

Resolution No. 2770

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and

terminating on September 30, 2019 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

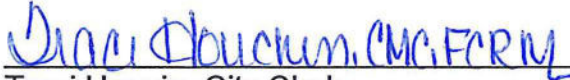
Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 10th day of December, 2018.

Attest:

City Commission of the City of
Sanford

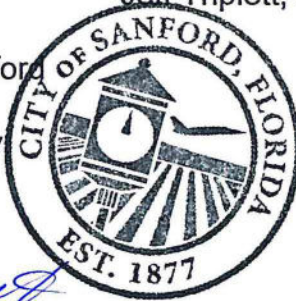


Traci Houcin, City Clerk



Jeff Triplett, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality





William L. Colbert, City Attorney

REQUEST FOR BUDGET AMENDMENT

Fiscal Year _____

Department: Public Works

Division: Stormwater

Date: 11/20/2018

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Unrealized (Budget)	Change	Unrealized
402	0000	389	98	00	17CAT Stormwater needs	\$ -	\$ -	\$ 518,457	\$ 518,457
TOTAL CHANGES IN REVENUES									<u>\$ 518,457</u>

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
402	4045	541	63	00	17CAT	Stormwater needs			\$ 518,457	\$ 518,457
TOTAL CHANGES IN EXPENDITURES									<u>\$ 518,457</u>	

REASON FOR AMENDMENT: Budget for storm relocation at Catalyst site

DIRECTOR APPROVAL: *Bryan H. Turner* DATE: 11/27/18

FINANCE APPROVAL: *Cynthia Lindsee* DATE: 11/27/18

CITY COMMISSION AGENDA DATE: 10-Dec-18 APPROVED? Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: _____



500 West Fulton Street
 Sanford, FL 32771
 Phone: 407.322.6841
 Fax: 407.330.0639

November 20, 2018

Mr. Bilal Iftikhar, P.E.
 Public Works / Utilities Director
 City of Sanford Utility Department
 P.O. Box 1788
 Sanford, Florida 32772-1788

Re: City of Sanford
 Downtown Storm and Utility Relocations (IFB 18/19-01)
 CPH Job No. S06168

Dear Bilal:

Based on the Bid Tabulation, the following are the bid results for the Bids that were received on November 8, 2018 for the City's Downtown Storm and Utility Relocations (IFB 18/19-01) project:

RANK	BIDDER	TOTAL BASE BID
1	Cathcart Construction Company-Florida LLC	\$1,036,914.50
2	Cathcart, Inc.	\$1,249,929.00
3	RMS Constructors Group, LLC	\$1,290,648.00
4	Stage Door II	\$1,375,395.85
5	Killebrew, Inc.	\$1,525,225.00
6	Carr & Collier Inc.	\$1,573,037.75
7	Prime Construction Group, Inc.	\$2,293,288.00

Two of the bids are below the Engineer's Estimate which was \$1.27 million (without contingency). Note: due to the over \$200,000 difference from Cathcart's bid to the next lowest bid, we contacted Cathcart. They confirmed that they stand by their submitted bid and that there are no mistakes in the submitted bid pricing.

We have reviewed Cathcart Construction Company-Florida LLC ("Cathcart") in terms of their storm and utility construction experience, recent references, and licensing. Financial information the City received from Cathcart (Financial Information Form - Section 00462 plus attachments) has not been reviewed by CPH and should be reviewed by the City. If the City requires audited financial statements in lieu of what was provided, please let us know or contact Cathcart directly.

Cathcart is located in Oviedo and has been in business since 1994; however, in 2014 they re-organized under the current LLC. Our review of projects and references is based on the current iteration of Cathcart. Since 2014, Cathcart has performed construction on numerous projects similar in type and size (or bigger) than the proposed Downtown Storm and Utility Relocations project. Most of Cathcart's construction projects were for various municipalities and counties. We have contacted several references for Cathcart: the references contacted (the cities of St. Cloud, Orlando, and Altamonte Springs) were very satisfied with the work done by Cathcart and all indicated they would work with Cathcart again. The project manager and superintendents named by the references received favorable comments and are the same



Mr. Bilal Iftikhar, P.E.
City of Sanford
Downtown Storm and Utility Relocations (IFB 18/19-01)
November 20, 2018
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Cathcart project manager and superintendents proposed for the proposed City of Sanford project.

We have reviewed Cathcart's construction license information by verifying the construction licenses are active. This verification was done through the Florida Department of Business and Professional Regulation (DBPR) website. The DBPR website also shows there are no current complaints on the licenses.

Based on our review of the experience, the licensing information shown on the DBPR website, and the favorable references that have been provided, as summarized above and per the attached documents, we recommend the City Commission authorize award of the City's Downtown Storm and Utility Relocations (IFB 18/19-01) project construction contract to Cathcart Construction Company-Florida LLC in the amount of \$1,036,914.50.

If you have any questions or need additional information on the contract award recommendation we have made or any of the information shown herein or attached, please do not hesitate to call.

Sincerely,
CPH, Inc.

A handwritten signature in blue ink, appearing to read 'N. Katriina Bowman', is positioned above the printed name.

N. Katriina Bowman, P.E., CCS
Vice President/Associate

Attachments:

Cathcart Bid Received 11/8/18
Acknowledgment of Receipt of Addendum 1
Copy of License and DBPR Construction Licensing Board Information
Completed W-9 Form
Officer Signatory Authorization Information
Bid Bond Form - Section 00420
Trench Safety Form - Section 00430
Non Collusion Affidavit - Section 00432
Conflict of Interest Affidavit - Section 00434
Florida Statutes on Public Entity Crimes Affidavit - Section 00436
Compliance With the Public Records Law Affidavit - Section 00438
Bidder Information and Affidavit - Section 00440
Certification Of Non-Segregated Facilities Form - Section 00450
Disputes Disclosure Form - Section 00452
Drug Free Workplace Form - Section 00454
Unauthorized (Illegal) Alien Workers Affidavit - Section 00456
E-Verify Compliance Form - Section 00458



Mr. Bilal Iftikhar, P.E.
City of Sanford
Downtown Storm and Utility Relocations (IFB 18/19-01)
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Americans With Disabilities Act Affidavit - Section 00460
Financial Information Form - Section 00462
Schedule Of Proposed Subcontractors - Section 00464
Criminal Background Check Requirements and Affidavit - Section 00525
City of Sanford Insurance Requirements and Affidavit - Section 00622

Cc: Jeff Davis
Marisol Ordoñez

CITY OF SANFORD, FLORIDA - PURCHASING DIVISION
SOLICITATION OPENING CERTIFICATION AND MINUTES (Section 255.0518, Florida Statutes)

A. Solicitation Title Downtown Storm & Utilities Relocations

Number IFB 18/19-01 Opening Date 11-08-18 Time 2:00 p.m. Solicitation Documents Including Announcement of This Opening Are Available for Viewing or Downloading at www.myvendorlink.com

Location of Opening: Room 117 City Hall (City Commission Chambers)

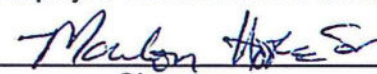
On this date the opening of the solicitation response identified above is hereby verified and the public announcements recorded below regarding the solicitations received were duly made. It is noted that no other business was conducted, there were no discussions and no input was received from anyone in attending. There was no attendance record made.

- IFB- Announced the name of each bidder and the amount of their bid.
- RFP- Announced the name of each respondent.
- RFQ- Announced the name of each respondent.

If any submission was not opened and/or announced: check this item and indicate on tabulation below specific information as to why the submission was not opened or announced.

All submissions were opened and read. The tabulation below reflects the information read.

1. Name of City Employee who announced the bids: Marisol Ordóñez

Certification (1) By:  11/8/18 Marlon Hooks Sr Senior Inspector

Certification (2) By:  11/8/18 M. Ordóñez Purchasing Manager

2. The public notice indicated by § 286.0105 and 286.011 Florida Statutes is not required because no rule, resolution, or formal action has taken place or considered at this opening. Therefore, a verbatim record of the solicitation specifically identified above is not required if a person, in accordance with City of Sanford Policy Number 15., elects to file a protest or appeal an action associated with the identified solicitation.
3. Florida Statute 119.071: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. *Note-City of Sanford Procurement Procedure 6-500 mandates that as applicable to an IFB: the name of each bidder and the specific amount of the bid will be shared at the opening; for an RFP or RFQ the name of each person or firm will be shared at the opening. (Florida Statutes may be found at: <http://www.leg.state.fl.us/statutes/>)*

Tabulation			
Bidder/Proposer			
		1,573,037.75	
<u>Carri Collier Inc</u>	<u>2,293,288.20</u>		
<u>Prime Construction Group Inc</u>			
<u>RMS Construction</u>	<u>1,290,648.00</u>		
<u>Stage Door II</u>	<u>1,375,395.85</u>		
<u>Killebrew</u>	<u>1,505,225.00</u>		
<u>Scapik Inc</u>	<u>1,249,989.00</u>		
<u>Cathcart Construction LLC</u>	<u>1,036,917.50</u>		

Initial here if tabulation is attached in lieu of using the above tabulation or if additional pages are attached. It is noted that this is page one of ___ pages.



City of Sanford | Finance Department | Purchasing
Division

300 N. Park Avenue Suite 236, Sanford, Florida 32771
Phone: 407-688-5028 or 5030 | Fax: 407-688-5021

Solicitation
Number
IFB 18/19-01

Downtown Storm and Utilities Relocation

PUBLIC MEETING

BID OPENING -SIGN-IN SHEET

DATE & TIME: November 8, 2018 | 2:00 P.M. Local Time
 PROCUREMENT REPRESENTATIVE(S): Marisol Ordoñez, Purchasing Manager
 DEPT./DIV./OFF. REPRESENTATIVE(S):
 MEETING LOCATION: Commission Chambers

Company Name Address		Phone Fax E-Mail	
Company Name:	SanPik, Inc	Phone:	407-988-1033
Address:	LACE MARY, FL 32746	Fax:	
Zip Code & State:	32746	Email:	m.sands@sampikinc.com
Representative's Name(s):	Matthew Sands		
Company Name:	RMS Constructors	Phone:	407 209 8337
Address:		Fax:	
Zip Code & State:		Email:	
Representative's Name(s):	Shawn Rahman Khuh		
Company Name:	CPH, Inc - Emily Rempe	Phone:	(407) 322 - 6841
Address:	500 w Fulton St	Fax:	
Zip Code & State:	Sanford, FL 32771	Email:	erempe@cphcorp.com
Representative's Name(s):			
Company Name:	CATHCART CONST CO	Phone:	407 629-2900
Address:	2564 CONNECTION PT	Fax:	
Zip Code & State:	overlo 32765	Email:	JCUNNINGHAM@CATHCARTCONSTRUCTIONCOMPANY.COM
Representative's Name(s):	JIM CUNNINGHAM		



City of Sanford | Finance Department | Purchasing
Division

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Phone: 407-688-5028 or 5030 | Fax: 407-688-5021

Solicitation
Number
IFB 18/19-01

Downtown Storm and Utilities Relocation

Company Name Address		Phone Fax E-Mail
Company Name:	K. Hebrew	Phone: 863 701 0273
Address:	2530 W. Terlake Rd, Lake Lake	Fax:
Zip Code & State:	32905 FL	Email: william@killebrewinc.net
Representative's Name(s):		William Easton
Company Name:	Prime Construction Group	Phone: 407 956 8180
Address:	1000 Jetstream Dr.	Fax:
Zip Code & State:	Orlando, FL 32824	Email: estimating@pcginc.org
Representative's Name(s):	LORR-Ann McMillan	
Company Name:	CCI	Phone: 352-314-3625
Address:	1416 EMERSON ST	Fax:
Zip Code & State:	CEESBURY, FL 34748	Email: ESTIMATING@CARLAND
Representative's Name(s):	GRIG SCHNEIDERMAN	cdlker.com
Company Name:	City of Sanford	Phone: 407-688-5080
Address:	300 N Park	Fax:
Zip Code & State:		Email:
Representative's Name(s):	Quentin Goose	
Company Name:	City of Sanford	Phone:
Address:		Fax:
Zip Code & State:		Email:
Representative's Name(s):	Marlon Hooks Sr	



CITY OF
SANFORD
FINANCE DEPARTMENT

City of Sanford | Finance Department | Purchasing
Division

300 N. Park Avenue Suite 236, Sanford, Florida 32771
Phone: 407-688-5028 or 5030 | Fax: 407-688-5021

Solicitation
Number
IFB 18/19-01

Downtown Storm and Utilities Relocation

Company Name Address		Phone Fax E-Mail	
Company Name:	SOTI	Phone:	(407) 578-2918
Address:	3050 Pease St Apartment	Fax:	(407) 578-2921
Zip Code & State:	32703, FL	Email:	
Representative's Name(s):	Rob Piacenti (Pres)		peko@stagedowntown.com
Company Name:		Phone:	
Address:		Fax:	
Zip Code & State:		Email:	
Representative's Name(s):			
Company Name:		Phone:	
Address:		Fax:	
Zip Code & State:		Email:	
Representative's Name(s):			
Company Name:		Phone:	
Address:		Fax:	
Zip Code & State:		Email:	
Representative's Name(s):			
Company Name:		Phone:	
Address:		Fax:	
Zip Code & State:		Email:	
Representative's Name(s):			



CITY OF
SANFORD
FLORIDA

WS	___	RM	<u>X</u>
Item No.	<u>8, E</u>		

CITY COMMISSION MEMORANDUM 18-267
DECEMBER 10, 2018 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Jeff Davis, Project Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., City Manager
SUBJECT: Award of Bid - Downtown Storm and Utility Relocations

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Award of Bid # IFB18/19-01 to the lowest responsive and responsible bidder is proposed for the Downtown Storm and Utility Relocations and approval of implementing procurement activity is requested. A Budget Amendment Resolution has also been attached amending the Stormwater portion of the project funding.

FISCAL/STAFFING STATEMENT:

The total amount requested is an amount not to exceed \$1,036,914.50 and is available from Utilities and Stormwater account lines.

BACKGROUND:

The City of Sanford plans to redevelop the area of Downtown between Palmetto Avenue and Sanford Avenue which is situated between First Street and Seminole Boulevard. It necessary to relocate the existing aging water, sanitary sewer and stormwater infrastructure (most of which are over 100 years old). The relocated utilities will allow for broader commercial development by unifying the Downtown with the Riverwalk and Waterfront. The City advertised an Invitation for Bid in accordance with City Procurement Policies. The project was competitively bid with Cathcart Construction Company-Florida, LLC of Oviedo, Florida submitting the lowest and most responsive bid as determined by City staff.

LEGAL REVIEW:

The City Attorney has reviewed and has no legal objection to the actions to be implemented in accordance with City Purchasing Policy.

RECOMMENDATION:

It is staff's recommendation that the City Commission award Bid #IFB 18/19-01 to Cathcart Construction Company-Florida, LLC and approve the implementing procurement activities in an amount not to exceed \$1,036,914.50.

SUGGESTED MOTION:

"I move to award the Bid #IFB 18/19-01 to Cathcart Construction Company-Florida, LLC and approve the implementing procurement activities in an amount not to exceed \$1,036,914.50."

- Attachment:
- (1). Bid Tabulation Sheet.
 - (2). Award Recommendation
 - (3). Budget Amendment
 - (4). Budget Amendment Resolution
 - (5). Bid Opening Minutes