

## Resolution No. 2845

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas,** the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2019 and terminating on September 30, 2020 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas,** the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas,** from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas,** the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2017 and terminating on September 30, 2018 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2019 and

terminating on September 30, 2020 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 27<sup>th</sup> day of January, 2020.

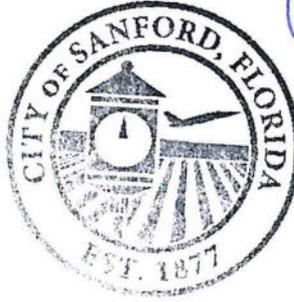
Attest:

City Commission of the City of  
Sanford

Traci Houchin, CMC, FCRM  
Traci Houchin, CMC, FCRM, City Clerk

Jeff Triplett, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William L. Colbert, City Attorney  
LONNIE N. GREAT  
ACA

# REQUEST FOR BUDGET TRANSFER

Fiscal Year 2020

Department: Public Works

Division: Stormwater

Date: 1/14/2020

**DECREASE BUDGET**

EXPENDITURE ACCOUNT NUMBER							Current Budget	Current Balance	Amount of Decrease	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title				
402	0000	389	98	00	PW 1406	Stormwater needs	\$ -	\$ -	\$ 1,253,000	\$ 1,253,000
452	0000	389	98	00	PW 1406	Utility needs			335,500	335,500
<b>TOTAL DECREASE</b>									<b>\$ 1,588,500</b>	

**INCREASE BUDGET**

EXPENDITURE ACCOUNT NUMBER							Current Budget	Current Balance	Amount of Increase	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title				
402	4045	541	63	00	PW 1406	Stormwater needs			\$ 1,253,000	\$ 1,253,000
452	4530	541	63	00	PW 1406	Utility needs			335,500	335,500
<b>TOTAL INCREASE</b>									<b>\$ 1,588,500</b>	

REASON FOR AMENDMENT: Budget for storm and utility needs Riverwalk Phase III

DIRECTOR APPROVAL: [Signature] DATE: 1/22/20

FINANCE APPROVAL: [Signature] DATE: 1/22/2020

CITY MANAGER APPROVAL: [Signature] DATE: 1/23/20

CITY COMMISSION AGENDA DATE: [Signature] APPROVED? 1/23/20

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_



CITY OF  
**SANFORD**  
FLORIDA

WS \_\_\_ RM X

Item No. 8-D

**CITY COMMISSION MEMORANDUM 20-022**  
**JANUARY 27, 2020 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Jeff Davis, Public Works and Utilities Project Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Award Construction Contract for Riverwalk Phase III Trail and Roadway Improvements Construction (Base Bid Plus Alternative Bid No.2 and No.3), Retain CPH, Inc. for Post-Design Services and Approve Budget Amendment Resolution No. 2845

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

A recommendation has been prepared to amend the budget in an amount of \$1,588,500 to award a construction contract in the total amount of \$12,045,287.37 to Masci General Contractor, Inc. (Masci) and retain CPH, Inc. (CPH), the engineer of record for the project, for post-design services in the amount of \$840,000.

**FISCAL/STAFFING STATEMENT:**

Construction funding for the entire Sanford RiverWalk Phase III project (for which this is the second phase of construction to be awarded), is funded and available from the City and County portion of the Third Generation Sales Tax and Florida Department of Transportation seawall and maintenance funds.

**BACKGROUND:**

On December 19, 2019 the City received two (2) bids for the Sanford RiverWalk Phase III Trail and Roadway Improvements Construction Project. This phase of the Sanford RiverWalk generally consists of the construction of approximately 13,192 linear feet of a new multi-use trail along with trail lighting, parking, hardscape, landscaping and irrigation. Roadway improvements consist of new streetlights, four roundabouts, landscaping, hardscape, and irrigation.

The overall construction is located along North French Avenue and Seminole Boulevard from West First Street (State Road 46) to County Road (CR) 15 (United States Highway 17-92)/Interstate Highway 4 (I-4) eastbound off ramp intersection.

The lowest responsive bid is from Masci. Typically, the City would prefer to receive three (3) or more bids. However, re-bidding the project is no guarantee that the new bid will result in more than the two (2) bids received and there is risk that a re-bid could result in a higher bid price.

Based on overall funding, City staff is recommending award of the "Base Bid" (\$10,011,393.83) plus "Alternate Bid No. 2 - Street Lighting" (\$1,919,246.08) plus "Alternate Bid No. 3 - Extension of the Multi-Use Trail" (\$114,647.46) for a total construction cost of \$12,045,287.37.

Alternate Bid No. 1 allowed closure of the road for 240 days during construction. City staff has determined the cost savings offered by the low bidder (\$188,310) for the road closure is not enough to offset the inconvenience to the travelling public, and therefore, is not part of the proposed construction award (more limited closures for the road construction may be revisited in the future). Alternate Bid No. 4 was for construction of the roundabout at the CR 15/I-4 off ramp intersection. Due to the high cost (\$1,380,000), the City does not have available funding for this construction. The overall cost from the second low bidder (Cathcart Construction, Inc.) is \$18,762,309.07, significantly higher than the low bidder's overall cost of \$12,045,287.37.

As the Construction Engineering & Inspection (CEI) costs for a project of this size and nature are generally in the range of 12%-15% (of the overall construction cost), City staff will be self-performing the CEI services with the assistance of CPH qualified staff as required. CPH will provide project administration, limited construction observation and supplement City Staff inspections as determined necessary by the City. Through this partnership, the cost of CEI services will be reduced from the general percentage of 12%-15% to under 7% of the overall construction cost, providing the City with a substantial cost savings. The post-design services will be performed through amendment of the current contract with CPH.

CPH will provide support for City staff's self-performed inspection of the Sanford RiverWalk Phase III Trail and Roadway Improvements Construction. Thus, City staff will ensure quality control and conflict issues that may arise from design versus construction inspection.

#### **LEGAL REVIEW:**

The Assistant City Attorney has reviewed this administrative and procurement activity and has no legal objection to the procurement activity being implemented in accordance with the City's Purchasing Policies and Procedures and with the scope of services being appropriately drafted by the City. The practice for construction contracts is that City Purchasing personnel and CPH provide a contract for review, in accordance with the bid documents, after contract award by the City Commission. It appears that City staff has implemented appropriate safeguards with regard to CEI work and design work being accomplished by the same consultant.

#### **RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2845, amending the budget in the amount of \$1,588,500. City staff and CPH recommend that the award of the Sanford RiverWalk Phase III Trail Construction bid in the amount of \$12,045,287.37 be awarded to Masci as set forth above. Further, City staff also recommends retaining CPH for post-design services in the amount of \$840,000.

#### **SUGGESTED MOTION:**

"I move to approve Resolution No. 2845 and the related procurement activities."

- Attachments:
- (1). Masci bid response.
  - (2). Scope of Services (modified). CPH for CEI services.
  - (3). Bid opening minutes with bid tabulation.
  - (4). Bid tabulation spread-sheet.
  - (5). Resolution No. 2845
  - (6). Budget Amendment