER APPROVAL: [Signature] DATE: 2/8/21

CITY COMMISSION AGENDA DATE: February 8, 2021 APPROVED? Y

FOR FINANCE USE

Entry Date: 02/09/2021 Batch Number: B# 1673 Document #: BA 05-100
S. Posey Res #: 2934
CCM #: 21-048