

Resolution Number 2612

A resolution of the City of Sanford, Florida pertaining to fees imposed in accordance with provisions of the *Land Development Code of the City of Sanford*; repealing Resolution Number 2276; authorizing the City Manager to institute implementing administrative actions; providing for findings; providing for the institution of fees; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the City Commission of the City of Sanford enacted Article X of the *Land Development Code of the City of Sanford, Florida*, which relates to development related fees and provides that the City Commission may, from time-to-time, establish by resolution reasonable fees for diverse services provided or costs incurred by the City in the administration of development review activities; and

Whereas, the provisions of Chapters 163 and 166, *Florida Statutes*, generally, and other controlling State law provide authority for a municipality to levy reasonable development and regulatory fees, commensurate with the cost of the regulatory activity; and

Whereas, the City Commission has the authority to impose reasonable regulatory fees for services being rendered to the public; and

Whereas, the City Commission has, in adopting Resolution Number 2016-2612 and its predecessors, previously approved and implemented fees related to land development, building and inspection permits, licensing, site plans, maps and administrative charges relating thereto; and

Whereas, the City Commission has determined that it is necessary and beneficial to the public to revise and restructure application, permit, use and inspection fees established in the City; and

Whereas, the City Commission of the City of Sanford, Florida, has determined that all of the fees set forth hereinafter are equitable and necessary for the regulatory matters involved; and

Whereas, the City Commission of the City of Sanford, Florida, finds that all conditions precedent and notices required by State law as may be necessary to accomplish the actions taken herein have been appropriately implemented.

Now, Therefore, Be It Resolved by the City Commission of the City of Sanford, Florida, as follows:

Section 1. Findings.

The foregoing recitals (whereas clauses) are incorporated herein by reference and adopted as legislative and administrative findings in support of the matters set forth in this Resolution and made a part hereof.

Section 2. Fee Schedule.

The following fee and charge schedule is hereby adopted with parenthetical referring to notes that follow the schedule:

FEE SCHEDULE (1)

Any necessary City Attorney's fees will be charged in addition to the noted fixed Fees.

Abandonment / Vacates (1)	
Plat	\$500.00
Easement	\$500.00
Streets / Right-of-Way	\$500.00
Voluntary Dedication of Private Road to the City	\$1,500.00 <i>plus</i> Engineering and Attorney fees
Addressing	
Residential - Per Address	\$5 ea - \$25 min
Non-Residential - Per Address	\$10 ea - \$50 min
Administrative Letter (1)	
Residential	\$25.00
All Other	\$100.00
Annexation (1)	
Annexation - Single Family Dwelling	\$250.00
Annexation - All Others	\$500.00
Appeals and Other Requests (1)	
Administrative Appeal (Appeal of any Administrative Official or Board Decision)	\$500.00
Waive 1 Year Waiting Period Requirement	\$1,000.00
Waive Distance Separation Requirement	\$1,000.00
Development Order / Development Agreement	\$250.00 <i>plus</i> all City Attorney Fees
Comprehensive Sign Plan Review	\$250.00
Vested Rights Application (1)	\$600.00 <i>plus</i> City Attorney Fees
Mobile Food Vendor	\$100.00
Arbor Permits (1)	
Single Family Residential	\$30.00
All others	\$100/acre - (\$100.00 Minimum Fee)
Comprehensive Plan Amendment (1)	
Small Scale	\$1,500.00
Large Scale	\$3,500.00
DRI, Reg. Activity Center, Urban Central Bus. District	\$5,000.00
Conditional Use (1)	
Major Conditional Use (Planning & Zoning Approval)	\$750.00
Major Conditional Use (Planning & Zoning + City Commission Approval)	\$1,500.00
Minor Conditional Use	\$500.00
After the Fact Conditional Use	Double Regular Fee

Development Review (1) (Plan Reviews)	
Pre-Application Conference - 1st meeting	No Fee
Pre-Application Conference - Extra Meetings (2)	\$100.00
Development Plan Review	
Up to 0.5 acre	\$500.00
0.51 acre to 2.5 acres	\$800.00
2.5 acres to 10 acres	\$1,200.00
10.1 acres and larger	\$1,600.00
Applicant initiated revision to Development Plan, Site, PSP, or Engineering after staff review or extra reviews required (3)	1/2 of Original Fee
Engineering Plan Review (Used for Subdivision Improvement Plan)	
Up to 0.5 acre	\$300.00
0.51 acre to 2.5 acres	\$600.00
2.5 acres to 10 acres	\$900.00
10.1 acres and larger	\$1,500.00
Site Plan Review	
Up to 0.5 acre	\$300.00
0.51 acre to 2.5 acres	\$600.00
2.5 acres to 10 acres	\$900.00
10.1 acres and larger	\$1,500.00
Subdivision Plan Review (1)	
Preliminary Subdivision Plan	\$1,000.00
Final Plat	\$600.00 <i>plus</i> Survey Review Fee
Minor Plat	\$250.00
Utility Review (Not part of a Development Plan Review)	
Up to 0.5 acre	\$300.00
0.51 acre to 2.5 acres	\$600.00
2.5 acres to 10 acres	\$900.00
10.1 acres and larger	\$1,500.00
Applicant initiated revision to Utility Plan after staff review or extra reviews required (3)	1/2 of Original Fee
Historic Preservation - Certificate of Appropriateness (1)	
Application for Minor Review - Staff	No Fee
Application for Major Review - HPB	
Single Family Residential Use	\$25.00
Single Family - After the fact - Minor or Major (5)	\$25.00
Single Family - After the fact - 2nd Offense (5)	\$250.00
Single Family - After the fact - 3rd Offense plus (5)	\$500.00
All Other Uses (Other Than Single Family) (5) (9)	\$200.00
All Other Uses - After the fact - Minor or Major (5) (9)	\$200.00
All Other Uses - After the fact - 2nd Offense (5) (9)	\$500.00
All Other Uses - After the fact - 3rd Offense plus (5) (9)	\$1,000.00
Variance to Schedule S	\$750.00
Right of Way Use - SC3 - Base Permit (6) (9)	\$150.00
Right of Way Use - SC3 - First Additional Permit (6) (9)	\$50.00
Right of Way Use - SC3 - Second Additional Permit (6) (9)	\$25.00

Right of Way Use - SC3 - Third Additional Permit (6) (9)	\$25.00
HPB Review of Alternative Signage (9)	\$25.00
A-Frame Sign Application (9)	\$25.00
Merchant Directional Signs (6) (7) (9)	\$30.00
Printed and Digital Copies, etc. (1)	
Digital copy of any document on CD	\$5.00
Standard Copies - single sided	\$0.15 per page
Standard Copies - double sided	\$0.20 per page
Large Copies - over 11" x 17" (8)	\$5.00
Rezoning (1)	
Amendment to the Zoning Map (Rezone) (Other Than Planned Development Rezone)	\$1,000.00
Any Change To PD (Planned Development) Less than 3 acres	\$2,000.00
3 acres to 10 acres	\$2,500.00
Greater than 10 acres	\$5,000.00
Amendment to an approved PD	\$2,000.00
Right-of-Way Utilization Activities (1)	
Single Family Residential Driveway	\$40.00
All Other Right-of-Way Activities (4)	\$150.00
Right-of-Way Use Agreement	\$250.00
Site Development Permit (1)	
One & Two Family Residential (no building permit)	\$50.00
All Other Uses	2% value of construction (\$100 Minimum Fee)
Engineering Re-Inspection Fee	\$50.00
Variances (1)	
De Minimus Variance of less than 15%:	
Single and Two-Family Residential Uses	\$25.00
All Other Uses	\$100.00
Variance for Single & Two-Family Residential Uses (DRT Review; Administrative Official Approval)	\$150.00
Variance that requires P&Z Commission Approval	\$750.00
After the Fact Variance	Double Regular Fee
Public Art Activities	
Art Easement Execution (10)	\$25.00
Pop Up Art Project Application (10)	\$25.00
Public Work of Art Application	\$200.00
Application Conference for Art Projects	
Pre-Application Conference - 1st meeting	No Fee
Pre-Application Conference - Extra Meetings (2)	\$50.00

NOTES:

(1) All City Attorney's fees and other required city contracted service costs (ie, surveyor, engineering, appraisal, printing, etc.) are the responsibility of the applicant and will be in addition to the noted fixed fees.

(2) There is no charge for initial pre-application conference. When an owner or developer submits the same site multiple times the DRT has the option to charge the specified fee.

(3) Engineering, Utility and Development Review fees cover initial review and up to 2 follow up reviews. Additional reviews that are required because of changes or failure to make corrections will require payment of 1/2 original fee before proceeding. Development Plans must contain complete engineering, erosion control and all plans necessary to construct the site.

(4) MOT plan review other than single-family driveway, curb cut, etc.; any non-specified work in ROW.

(5) Requires applicant complete a notarized acknowledgement of Historic District Requirements.

(6) Requires annual renewal (renewal fee is the same as application fee).

(7) Fee is per sign blade.

(8) Fee is based on charge by contract service provider if copied off site.

- (9) Fee to be deposited in to Historic Preservation Fund for downtown promotion/advertising and related activities.
(10) Fee to be deposited into the Public Art Fund.

Section 3. Implementing Administrative Actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution and to take any and all necessary administrative actions. It is the intent of the City Commission that the costs incurred by the City relative to the administration of development and related activities within the City be borne by the benefitting party and the City Manager is granted broad and liberal authority to ensure that the intent of the City Commission is appropriately administered and that the City and its departments and offices are fiscally managed in a prudent manner.

Section 4. Repealer/Conflicts.

- (a). Resolution 2012-2276 is hereby repealed.
- (b). All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Section 5. Severability.

If any section or portions of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

Section 6. Effective Date.

This Resolution shall become effective immediately upon its passage and adoption

Passed and Adopted this 22nd day of August 2016.

**City Commission of the City of
Sanford, Florida
Seminole County, Florida**



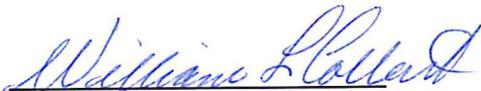
Jeff Triplett, Mayor

Attest:



Cynthia Porter, City Clerk

Approved as to form and legality:



William L. Colbert, Esquire
City Attorney