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DISTRICT 4

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NORTON N. BONAPARTE, JR.
CITY MANAGER

NSP3

1st Quarter Progress Report: April 1, - June 30th, 2011

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The City of Sanford's NSP3 grant was approved on March 10, 2011 and the official written notice from HUD was received by the City Manager on March 16th, 2011.

Being a first time recipient of NSP funds the first quarter was consumed entirely with staff gaining knowledge and learning more about the NSP program guidelines, rules and regulations. Also; staff was acquiring the necessary available training and technical assistance needed to implement the program and to be compliant with program guidelines. The proposed start date for the program was June 1, 2011. The following is a list of webinars and training staff participated in.

Technical Assistance: A request was submitted for T.A. and Brian Higgins with Enterprise Community Partners was assigned as the T.A. consultant on February 28, 2011.

Webinars: Staff participated in the following webinars during the quarter

3/15/11	NSP Marketing
3/16/11	DRGR Reporting
3/17/11	Question and Answers Session with HUD Staff
3/22/11	Purchasing Foreclosed Properties
4/5/11	NSP Resources – What's Out There?
4/7/11	Peer –to-Peer for Florida Grantees
4/12/11	Question and Answer Session with HUD Staff
4/19/11	Program Income
5/3/11	Monitoring Grantees by HUD
5/31/11	Demolition

Training: Staff participated in the following training during the quarter

4/26/11 – 4/27/11	Acquisitions and Relocation held in Atlanta, GA.
6/15/11 – 6/16/11	Florida All Grantees CPD Meeting held in Altamonte Springs, FL

Community Informational Meeting:

On May 18, 2011 a community informational meeting was held at City Hall to explain the program to interested sub-grantees. There were 11 people in attendance at the meeting representing the following organizations, contractors and developers.

- The Center for Affordable Housing
- GoldenRule Housing and Community Development
- Habitat for Humanities
- Harvest Times International
- Florida S.P.E.C.S.
- Watson Realty
- Corinthian Builders
- Miller Construction

CBR Consulting LLC
Woodard Construction
Venture Properties

Request for Qualifications (RFQ) Released

During the month of June NSP staff worked with the Purchasing Office to develop a request for proposal format. On June 30, 2011 The City's Purchasing Office posted the NSP3 Invitation for Bid on the City's website and advertised in the Orlando Sentinel with a posting period from July 5 – August 4, 2011.