

## Resolution No. 2846

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for powers of the City Manager and general implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual

operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and terminating on September 30, 2021 shall remain in full force and effect. The attachment reflects contingencies relative to the potential donation of funds relative to the project relating to the multi-purpose fields located at the Mellonville Community Center. This Resolution is intended to grant the City Manager with the broadest authority to utilize the funds dedicated to that project in order to implement the project in the most seamless and effective manner.

**Section 2. Implementing administrative actions.**

In addition to the foregoing powers granted herein, the City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase,

word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 27<sup>th</sup> day of January, 2020.**

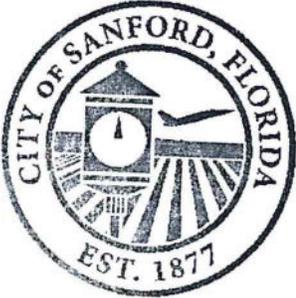
Attest:

City Commission of the City of Sanford

Traci Houchin, CMC, FCRM  
Traci Houchin, City Clerk , CMC, FCRM

Jeff Triplett  
Jeff Triplett, Mayor

For use and reliance of the Sanford City Commission only.  
Approved as to form and legality.



William L. Colbert  
William L. Colbert, City Attorney  
LONNIE N. ONOIT  
ACA

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2020

Department: Public Works

Division: Administration

1/27/2020

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER					Project #	Revenue Account Title	Current Budget	Current Balance	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele							
455	0000	381	01	00		Transfer from General Fund	-		\$ 100,000	
001	0000	389	98	00		Use of Reserves	\$ 150,000		\$ 100,000	100,000

TOTAL CHANGES IN REVENUES \$ 200,000

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER					Project #	Expenditure Account Title	Current Budget	Current Balance	Amount of Change	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele						
455	5502	575	63	00		Mayfair Modular Prefab buildings	\$ 150,000		100,000	250,000
001	7979	581	91	79		Transfer to Mayfair Fund	\$ 150,000		100,000	250,000

TOTAL CHANGES IN EXPENDITURES \$ 200,000

REASON FOR AMENDMENT: Mayfair Golf Course Modular Buildings

DIRECTOR APPROVAL: 

DATE: 1/15/2020

FINANCE APPROVAL: 

DATE: 1/15/2020

CITY MANAGER APPROVAL: 

DATE: 1/15/20

CITY COMMISSION AGENDA DATE: \_\_\_\_\_

APPROVED \_\_\_\_\_

FOR FINANCE USE

Entry Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Document #: \_\_\_\_\_



**CITY COMMISSION MEMORANDUM 20-023**  
**JANUARY 27, 2020 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Tom George, Deputy City Manager  
Robert Beall, Parks and Grounds Manager  
Owen Christopher Smith, Project Manager  
**SUBMITTED BY:** Norton N. Bonaparte Jr., City Manager  
**SUBJECT:** Budget Amendment for the Mayfair Golf Course

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2846 amending the budget for unanticipated costs associated with a new permanent restroom and for a triple-wide modular temporary clubhouse for Mayfair Golf Course is requested.

**FISCAL/STAFFING STATEMENT:**

The additional \$100,000 requested will augment the previously approved \$150,000 and establish a new project budget of \$250,000 and will be funded from general fund reserves. The value of the City self-performed work and other fees is estimated at \$20,000.

**BACKGROUND:**

The City is purchasing a prefab single-stall restroom to replace a severely deteriorated restroom on the course and a triple-wide modular unit to serve as a temporary clubhouse.

The reason for the increase is a change from a double-wide unit to a triple-wide unit after it was determined that the double-wide would not be sufficient in size. It was also determined that the existing septic system for the restroom is no longer functional and needs to be replaced. The modular clubhouse unit will require electrical upgrades, utility modifications and connections, demolition of the old pool building and site preparation.

**LEGAL REVIEW:**

The City Attorney has reviewed and approved Resolution No. 2846.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution No. 2846 to amend the budget to approve an additional \$100,000 from general fund reserves for the necessary improvement project for the Mayfair Country Course.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2846.”

Attachment: Budget amendment Resolution No. 2846.