



**City of Sanford**  
**Program Year 2013-2014**  
**Consolidated**  
**Annual Performance**  
**And**  
**Evaluation Report**  
**(CAPER)**



City of Sanford, FL  
December 2014

City of Sanford, Florida  
Fourth Program Year CAPER  
2010–2014 Consolidated Plan

**Executive Summary**

***General Overview***

A series of events played a significant role in implementing activities for Sanford's 4<sup>th</sup> Program Year of our Community Development Block Grant (CDBG) Program. Staff worked on designing and structuring programs to ensure they meet the program goals and objectives of the current Consolidated Plan. Staff has been involved with training work sessions and online training activities to enhance and sharpen program competency and knowledge. Meetings, discussions and planning sessions with community members were held to disseminate information and help to advise of the status and scope of 4<sup>th</sup> year program activities.

Program Year 2013-2014 was the fourth year for the City of Sanford as an Entitlement City under the CDBG Program. As a relatively new grantee, there has been a steep learning curve for staff assigned to the CDBG program as well as City policy makers and administration. For a variety of reasons, in June of 2014, the City contracted with Seminole County to assume the administrative and implementation duties of its CDBG Program, beginning on August 1, 2014.

After the issues surrounding the Trayvon Martin/George Zimmerman situation began to subside, the City has refocused its attention to the conditions and infrastructure issues of the predominately African-American neighborhoods of Sanford, namely, Goldsboro and Georgetown. Both neighborhoods are identified as primary target areas in the City's CDBG Five Year Consolidated Plan. To be specific, the concerns and complaints include, but are not limited to, the lack of ancillary infrastructure, such as sidewalks and curbs, street lighting, and stormwater drainage, as well as dilapidated housing, blighted structures, the lack of employment and training opportunities for youth, high student drop-out rates, the lack of cultural arts and recreation programs for youth, and a high crime rate.

During meetings held to discover and address these issues, the community expressed dissatisfaction with the CDBG activities proposed in the 1<sup>st</sup> and 2<sup>nd</sup> years of the CDBG Program and expressed the desire that certain improvement projects be delayed, and more focus given to housing rehabilitation, infrastructure improvements, and youth programs in the two target areas.

In response to the concerns expressed by community during the 2012-2013 program year the City Manager, Deputy City Manager and CDBG staff continued to engaged in numerous meetings with concerned citizens in the target areas and revised the community needs assessment, with the help of a newly-formed Citizen Advisory Board. The resultant plan discontinued some program activities that were included in the 1<sup>st</sup> and 2<sup>nd</sup> year Action Plans. Substantial amendments were submitted for Program Year 2010 and 2011 to increase funding for housing rehabilitation, sidewalks installation and park improvements.

The Citizen Advisory Board (CAB) was established to improve citizen participation in program planning, development and administration. Each Commissioner appoints one representative and the Mayor appoints two representatives to serve on the six-member Board. The CAB works in addition to the regular community meetings the City is committed to holding, in updating the community on the status of CDBG programs and activities.

## *Assessment of Year Four Goals and Objectives*

### **Objective: Decent Housing**

#### **Goals:**

- Assisting homeless persons obtain affordable housing.
  - Homeless persons are referred to both the Rescue Outreach Mission and the Homeless Services Network of Central Florida, for housing, case management and other assistance.
- Assisting persons at risk of becoming homeless.
  - (See above.)
- Retaining the affordable housing stock.
  - 41 owner occupied housing units were improved with varying degrees of housing repair/rehabilitation, including complete reconstruction to three units, to retain affordability with standard housing.
- Increasing the availability of affordable permanent housing in standard condition to low and moderate income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability.
  - (See above.)
  - Habitat for Humanity built 4 new homes for low income households.
- Increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence.
  - This goal was not addressed during the 2013-2014 Program Year, but is expected to be addressed during the Five Year Consolidated Plan period.

### **Objective: Suitable Living Environment**

#### **Goals:**

- Improving the safety and livability of neighborhoods.
  - The Georgetown Street Light upgrade activity (Phase 1) provides increased safety and livability for Georgetown residents.
- Eliminating blighted influences and the deterioration of property and facilities.
  - Two dilapidated structures were demolished and cleared.
- Increasing the access to quality public and private facilities.
  - The Academy Manor Park Playground Improvements activity has been delayed, but will be completed during the 2014-2015 Program Year.

### **Objective: Expanded Economic Opportunities**

#### **Goals:**

- Establishment, stabilization and expansion of small business (including micro-businesses).
  - Six businesses were assisted with façade and other improvements.
- The provision of public services concerned with employment.
  - The YELD activity provided job skills training and introduction to 43 high school youths for career orientation.
- The provision of jobs to low income persons living in areas affected by those programs and activities under programs covered by the plan.

- This goal was not addressed during the 2013-2014 Program Year, but is expected to be addressed during the Five Year Consolidated Plan period.
- The Employment and Training program of the Goldsboro Front Porch Council was funded to provide the following services to low and moderate income persons and households:
  - Computer equipment for unemployed and underpaid residents to conduct job searches.
  - A facility to provide job training in collaboration with local employment agencies.
  - A facility to provide job readiness training and workshops for the community.

In the One-Year Action Plan for Fiscal Year 2013-2014 (the 4<sup>th</sup> year of the 2010-2014 Five-Year Consolidated Plan), the \$428,791 in CDBG funding was allocated as follows:

<b>Public Services</b>	<b>Amount</b>	<b>Activity/Status</b>
Employment and Training for Youth/Youth Services	\$55,000	\$53,000 spent to enroll and assist 43 youth for the summer and provided leadership training.
<b>Public Facilities</b>		
Phase 1 Georgetown Street Lights	\$16,850	Phase 1 is complete, which upgraded street lights on Cypress and Locust Avenues. A total of \$62,350 in General Funds leveraged the CDBG funds.
Locust Avenue Sidewalks	\$93,000	This activity is underway, along with \$7,000 in General Funds, and is expected to be complete in early 2015.
Academy Manor Park Playground Improvements	\$30,000	Playground equipment is expected to be installed in January 2015, with activity completion expected in April 2015. This activity is also funded with \$35,000 from the City's 2011-2012 CDBG allocation, and \$200,000 from a State grant.
<b>Affordable Housing (Rehabilitation)</b>		
Housing Rehabilitation	\$75,000	22 roofs were replaced; 8 units were (minor) rehabilitated; 8 units were improved with energy efficiency; and 3 units were completely reconstructed.
<b>Code Enforcement</b>		
Clearance and Demolition	\$18,000	Two structures were demolished and cleared. This activity is completed.
<b>Economic Development</b>		
Facade improvements, technical assistance and building rehabilitation both interior and exterior for businesses on Historic Goldsboro Blvd	\$55,033	This activity was placed on hold until the CDBG Program administration could be assumed by Seminole County, which occurred in August 2014.

<b>Planning/Administration</b>		
General administration of the CDBG Grant	\$85,758	Completed.
<b>TOTAL</b>	<b>\$428,791</b>	

The status of activities reported in last year's CAPER as incomplete are as follows:

<b>Public Services</b>	<b>Amount</b>	<b>9/30/14 Status</b>
Employment and Training for Youth/Youth Services	\$38,573	Completed.
Services for youth/homeless/seniors	\$20,000	This activity was cancelled. Funds were reallocated to the Housing Rehabilitation Program.
<b>Public Facilities</b>		
Homeless Housing	\$45,818	\$21,050 was used to renovate a single family housing unit for use as transitional housing for homeless families; the remaining funds are slated to be used to renovate a building for use as housing for homeless men.
<b>Affordable Housing (Rehabilitation)</b>		
Senior Citizen Owner Occupied Housing Rehabilitation	\$80,000	This activity was cancelled. The \$80,000 was reallocated to the Immediate Needs Program.
Home Improvement Emergency Repairs	\$65,000	8 properties have been completed.
<b>Code Enforcement</b>		
Clearance and Demolition	\$18,000	3 demolitions completed
<b>Economic Development</b>		
Façade improvements, technical assistance and building rehabilitation both interior and exterior for businesses on Historic Goldsboro Blvd.	\$45,000	Completed. Six grants were awarded to 6 small businesses and public facilities on Historic Goldsboro Blvd totaling \$44,200.
<b>Planning/Administration</b>		
General administration of the CDBG Grant	\$78,098	Completed.
<b>TOTAL</b>	<b>\$390,489</b>	

***Meeting the Needs of the Underserved***

In an effort to address the needs of the underserved in the target areas and to enhance community relations, the City of Sanford:

1. Established a six-member CDBG Citizen Advisory Board.
2. Participated in monthly community meetings to update the community on the progress and status of CDBG programs and activities.

3. Held project specific meetings within target area neighborhoods to discuss the details of proposed activities such as installing sidewalks and the criteria for economic development grants.
4. Commissioners held meetings within their specific districts on a regular basis. This year three of the four Commissioners each held a district meeting to hear from the residents regarding unmet and underserved needs.
5. Coffee and Tea with the Mayor and City Manager was an effort started by the City Manager in Program Year 2011-2012 and has been continued to increase communication with the public and provide another venue for residents to register concerns and issues.
6. The City administration committed to monthly meetings with the African-American Ministerial Alliance of Seminole County to discuss CDBG programs and police services, and options for assistance.
7. The City of Sanford Strategic Visioning Planning process was completed last year with considerable attention and focus given to the Goldsboro and Georgetown target area neighborhoods.
8. The City instituted the Citizens Academy last year to educate the general community on the internal workings of City government.

### ***Citizen Participation***

All activities proposed for funding under the CDBG Federal grant program for 2012-2013 were approved by the City of Sanford City Commission after widespread public notice and solicitation of input from (mostly low and moderate income target area) citizens, concerned community groups, human services providers, faith based organizations and other interested entities. Notice of the relevant public meetings, hearings, comment period and etc., was advertised in the Sanford Herald, posted on the City's website, and posted on the public bulletin board at City Hall. (a copy of the Public Notice are included as Exhibit A.)

In addition to the City's Citizen Participation Plan stated in the CDBG Five Year Consolidated Plan, opportunities for citizen input include:

- Commissioner's district meetings.
- Coffee and Tea with the Mayor and City Manager.
- Westside Community monthly meetings.
- Monthly meetings with the African-American Ministerial Alliance of Seminole County.
- Meetings with the Concerned Citizens Group.
- Meetings with the Sanford Pastors Connecting.

A Public Hearing was held on December 2, 2014 to obtain citizen's comments on the City's past performance on housing and community development activities, and no comments were received.

### ***Affirmatively Furthering Fair Housing***

The City of Sanford Comprehensive Plan, Housing Element, states the following comments concerning potential barriers to affordable housing within the City limits, "Potential Impediments to Meeting Housing Demands":

- Limited funding for affordable housing.
- Implementation of policies promoting urban infill and redevelopment.
- Development regulations which make housing development in the City expensive.

It should be noted the City Commission does not have the power to waive, discount, or defer impact fees for affordable housing, nor is there sufficient funding for impact fee rebates. All City of Sanford housing permitting polices should be reviewed for impediments and potential for modification.

**Actions taken:**

- In collaboration with Seminole County, the City partnered on the cost of the rehabilitation and reconstruction of owner-occupied homes within the City of Sanford.
- Continued to partner with GoldenRule Housing and Community Development Inc to provide housing counseling and tenant's rights education.
- Worked collaboratively with Habitat for Humanity to identify City-owned vacant buildable residential lots for donation and financial support, such as demolition costs, for other Habitat projects.
- In fiscal year 2013-14 the City of Sanford retained a consultant to complete a new Analysis of Impediments to Fair Housing.
- City of Sanford partnered with Clear Channel Radio, Operation Finally Home and Harvest Time International, Inc. to acquire lots and build two homes for disabled veterans. The first home was started in PY 2012-2013 and is approximately 50% complete as of September 30, 2014; construction on the second home will begin in early 2015.

***Affordable Housing Assessment***

Not being a direct recipient of direct/dedicated housing program funds, i.e., HOME and SHIP Programs, the City of Sanford continues to rely on Seminole County to assist with addressing affordable housing for the very low and low income (HOME definition) residents of the City of Sanford. Seminole County and Habitat for Humanity continue to collaborate with the City of Sanford and private developers to increase the quantity of quality safe and decent affordable housing units within the City. With additional SHIP funds now (2014-2015) made available for homeownership assistance, the City will continue to work with Seminole County and Habitat to identify lower income residents that would benefit from the program.

During the past year:

1. The City partnered with Habitat for Humanity in the reconstruction of three owner occupied units (215 housing).
2. The City partnered with Meal on Wheels, Etc., to replace 22 roofs on owner occupied units.
3. The City partnered with the Front Porch Initiative to improve 8 units for energy efficiency.
4. The City improved 8 units (minor rehabilitation) under its Immediate Needs Program.

Numbers 1, 2 and 4 dealt with households with worst case needs, due to extremely limited income and resources with no other resources to make these improvements.

The ongoing (and increasing unmet) need for affordable housing continues to be compounded by the condemnation and closing of the Sanford Housing Authority's six (6) public housing complexes. The condemnation involved closing 474 of 480 public housing units operated by The Sanford Housing Authority (SHA). The SHA retained their 90 Section 8 housing vouchers. Under the supervision of the Orlando Housing Authority (OHA) the majority of the public housing residents were successfully relocated within Seminole County to assisted market

housing units. The City continues to work with the SHA/OHA in the demolition and planning process for future re-development and use of the six complexes.

Through the use of CDBG funds the City of Sanford implemented a housing rehabilitation program for seniors. CDBG funds are also being used to fund emergency housing repair, weatherization, and immediate needs programs for owner-occupied housing. CDBG funds continue to be used for the demolition and clearance of blighted structures in both target areas. Also, the City of Sanford is using the NSP-3 program funds to purchase, renovate and resale of foreclosed properties. The program includes providing homebuyer assistance to lower income residents and developing affordable rental units for very low income (50% of area median income) residents. The City of Sanford continues to administer the State-funded Low Income Home Energy Assistance Program (LIHEAP).

Due to limited funding, the City has no program for households with disabilities.

#### *Rehabilitation accomplishments and costs*

- Meals on Wheels Senior Roof Repair program:
  - Completed 22 houses
  - Expenditures for rehabilitation: \$150,372.67
  - Admin cost: \$27,067.06
  - Total Expenditures: \$177,439.73
- Goldsboro Front Porch Council Minor Energy Improvement Program:
  - Completed 8 houses
  - Expenditures for rehabilitation: \$32,754.85
  - Admin cost: \$8,500.00
  - Total Expenditures: \$41,254.85
- Immediate Needs:
  - Completed 8 houses
  - Total Expenditures: \$132,640.29

#### *Continuum of Care Narrative*

The City's Homeless Task Force, consisting of representatives from homeless services agencies, continued to meet on regular bases. The purpose of the Task Force is to assess the voids in homeless services and how the City might assist in filling the gap. The City continued its collaboration with Seminole County Community's Services Department to increase the capacity of the Rescue Outreach Mission for the homeless in Sanford and Seminole County. The County provided \$700,000 and the City provided \$70,000 in the Spring of 2014 to expand the Women and Children's Shelter and to rehabilitate the Men's Shelter. Further, in collaboration with Harvest Time International, the City funded the rehabilitation of a single family house to be used as transitional housing for homeless families. The City continues to be a key player in collaborating with Seminole County to increase the capacity of local homeless service agencies to provide quality services to the chronic and family homeless population.

#### *Lead-based Paint*

The goal of the City is to reduce or (to the extent possible) eliminate lead-based paint hazards and prevent childhood lead poisoning. This will be possible only through a coordinated effort of public and private sectors. All housing proposed for rehabilitation is screened by the year built to determine any possible LBP hazard. The owner is given the EPA Fact Sheet - *Identifying Lead Hazards in Your Home* and the EPA publication - *Protect Your Family from Lead in Your Home*.

During the feasibility inspection, if the inspector identifies a potential LBP problem, the inspector notifies the owner and may test the suspected area with a swab or take a sample to be processed through the County Health Department.

In every program where federal funds are expended on a housing unit, the City incorporates the current procedures for hazard reduction or LBP abatement guidelines as defined in 24 CFR Part 35.

Actions proposed or being taken to evaluate and reduce lead-based paint hazards

Due to funding limitations, the City, in conjunction with Seminole County occasionally funds and subsidizes city-based affordable housing developments. This is accomplished through the encouragement and development of new affordable units, or the rehabilitation of existing units built after 1977, as opposed to rehabilitating pre-1978 units, both for renters and homebuyers, in order to increase the inventory of lead-free housing units. However, since the City and or Seminole County also accepts and occasionally funds proposals to renovate existing housing units (sometimes built prior to 1978), all housing units built prior to 1978 will be comprehensively tested for lead-based paint. If such units contain lead-based paint and are approved for funding, then they will be dealt with by encapsulating, abating, or clearing the lead-based paint. Housing units with chipped or peeling lead-based paint will be avoided to the extent feasible and possible, due to the anticipated expense, and owners of such units will be encouraged to eliminate any hazards. In all situations, the City will comply with Federal regulations (24 CFR 35) in dealing with lead-based paint in residential properties. Any treatment or abatement of lead-based paint will be funded by participating agencies, but closely monitored by the City and Seminole County.

**Outcome:**

This procedure will be used for all housing rehabilitation program currently being implemented by the City of Sanford.

*Foster and maintain affordable housing*

Many households, due to restricted income (Social Security, Disability, limited retirement) cannot afford to maintain their housing units when major components (e.g., roof, HVAC) need replacement. The City's various housing rehabilitation and repair programs provide grants for owner-occupants to allow for these type of improvements. Also, the Minor Energy Improvement Program, in partnership with the Front Porch Initiative, allows for reduced utility payments and, therefore, increased affordability.

*Eliminate barriers to affordable housing*

The aforementioned energy efficiency and Immediate Needs activities allow home owners to remain in their units after improvements are made. The City of Sanford, in partnership with Habitat for Humanity, builds infill housing on vacant City-owned lots donated to Habitat. The City has partnered with Clear Channel to build houses for low income households and disabled veterans.

*Fill gaps in local institutional structure*

The City of Sanford is committed to strengthening the social infrastructure of the City and solidifying the capacity of social/human services agencies to better serve the residents of Sanford and its Target Areas. In the City's Strategic Priorities to guide the strategic planning and budgeting over the next 2-4 years, four priorities are identified:

- Unifying the downtown and waterfront.
- Promoting the City's distinct culture.

- Updating regulatory framework.
- Redevelop and revitalize the disadvantaged communities in the City of Sanford, including:
  - Establishing diverse partnerships with community services providers,
  - Streetscape upgrades that improve pedestrian traffic, comfort and safety, and
  - Engaging community stakeholders in identifying community needs.

*Enhance coordination*

The City works closely with the Front Porch Initiative, GoldenRule Housing and Community Development Corporation, the Homeless Services Network of Central Florida, Brothers’ Keepers, the Recovery House of Central Florida, the City’s Community Reinvestment Area, and Seminole County to find better and more efficient and effective ways to assist lower income neighborhoods with its CDBG Program. Although the County has assumed the administrative duties of the City’s CDBG Program, much coordination is underway to convey the City’s priorities and program direction to County staff.

*Facilitate PHA participation/role*

The City of Sanford has both a City Commissioner and a key staff person assigned as liaison to the Sanford Housing Authority (SHA). In an effort to move the redevelopment planning process forward for the now-demolished six complexes, the City of Sanford partnered with the SHA in the submission of a Choice Neighborhoods Program grant application. The City continues to work with the SHA in the demolition of existing buildings during the reporting period, and finding accommodations for remaining tenants.

*Reduce poverty*

The Georgetown and Goldsboro Target Areas are predominantly lower income, and therefore a higher poverty rate. The YELD Program annually provides for job skill training and motivation to introduce high school youths to career options, including high-paying jobs.

*Ensure compliance with program and planning requirements*

(See *Monitoring*, below.)

***Monitoring***

The City monitored and evaluated program participants, including nonprofits funded by the CDBG Program. This process involves a combination of monthly activity reports, telephone contacts, written communication, analysis of reports and audits, and onsite visits and meetings. The primary goal of all monitoring is to test capacity, identify deficiencies and advocate modifications to improve reinforce or augment participants’ performance. Both internal and external agencies, departments and activities will be subject to this review process.

Since the City’s CDBG Program will be administered and implemented by Seminole County’s Community Services Department, their Compliance Office will assume all monitoring duties for each CDBG activity and subgrantee. This will begin with the 2014-2015 Program Year.

**Action:**

1. ***Youth Empowerment and Leadership Development (YELD) Academy:*** Suggested changes to improve agency’s booking-keeping practice to better track student’s timesheets and participation in classroom training.
2. To add a career day to the YELD program that includes visits to area businesses.

3. *Meals on Wheels Etc.*: Suggested changes to the application form, intake process and completion of the income certification form.

***Leveraging Resources***

The City of Sanford received \$428,791 in CDBG funds for Program Year 2013-2014. Verified leveraging for the activities in the Action Plan area as follows:

- Georgetown Street Lights: \$62,350 from the City’s General Fund.
- Locust Avenue Sidewalks: \$7,000 from the City’s General Fund.
- Academy Manor Park Improvements: \$200,000 from a State FRDAP grant.

***Self Evaluation***

The activities in each of the Action Plan to date have reflected both the housing and community development needs of the City of Sanford, as expressed by lacking infrastructure and the expressions of the citizenry. However, due a number of issues, Sanford’s expenditure rate has been somewhat slow. Consequently, the City Commission decided to contract with Seminole County to administer, implement and monitor its CDBG Program. Seminole County has a rather large and experienced staff with regard to Federal housing and community development programs, and its economy of scale is more efficient.

The agreement with Seminole County was executed by both parties in June 2014 and became effective in August 2014. It is anticipated that activity progress will be accelerated by early 2015.

Along with other funding and resources, the City’s CDBG funds have helped work toward achieving the goals established in its Consolidated Plan. Future funding, though expected to remain limited, will continue to help:

- Provide decent housing through the City’s housing rehabilitation programs,
- Enhance the suitability of the living environments of the City’s Target Areas,
- Increase economic opportunities for small businesses and lower income Target Area residents.

***Financial Reporting***

The following is a table of the City’s total allocations, expenditures and draw down by program year as of September 30, 2014:

Program Year	Budget	Total Spent	Drawn Down	Remaining as of 9/30/2014
2010-2011	\$485,388.00	\$482,914.15	\$482,914.15	\$0
2011-2012	\$404,880.00	\$307,932.43	\$297,904.41	\$10,028.02
2012-2013	\$390,489.00	\$393,187.49	\$364,039.17	\$29,148.32
2013-2014	\$428,791.00	\$138,989.61	\$51,162.52	\$87,827.09
<b>TOTAL</b>	<b>\$1,709,548.00</b>	<b>\$1,323,023.68</b>	<b>\$1,196,020.25</b>	<b>\$127,003.43</b>

An Administrative Assistant was hired in 2012 for the CDBG Program administration, and has been trained in IDIS and DRGR. Also, the City recently contracted (June 2014) with Seminole County to assume the planning, implementation, and reporting of the City’s entire CDBG Program, beginning in August of 2014.

The delay in drawing down funding is the result of unplanned demands on the City's staff resources. Since Seminole County is assuming the administration and implementation of the City's CDBG Program, a full time Project Manager has been hired by the County to manage the City's activities. Seminole County also has a full staff in its Community Development Division to assist, where needed, with expertise and staff resources.

### Performance Measurement

The following depicts the Objectives, Outcome Categories, Outcome Indicators, and Outcome Measures for 2013-2014 activities:

<i>Activity</i>	<i>Objective</i>	<i>Outcome Category</i>	<i>Outcome Indicator</i>	<i>Outcome Measure</i>	<i>Outcome Accomplishments</i>
<i>Employment and Training</i>	Economic Opportunity	Sustainability	# of persons assisted with new or improved access to a service	25	43 youth participated
<i>Services for Seniors/youth/homeless</i>	Suitable Living Environment	Availability/Accessibility	# of persons assisted with new or improved access to a service	100	Program not funded; funds will be reallocated
<i>Clearance and Demolition</i>	Suitable Living Environment	Sustainability	# lots cleared/possible available for safe and decent housing	3	2 units demolished
<i>Senior Citizen Housing Rehabilitation</i>	Decent Housing	Affordability	# of houses rehabilitated to maintain safe, sanitary, and decent housing stock	16	None to date
<i>Special Economic Development</i>	Economic Opportunity	Sustainability	# of business/persons assisted with improvements to their business	5-7B	None to date
<i>Minor Housing Rehabilitation</i>	Safe and decent housing	Affordability	# of houses rehabilitated to maintain safe, sanitary and decent housing	12	None to date
<i>Phase 1 Georgetown Street Lights</i>	Suitable Living Environment	Availability/Accessibility	# of public facilities assisted with new or improved access	1	1
<i>Locust Avenue Sidewalks</i>	Suitable Living Environment	Availability/Accessibility	# of public facilities assisted with new or improved access	1	None to date
<i>Academy Manor Park Playground Improvements</i>	Suitable Living Environment	Availability/Accessibility	# of public facilities assisted with new or improved access	1	None to date

### Annual Objectives & General Assessment

The following is a summary assessment of the four objectives that were identified to be addressed during the program year 2013-2014.

#### Homeless Objectives

- o *Partial funding for the acquisition of a new homeless facility.*

**Outcome:** The City's Homeless Task Force met, consisting of representatives from homeless services agencies, to assess the voids in homeless services and how the City might assist in filling the gap.

1. The City continued its collaboration with Seminole County Community Services Department to increase the capacity of the Rescue Outreach Mission for the homeless in Sanford and Seminole County. The County provided \$700,000 and the City provided

\$70,000 in the Spring of 2014 to expand the Women and Children's Shelter and to rehabilitate the Men's Shelter.

2. In collaboration with Harvest Time International, Inc. the City of Sanford funded the rehabilitation of a single family house to be used as transitional housing for homeless families.
  3. The City continues to be a key player in collaborating with Seminole County to increase the capacity of local homeless service agencies to provide quality services to the chronic and family homeless population.
- *To support the regional Orlando, Orange, Osceola, Seminole County Continuum of Care and to sustain the Homeless Services Network of Central Florida as funds become available.*

**Outcome:** The City of Sanford established a Homeless Task Force to assess the homeless services in the City of Sanford and assess the additional needs. Also, a City Commissioner and a key staff person sit on the Board of Directors for the Homeless Services Network of Central Florida. In addition, a key staff person sits on the Regional Commission on Homelessness.

The City continues to be a key player in collaborating with Seminole County to increase the capacity of local homeless service agencies to provide quality services to the chronic and family homeless population.

The City of Sanford will continue to participate in the Community Conversation on the Homeless to address the homeless needs in the four county Region.

#### ***Special Needs Objectives***

- *Provide opportunities for senior citizens and youth to receive support services.*

**Outcome:** The City of Sanford funded the Youth Empowerment and Leadership Development Academy, sponsored by the Goldsboro Front Porch Council, with the goal of increasing support services to youth. The Academy provided employment and leadership training to 43 youth for 8 weeks during the summer.

- *Provide facility improvements for local services distribution.*

**Outcome:** The City of Sanford funded the Rescue Outreach Mission of Sanford, in collaboration with Seminole County, to increase the number beds in the women's shelter by and 10 and enhance the administrative offices space to accommodate case management and counseling. The City provided \$70,000 and the County provided \$700,000.

**Outcome:** As mentioned previously, the City funded the Youth Empowerment and Leadership Development Academy, sponsored by the Goldsboro Front Porch Council, with the goal of increasing support services to youth. The Academy provided employment and leadership training to 43 youth for 8 weeks during the summer.

- *Partial funding for a new homeless facility.*

**Outcome:** As mentioned above, the City funded the Rescue Outreach Mission of Sanford, in collaboration with Seminole County, to increase the number beds in the women's shelter by and 10 and enhance the administrative offices space to accommodate case management and counseling. The City provided \$70,000 and the County provided \$700,000.

- *Increase public safety through crime prevention initiatives.*

**Outcome:** The Georgetown Street Light upgrade activity aids in public safety and crime prevention.

### ***Community Development Objectives***

- *Partial funding for a new homeless facility.*

**Outcome:** The City of Sanford organized a Homeless Task Force, consisting of representatives from homeless services agencies, to assess the voids in homeless services and how the City might assist in filling any gaps.

1. The City continued its collaboration with Seminole County Community Services Department to increase the capacity of the Rescue Outreach Mission for the homeless in Sanford and Seminole County (see above).

- *Target area public facility improvements.*

**Outcome:** The City completed Phase 1 of the Georgetown Street Light upgrade activity. Subsequent phases will be funded in future Program Years.

- *Public and emergency services for at-risk populations.*

**Outcome:** As mentioned previously, the City funded the Youth Empowerment and Leadership Development Academy, sponsored by the Goldsboro Front Porch Council, with the goal of increasing support services to youth. The Academy provided employment and leadership training to 43 youth for 8 weeks during the summer. Also, the Low Income Home Energy Assistance Program (LIHEAP) provided services to 1,886 lower income households during the Program Year, at a cost of \$592,514.24.

- *Eliminate slum and blighting influences in low income communities.*

**Outcome:** The City's Community Improvement Department Office of Code Enforcement identified two properties that were demolished and cleared during the Program Year.

- *Enhance the quality of life in low and moderate income area by improving common areas such as parks, playgrounds and tot lots*

**Outcome:** New playground equipment is expected to be installed in January 2015, with final activity completion expected in April 2015.

### ***Housing Objectives***

- *Provide opportunity for affordable housing in-fill construction on cleared vacant lots*

**Outcome:** The City identified 8 lots for new housing construction.

- *Provide homeowner occupied housing rehabilitation assistance to Senior Citizens*

**Outcome:** This program has been on hold pending transferring the entire CDBG Program to Seminole County for administration and implementation. The Program was assumed by the County on August 1, 2014 and applicants are currently being processed for rehabilitation.

- *Provide housing rehabilitation for homeowner occupied housing rehabilitation*

**Outcome:** During the past Program Year:

- The City partnered with Habitat for Humanity in the reconstruction of three owner occupied units.
- The City partnered with Meal on Wheels, Etc., to replace 22 roofs on owner occupied units for seniors and disabled individuals
- The City partnered with the Front Porch Initiative to improve 8 units for energy efficiency.
- The City improved 8 units (minor rehabilitation) under its Immediate Needs Program.

### ***Economic Development Objectives***

- Assist small businesses in Target Areas with start-up and expansion; writing business plans, training; and assist with licensing requirement. The activities may include reconstruction, rehabilitation or installment of commercial or industrial buildings, structures and other real property equipment and improvements.

**Outcome:** Six businesses were assisted during the Program Year. This activity was placed on hold until the CDBG Program administration could be assumed by Seminole County, which occurred in August 2014. This activity is now underway.

### **Self Evaluation**

#### *Analysis of successes & failures & actions taken to improve programs*

The Housing Rehabilitation Program, including the Immediate Needs activity and the Front Porch Initiative, have been successful in addressing the dire needs of extremely low income households to maintain their housing units. Major components, such as a roof or an HVAC system replacement, are often out-of-reach for lower income households due to their high costs. These programs allow for new systems and improvements at no cost to the homeowner, while keeping housing affordable.

The Georgetown Street Lighting activity now provides for increased safety. Subsequent phases will be funded in future years.

The YELD activity is aimed at increasing the earning potential of Target Area residents by informing high school youths of career options before they enter college age.

The transition of the City's CDBG Program to Seminole County (for administration and implementation) will enhance the spending rate and overall viability of the program by accessing more staff and resources. The County has a relatively large staff that is seasoned in the CDBG rules and regulations, and offers adequate capacity to augment the City's program.

#### *Evaluation of accomplishments & future plans of the overall goal, to develop viable communities, provide decent housing, suitable living environment, expanding economic opportunities*

- Six grants were awarded to six small businesses on Historic Goldsboro Boulevard (within the Goldsboro Target Area) to provide façade improvements and building rehabilitation.
- Thirty-eight owner occupants received assistance for various degrees of housing rehabilitation.
- Forty-three high school students were provided job skill/career training for future career consideration.

The above activities work together to provide a more suitable living environment for homeowners and residents of the assisted Target Areas. Activities like these provide a “hand up” for disadvantaged persons and households.

Although funding is severely limited in comparison with the needs of the Target Areas in Sanford, the funded activities are making an impact on expressed needs. Housing rehabilitation and repair needs are seemingly the most obvious, and the City couples its CDBG Program with Seminole County’s HOME Investment Partnerships (HOME) and State Housing Initiatives Partnership (SHIP) Programs to assist in meeting these housing needs (the County’s CDBG funds cannot be spent within the City’s limits). A total of 26 units were rehabilitated by Seminole County under the HOME and SHIP Programs, and most of these were located within Sanford’s borders.

Strategies and activities have been slightly slow in beginning and progress due to the lack of adequate implementation staff employed by the City. This is due to the very small size of the City’s CDBG allocation. However, the City contracted with Seminole County in the summer of 2014 to have the County assume the administrative and implementation duties of its CDBG Program, due to the County’s relatively large staff and resources. Some activities were put on hold prior to this transition, but are currently underway under the County’s auspices. A status follows:

<i>Activity</i>	<i>Status</i>
Locust Avenue Sidewalks	This 2013-14 activity is now underway, along with \$7,000 in General Funds, and is expected to be complete in early 2015.
Academy Manor Park Playground Improvements	Phase I of the project was completed in 2011-2012 PY. New picnic tables, grills and pavilion were installed. Phase II- Playground equipment is expected to be installed in January 2015, with activity completion expected in April 2015.
Homeless Housing	\$21,050 was used to renovate a single family housing unit for use as transitional housing for homeless families; remaining funds (\$24,768) are slated to be used to renovate a building for use as housing for homeless men during the 2014-15 Program Year.

Grant disbursements are now timely and actual expenditures do not differ greatly from LOC disbursements. All major goals are now on target.

It is not anticipated that any adjustments or improvements to strategies and activities are needed to effectively address the needs identified. The City Commission and staff offer and provide adequate guidance and direction for the program’s objectives and funded activities, and Seminole County staff provides adequate staff and resources for implementation.

*Relationship of expenditures to priority needs, goals & objectives identified in Consolidated Plan*

All funded activities and (therefore) expenditures of CDBG funds are spent to address the needs, goals and objectives identified in the Five-Year Consolidated Plan. At the time of public input, the public is advised of and oriented toward those objectives, and the City Commission is aware that all funded activities should address those identified objectives.

*Extent of Low/moderate income benefit*

Of the \$500,010 spent during Program Year 2013-2014, \$18,000 was spend on an activity not primarily benefitting low/mod income persons (the Clearance activity is a slum/blight benefit activity). Therefore, 96.4% of the City's CDBG expenditures during the report period were spent benefit low/mod income persons.

*Amendments and other changes to programs*

There were no amendments to the City's CDBG during Program Year 2013-2014.

*Completion of planned actions to:*

- *Pursue all resources identified in Plan*

Partnerships with Seminole County and appropriate nonprofit organizations assist the City of Sanford in meeting the Consolidated Plan goals.

- *Certify consistency for local applicants for HUD funds*

The following Certifications of Consistency with the City's Consolidated Plan were approved:

- The Sanford Housing Authority's Annual Action Plan.
- The Sanford Housing Authority's Choice Neighborhood application.
- The Homeless Services Network's Continuum of Care application.
- The Homeless Services Network's Continuum of Care Competition grant.

- *Support Consolidated Plan goals*

All funded activities are aimed at meeting the Consolidated Plan goals, and no activity is funded that does not assist in meeting at least one Consolidated Plan goal.

*National objective compliance*

All activities conducted during Program year 2013-2014 met at least one National Objective.

*Actions taken to avoid displacement*

No activities required displacement of any households or businesses.

*Compliance with URA*

No real estate takings or relocation was required.

**Priority Housing Needs/Investment Plan Table**  
(Table 2A)

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
<b>Renters</b>	NA		NA			
0 - 30 of MFI				1/1		
31 - 50% of MFI						
51 - 80% of MFI						
<b>Owners</b>						
0 - 30 of MFI	10	0/0	0/0	5/6		
31 - 50 of MFI	30	0/0	0/0	0/6	16/38	
51 - 80% of MFI				0/4		
<b>Homeless*</b>	NA		NA			
Individuals						
Families				0/1		
<b>Non-Homeless Special Needs</b>	NA		NA			
Physical Disability						
Mental Disability						
Developmental Disability						
HIV/AIDS						
<b>Total</b>	40	0/0	0/0	0/0		
<b>Total Section 215</b>	NA	N/A	NA	NA	NA	
<b>212 Renter</b>						
<b>215 Owner</b>						

\* Homeless individuals and families assisted with transitional and permanent housing

**Priority Housing Activities/Investment Plan Table**  
(Table 2A)

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
<b>CDBG</b>						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units				1/1		
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units	15	5/0	5/0	12/4	16/38	
Homeownership assistance						
<b>HOME</b>						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units						
Homeownership assistance						
<b>HOPWA</b>						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development						
Facility based housing operations						
Supportive services						
<b>Other</b>						

**Annual Housing Completion Goals**  
(Table 3B)

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	16	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	16	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	16	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Priority Community Development Activities**  
(Table 2B)

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
Acquisition of Real Property						
Disposition						
Clearance and Demolition	15	3/0	3/2	3/3		
Clearance of Contaminated Sites					3/3	
Code Enforcement	10	2/0	3/0	3/3		
Public Facility (General)						
Senior Centers						
Handicapped Centers						
Homeless Facilities	1	1/0		1/1		
Youth Centers						
Neighborhood Facilities		4/1	1/1	4/4		
Child Care Centers						
Health Facilities						
Mental Health Facilities						
Parks and/or Recreation Facilities				1/1		
Parking Facilities						
Tree Planting						
Fire Stations/Equipment						
Abused/Neglected Children Facilities						
Asbestos Removal						
Non-Residential Historic Preservation						
Other Public Facility Needs					1/1	
Infrastructure (General)						
Water/Sewer Improvements						
Street Improvements	2	0	0			
Sidewalks	600 LF		0	9,200 LF	0	
Solid Waste Disposal Improvements						
Flood Drainage Improvements						
Other Infrastructure						
Public Services (General)						
Senior Services	1	1/0		0		
Handicapped Services						
Legal Services						
Youth Services	1	1/0	25		30/43	
Child Care Services						
Transportation Services						
Substance Abuse Services						
Employment/Training Services	1	1/0	25	30/33		
Health Services						
Lead Hazard Screening						
Crime Awareness						
Fair Housing Activities						
Tenant Landlord Counseling						
Other Services						
Economic Development (General)	5			5/6		
C/I Land Acquisition/Disposition						
C/I Infrastructure Development						
C/I Building Acq/Const/Rehab						
Other C/I						
ED Assistance to For-Profit				2		
ED Technical Assistance						
Micro-enterprise Assistance						
Other						

## OUTCOME PERFORMANCE MEASUREMENTS

(Table 1C, 2C, 3A)

<b>Availability/Accessibility of Decent Housing (DH-1)</b>							
	Specific Objective	Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
<b>DH1.1</b>	Bring 10 units up to applicable code	CDBG	2010	# of units improved	0	0	0%
			2011		3	1	10%
			2012		3	3	40%
			2013				%
			2014				%
			<u>MULTI-YEAR GOAL</u>				
<b>Affordability of Decent Housing (DH-2)</b>							
<b>DH2.1</b>	Identify 4 vacant lots as potential affordable housing opportunities	CDBG	2010	# of vacant lots identified	0	2	50%
			2011		2	1	75%
			2012		2	3	150%
			2013			8	%
			2014				%
			<u>MULTI-YEAR GOAL</u>				
<b>Sustainability of Decent Housing (DH-3)</b>							
<b>DH3.1</b>	Rehabilitate housing units	CDBG	2010	Units rehabilitated	0	0	0%
			2011		0	0	0%
			2012		5	16	320%
			2013		16	38	238%
			2014				%
			<u>MULTI-YEAR GOAL</u>				
<b>Availability/Accessibility of Suitable Living Environment (SL-1)</b>							
<b>SL1.1</b>	Rehabilitate 2 streets and/or accompanying storm-water drainage	CDBG	2010	Number of streets	0	0	0%
			2011		0	0	%
			2012				%
			2013				%
			2014				%
			<u>MULTI-YEAR GOAL</u>				
<b>Affordability of Suitable Living Environment (SL-2)</b>							
<b>SL2.1</b>	Install 600 LF of sidewalk	CDBG	2010	# of LF installed	0	0	0%
			2011		0	9200LF	%
			2012				%
			2013				%
			2014				%
			<u>MULTI-YEAR GOAL</u>				
<b>Sustainability of Suitable Living Environment (SL-3)</b>							
<b>SL3.1</b>	Demolish 15 unsafe, vacant and/or dilapidated structures	CDBG	2010	# of structures demolished	3		0%
			2011		3	2	13%
			2012		3	3	33%
			2013		3	2	67%
			2014		3		%
			<u>MULTI-YEAR GOAL</u>				

<b>Availability/Accessibility of Economic Opportunity (EO-1)</b>							
Specific Objective	Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved	
EO1.1	Employment and training for at risk youth	CDBG	2010	# of persons with new or improved access to services	300-400	0	0%
			2011		25	25	100%
			2012		30	33	110%
			2013		30	43	143%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	
<b>Affordability of Economic Opportunity (EO-2)</b>							
EO2.1	NA		2010				%
			2011				%
			2012				%
			2013				%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	
<b>Sustainability of Economic Opportunity (EO-3)</b>							
EO3.1	Economic Development assistance to 8 businesses	CDBG	2010	# of business/persons assisted with improvements to their business	0	0	%
			2011		0	0	%
			2012		8	6	75%
			2013		5	0	0%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	
<b>Neighborhood Revitalization (NR-1)</b>							
NR1.1	Improve public facilities	CDBG	2010	# Public facilities improved	4	1	25%
			2011		0	0	0%
			2012		4	4	100%
			2013		3	1	33%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	
<b>Other (O-1)</b>							
O 1.1			2010				%
			2011				%
			2012				%
			2013				%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	
<b>Other (O-2)</b>							
O 2.1			2010				%
			2011				%
			2012				%
			2013				%
			2014				%
<u>MULTI-YEAR GOAL</u>						%	



**Table 2C  
Summary of Specific Housing/Community Development Objectives**

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	<b>Rental Housing</b>					
	<b>Owner Housing</b>					
	Home Improvements Minor Rehabilitation	CDBG	# of houses rehabbed	16	38	DH-2
	<b>Community Development</b>					
	Clearance and Demolition	CDBG	# of lots cleared/demolished	3	2	SL-3
	<b>Infrastructure</b>					
	Georgetown Street Lights	CDBG	# public facilities improved	1	1	SL-1
	Locust Ave. Sidewalks	CDBG	# public facilities improved	1	0	SL-1
	Manor Park Playground Improvements	CDBG	# public facilities improved	1	0	SL-1
	<b>Public Facilities</b>					
	<b>Public Services</b>					
	Employment and training	CDBG	# of persons assisted with new or improved access to services	30	43	EO-1
	<b>Economic Development</b>					
	Special Economic Development-Business Development Assistance	CDBG	# of business/persons assisted with improvements	5	0	SL-1
	<b>Neighborhood Revitalization/Other</b>					

**\*Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 3A -- Summary of Specific Annual Objectives**

#	Specific Annual Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Rental Housing					
	Owner Housing		H	16	38	DH-2
	Homeless					
	Special Needs					
	Community Development					
	Infrastructure		# public facilities improved	3	1	SL-1
	Public Facilities					
	Public Services		P	30	43	SL-1
	Economic Development		B	5	5	EO-3
	Neighborhood Revitalization/Other					

**\*Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Exhibit 3b

ATTACHMENT FOR PROGRAM INCOME LOANS & RECEIVABLES, RECONCILIATION OF FUNDS

FINANCIAL SUMMARY ATTACHMENT

**a. Program Income**

1. Total program income to revolving funds: n/a
2. Float-funded activities: n/a
3. Other loan repayments by category: n/a
4. Income received from sale of property: n/a

**b. Prior Period Adjustments:**

Reimbursement made for disallowed cost:

- a. Activity name: n/a  
Activity number: n/a
- b. PY expenditure was reported: n/a
- c. Amount returned to program account: n/a

**c. Loans and other receivables:**

1. Float-funded activities outstanding as of end of the reporting period: n/a
2. Total number of loans outstanding and principal balance owed as of end of reporting period: n/a
3. Parcels acquired or improved with CDBG funds that are available for sale as of end of reporting period: n/a
4. Number and amount of loans in default and for which the balance was forgiven or written off during the reporting period: n/a
5. Lump sum drawdown agreement: n/a

-----  
**d. RECONCILIATION:**

Unexpended balance shown on GPR:	\$ 513,528
Reconciling items:	
Add: LOC balance	\$ 513,528
Cash on hand:	
Grantee program account	0
Subrecipient program accounts	0
Revolving fund cash balances	0
Sec. 108 cash balances	0
Deduct: Grantee CDBG liabilities	( 127,003)

Subrecipient CDBG liabilities	(	0)
		<hr/>
Total Reconciling balance	\$	386,525
		<hr/>
Unreconciled <u>Difference</u>		0
		<hr/>

**e. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS:**

Add: Funds available during report period	\$	513,528
Program income expected to be received but not yet realized		0
		<hr/>
Subtotal	\$	513,528
Deduct: Total budgeted amount	(	513,528)
Unprogrammed Balance	\$	0

EXHIBIT 1

**Notice of Public Hearing for Citizens Participation  
and 30-Day Comment Period  
July 9, 2013 - 5:30PM  
City Commission Chambers, 300 North Park  
Avenue, Sanford, Florida 32771  
4<sup>th</sup> Annual Action Plan Program Year of the  
Community Development Block Grant Program  
(CDBG) From 10/1/13 to 9/30/14**

The City of Sanford is developing its One-Year 2013-2014 Annual Action Plan from the approved 2010-2014 Five-Year Consolidated Plan. The City is required to develop the Annual Action Plan which describes the activities that will be undertaken in the fourth year of the 2010-2014 Five Year Plan.

The U.S. Department of Housing and Urban Development (HUD) for program Year 2013 (October 1, 2013 through September 30, 2014) has allocated \$428,791 in CDBG funding for the City of Sanford. The following activities are proposed to be undertaken by the City for the 2013-2014 CDBG Program Year.

Programs & Administration	\$85,758
Public Facilities	\$140,000
Housing Rehabilitation	\$75,000
Cleanliness and Demolition	\$18,000
Public Services	\$55,033
Economic Development	\$55,000
<b>TOTAL</b>	<b>\$428,791</b>

**AVAILABLE FOR VIEWING AND COMMENTS**

From Monday, July 1, 2013 through Tuesday, July 30, 2013, a draft of the 2013 to 2014 One Year Action Plan will be available for viewing Monday through Thursday from 7:30AM to 5:30PM at the Office of the City Manager, located at 300 N Park Avenue, Sanford, Florida, 32771. Written public comments on the Action Plan are to be submitted to the above address to Audrey Thomas, Senior Project Manager, in writing no later than 5:30PM Friday, July 26, 2013. Public comments may also be made by email to: [Audrey.thomas@sanfordfl.gov](mailto:Audrey.thomas@sanfordfl.gov). All written comment will be responded to within 7 days.

**PUBLIC HEARING**

A public hearing for the purpose of receiving oral and public comments on the Action Plan will be held on Tuesday, July 9, 2013 at 5:30PM in the City Commission Chamber at Sanford City Hall, 300 North Park Avenue, Sanford, Florida 32771. Information relative to this hearing may be obtained from the City of Sanford Senior Project Manager by calling 407-688-5132 during business hours of 7:30AM to 5:30PM Monday to Thursday. Non-English speaking persons requiring language translation at the Public Hearing will need to notify the Senior Project Manager of this need for services at least 48 hours in advance of the meeting.

**CITY COMMISSION APPROVAL**

The 2013-2014 Annual Action Plan will be considered by the City Commission at its regularly scheduled Commission meeting on Monday, August 12, 2013 for final approval and submission to HUD. In accordance with the American with Disabilities Act, persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at 407-688-5010 at least 48 hours in advance of the meeting.

Advice to the public: if a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings, including the testimony and evidence, which record is not provided by the City of Sanford. (FS 286.0105) Please be advised that one or more member of the City Commission of the City of Sanford may possibly be attending this meeting and subjects and matters involving the City of Sanford may be discussed although this event is not a City of Sanford Commission meeting.

**CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)  
CHECKLIST - (10/01/11 – 09/30/12)**

**GRANTEE: Sanford, FL PY: 2013-2014**

1. All Grantees Must Submit a Narrative Statement Addressing the Following:

**Assessment of Three- to Five- Year Goals and Objectives**

- *Evidence of public notice for CAPER Review* *Exh. 1*
  - Assessment of progress toward five-year goals *p 3-5*
  - Assessment of progress toward one-year goals *p 3-5*
- {In addition use/submit CPMP tool Tables 1C/2C/3A or Version 2 Tables}*

**Affirmatively Furthering Fair Housing**

- Impediments to fair housing and actions to overcome them *p 6*
  - Section 3 Economic Opportunity, if applicable *NA*
- {Section 3 Summary Report to be submitted by grantee to HUD Headquarters in January of given year}*

**C. Affordable Housing**

- Affordable housing actions for extremely low, low/moderate income renters and owners *p 7*
  - Actions taken and accomplishments to meet worst case needs *p 7*
  - Actions and accomplishments to serve people with disabilities *p 7*
  - Number of Section 215 housing opportunities created *p 7*
- {Section 215 as defined by Rental 92.252 & Homeownership 24 CFR 254}*  
*{In addition use/submit CPMP tool Tables 2A/3B or Version 2 Tables}*

**Continuum of Care Narrative**

- Summary of actions taken during the program year of the Continuum of care progress to help homeless people *p 8*
- Actions to meet supportive housing needs (include HIV/AIDS) *n/a*
- Actions to plan and/or implement continuum of care *p 8*
- Actions to prevent homelessness *p 8*
- Actions to address emergency shelter needs *p 8*
- Actions to develop transitional housing *p 8*

**Other Actions**

Actions and accomplishments to:

- meet underserved needs *p 5-6*
- foster and maintain affordable housing *p 9*
- eliminate barriers to affordable housing *p 9*
- fill gaps in local institutional structure *p 9*
- enhance coordination *p 9*
- facilitate PHA participation/role *p 10*
- reduce lead-based paint hazards *p 8-9*
- reduce poverty *p 10*

- ensure compliance with program and planning requirements (include monitoring of CHDOs/subrecipient compliance) p 10

Leveraging Resources

- Leveraging of public and private funds p 10
- Federal Resources - Match Requirements p 10

*{Provide distinction between leveraged funds and match}*

G. Citizen Comments

- Summary of citizen comments {In reference to Program(s)} p 6

Self Evaluation

- Analysis of successes & failures & actions taken to improve programs p 10
- Evaluation of accomplishments & future plans of the overall goal, to develop viable communities, provide decent housing, suitable living environment, expanding economic opportunities p 10-11
- [Try to answer each of the questions in the last paragraph under this section]
  - Are activities making impact on needs?
  - What indicators describe the results?
  - What barriers have hindered/negatively impacted fulfilling strategies?
  - What is the status of grant programs?
  - Are activities or activity types falling behind?
  - Are grant disbursements timely?
  - Do actual expenditures differ greatly from LOC disbursements?
  - Are major goal on target?
  - What adjustments or improvements to strategies and activities might effectively address the needs identified in answering the above questions?

2. All Grantees Receiving CDBG Entitlement Funds Must Submit a Narrative Statement Addressing the Following Issues:

*[SEE ADDITIONAL CDBG CHECKLIST FOR OTHER REQUIREMENTS]*

- Relationship of expenditures to priority needs, goals & objectives Identified in Consolidated Plan p 16
- Extent of Low/moderate income benefit p 16
- Amendments and other changes to programs p 16
- Completion of planned actions to:
  - pursue all resources identified in plan p 16
  - certify consistency for local applicants for HUD funds p 16
  - support Consolidated Plan goals p 16
- National objective failures, if any p 16
- Actions taken to avoid displacement p 16
- Compliance with URA p 16

If jobs were filled with over income people (Economic Development Activities)

- What was done to give low/moderate income first priority? None

- List job titles created/retained and those made available to low/mod None
  - Describe training for low/moderate income persons None
- {If not indicate none so reviewer knows this was not mistakenly omitted}

For limited clientele activities, not presumed benefit, if any:

the nature and location of activity and demonstrate how it benefits more than 51% low/mod  
 {If not, indicate none so reviewer knows this was not mistakenly omitted} None

Program Income required narrative, if any:

{If not indicate none so reviewer knows this was not mistakenly omitted} None

Rehabilitation accomplishments and costs for project & units “reported as completed” for each type of rehab. program:

- units completed for each type of program p 8
- CDBG expenditures for rehabilitation p 8
- other funds invested p 8
- delivery costs p 8

{If not indicate none so reviewer knows this was not mistakenly omitted}

Neighborhood Revitalization Strategy area, if any:

- progress against established benchmarks NA
- Note: Only for a NRSA approved officially by HUD

{If not indicate none so reviewer knows this was not mistakenly omitted} None

CDBG Financial Summary Attachment-(Per Handbook 6510.2 REV.2 Appendix 3)

- Reconciliation of cash balances PR26
- Program income, adjustments and receivables PR26

*Note: In 6510.2 it is indicated that the grantee must submit a HUD-4949.3 but now the IDIS C04PR26 takes place of the HUD-4949.3 but the attachment Exhibit 3b in 6510.2 must still be submitted with the IDIS C04PR26.*

3. All Grantees Receiving HOME Funds Must Submit the Following Narrative Information:

- Distribution of HOME funds among identified needs NA
- HOME Match Report (HUD 40107A) NA

*{Compare match totals from the IDIS C04PR33 report Match Liability Amount and the Part II, Line 4 of the HUD-40107A Report-see further directions on HOME Program Specific Checklist}*

- Contracting opportunities for M/WBEs (Part III HUD 40107) NA
- Summary of results of onsite inspections of HOME rental units NA
- If no inspections done or rental units indicate such so reviewer knows this was not mistakenly omitted-note, the inspections are for multifamily rental units not for (TBRA) Tennant Based Rental Assistance}*

- Assessment of effectiveness of affirmative marketing plans NA

4. All Grantees Receiving HOPWA Funds Must Submit Narrative Information Addressing the Following:

- Description of activities and successes and failures NA
- Improvements needed to overcome failures NA
  - Description of local compliance and monitoring procedures NA

- |   |     |
|---|-----|
| c. Describe leveraging and coordination with other local groups | NA  |
| 5. Requirements for Grantees Receiving ESG Funds:               |     |
| • Description of how activities relate to Con Plan and COC      | NA  |
| • Leveraging resources  | NA  |
| • Self-evaluation   | NA  |
| 6. Public Participation {Comments on CAPER submission}          | p 5 |

**IDIS REPORTS**

*A complete CAPER requires that all data for the program year be entered into IDIS. It is Departmental policy that IDIS data be updated at least quarterly. Grantees are not required to submit IDIS reports to HUD but must make information about accomplishments, progress and finances available to the public as part of the citizen participation process which is customarily done by including the IDIS reports. Furthermore, grantees customarily submit these reports with their CAPER to reduce review time and additional inquiries by the reviewer. **{SEE ADDITIONAL IDIS CHECKLIST FOR REPORTS CUSTOMARILY SUBMITTED WITH THE CAPER}***

**NOTES:**

This checklist serves as a guide to meeting the requirements as outlined in the February 18, 1988 Saul Ramirez Memorandum. It is suggested that grantees utilize the February 18, 1988 Saul Ramirez Memorandum and the attachment when developing the CAPER and address all requirements even those identified in the memorandum as “If any activities”, “If during the program year”, “If the grantee undertook” which will eliminate any concerns of the reviewer that perhaps the requirement was overlooked. The grantee need merely indicate the reason and/or that they did not carry out such an activity, they need not address the requirement.

**HOME REPORT NOTES:**

<http://www.hud.gov/offices/cpd/affordablehousing/library/forms/>

**Annual Performance Report (HUD-40107)**

This form is used to meet the data collection and reporting requirements of the HOME statute. It collects information on program income, as well as Minority Business Enterprises and Women Business Enterprises, to be aggregated nationally. This form should be completed by the PJ and submitted to HUD before December 31 of each year. In order to ensure that you view, print, and/or download the most recent version of this form, use the link below to go to the forms portion of HUD Clips where you will have access to this HUD form and other official forms.

**HOME Match Report (HUD-40107-A)**

This form is completed by the PJ to report match contributions for the past Federal fiscal year. It should be submitted to HUD before December 31 of each year as part of the Annual Performance Report. A PJ may not be required to submit this report, either because it did not incur any match or because it had a full match reduction, but may submit a HOME Match Report if it wishes. For more information about the use of this form, click here to learn about HOME match. In order to ensure that you view, print, and/or download the most recent version of this form, use the link below to go to the forms portion of HUD Clips where you will have access to this HUD form and other official forms.

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 List of Activities By Program Year And Project  
 SANFORD, FL

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REPORT FOR CPD PROGRAM ALL  
 PGM YR ALL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2010	1	Boys and Girls Club	5	Westside Boys and Girls Club	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					\$0.00	\$0.00	\$0.00
	2	Hopper Academy Improvements	6	Hopper Academy	Open	CDBG	\$28,152.00	\$28,152.00	\$0.00
		<b>Project Total</b>					\$28,152.00	\$28,152.00	\$0.00
	3	Acquisition-Recovery House of Central Florida	7	Acquisition-Recovery House of Central Florida	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					\$0.00	\$0.00	\$0.00
	5	Youth Build-Facility Rehabilitation	8	Youth Build-Facility Rehabilitation	Open	CDBG	\$2,550.00	\$2,550.00	\$0.00
		<b>Project Total</b>					\$2,550.00	\$2,550.00	\$0.00
	6	Golden Rule Housing - Facility Rehabilitation	9	Golden Rule Housing - Facility Rehabilitation	Open	CDBG	\$24,073.55	\$24,073.55	\$0.00
		<b>Project Total</b>					\$24,073.55	\$24,073.55	\$0.00
	7	Senior Citizens Owner Occupied Housing Rehabilitation	10	Senior Citizens Owner Occupied Housing Rehabilitation	Open	CDBG	\$190,061.00	\$185,589.73	\$4,471.27
		<b>Project Total</b>					\$190,061.00	\$185,589.73	\$4,471.27
	8	Clearance and demolition	11	Clearance and Demolition	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			18	1004 S. Locust Ave	Completed	CDBG	\$5,670.00	\$5,670.00	\$0.00
			19	1320 Williams Street	Completed	CDBG	\$5,419.65	\$5,419.65	\$0.00
			20	518 Mellonville	Completed	CDBG	\$3,050.00	\$3,050.00	\$0.00
			21	1515 W 18th Street	Completed	CDBG	\$6,520.00	\$6,520.00	\$0.00
			22	1014 E 9th Street	Completed	CDBG	\$5,790.00	\$5,790.00	\$0.00
			23	1804 Lake Ave	Completed	CDBG	\$6,260.00	\$6,260.00	\$0.00
			26	610 Hickory Ave	Completed	CDBG	\$5,547.10	\$5,547.10	\$0.00
		<b>Project Total</b>					\$38,256.75	\$38,256.75	\$0.00
	9	Employment and Training	12	Employment and Training	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					\$0.00	\$0.00	\$0.00
	10	Services for senior citizens	13	Services for seniors citizens	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					\$0.00	\$0.00	\$0.00
	11	Services for youth	14	Services for youth	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			16	Youth Empowerment and Leadership Development Academy	Completed	CDBG	\$28,959.00	\$28,959.00	\$0.00
		<b>Project Total</b>					\$28,959.00	\$28,959.00	\$0.00
	12	General administration of CDBG Grant	15	General Administration	Open	CDBG	\$178,051.00	\$97,077.00	\$80,974.00
		<b>Project Total</b>					\$178,051.00	\$97,077.00	\$80,974.00
	14	Public Facilities	27	Sidewalks	Open	CDBG	\$223,000.00	\$219,631.55	\$3,368.45
		<b>Project Total</b>					\$223,000.00	\$219,631.55	\$3,368.45

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 List of Activities By Program Year And Project  
 SANFORD, FL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2010	15	Academy Manor Park	31	Academy Manor Park	Open	CDBG	\$37,800.00	\$37,273.72	\$526.28
		Project Total					\$37,800.00	\$37,273.72	\$526.28
		Program Total					\$37,800.00	\$37,273.72	\$526.28
2011	2010 Total						\$750,903.30	\$661,563.30	\$89,340.00
	1	753 Osceola Infrastructure Improvements	28	753 Osceola Infrastructure Improvements	Completed	CDBG	\$750,903.30	\$661,563.30	\$89,340.00
		Project Total					\$6,094.73	\$6,094.73	\$0.00
	2	General administration of CDBG grant	24	General Administration of CDBG Grant	Completed	CDBG	\$77,839.93	\$77,839.93	\$0.00
		Project Total					\$77,839.93	\$77,839.93	\$0.00
	3	GFPC Energy Efficiency Program	34	GFPC Home Energy Efficiency Program	Open	CDBG	\$65,000.00	\$47,754.85	\$17,245.15
		Project Total					\$65,000.00	\$47,754.85	\$17,245.15
		Program Total					\$148,934.66	\$131,689.51	\$17,245.15
	2011 Total						\$148,934.66	\$131,689.51	\$17,245.15
	1	General administration of CDBG grant	29	12ADMI	Open	CDBG	\$78,098.00	\$61,024.21	\$17,073.79
2012	2	Youth Empowerment & Leadership Development Academy	25	Youth Empowerment & Leadership Development Academy	Open	CDBG	\$78,098.00	\$61,024.21	\$17,073.79
		Project Total					\$38,500.00	\$34,397.92	\$4,102.08
		Program Total					\$38,500.00	\$34,397.92	\$4,102.08
	3	Harvest Time Transitional Housing	30	Harvest Time Transitional Housing	Open	CDBG	\$21,050.00	\$21,050.00	\$0.00
		Project Total					\$21,050.00	\$21,050.00	\$0.00
	4	Immediate Needs Housing Repairs	32	Immediate Needs Housing Repairs	Open	CDBG	\$145,000.00	\$132,640.29	\$12,359.71
		Project Total					\$145,000.00	\$132,640.29	\$12,359.71
	5	Historic Goldsboro Blvd Economic Development	33	GFPC Job Training Program & W School of Driving Improvement, Inc.	Open	CDBG	\$5,000.00	\$5,000.00	\$0.00
		Project Total					\$10,000.00	\$10,000.00	\$0.00
		Program Total					\$10,000.00	\$10,000.00	\$0.00
2013	6	Rescue Outreach Mission	42	Rescue Outreach Mission	Open	CDBG	\$5,000.00	\$5,000.00	\$0.00
		Project Total					\$5,000.00	\$5,000.00	\$0.00
	7	1406 W, 14th Street	44	1406 W 14th Street	Open	CDBG	\$5,000.00	\$0.00	\$5,000.00
		Project Total					\$5,000.00	\$0.00	\$5,000.00
		Program Total					\$5,000.00	\$0.00	\$5,000.00
	2012 Total						\$400,318.00	\$361,782.42	\$38,535.58
	1	Planning and administration	37	Planning and admin	Open	CDBG	\$400,318.00	\$361,782.42	\$38,535.58
		Project Total					\$85,758.00	\$72,350.54	\$13,407.46
		Program Total					\$85,758.00	\$72,350.54	\$13,407.46
	2	YELDA	43	YELDA	Open	CDBG	\$54,000.00	\$42,301.41	\$11,698.59

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 List of Activities By Program Year And Project  
 SANFORD, FL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2013	2	Project Total					\$54,000.00	\$42,301.41	\$11,698.59
	3	Infrastructure/Streetlights	45	Infrastructure/Streetlights	Open	CDBG	\$0.00	\$0.00	\$0.00
		Project Total					\$0.00	\$0.00	\$0.00
		Program Total				CDBG	\$139,758.00	\$114,651.95	\$25,106.05
		2013 Total				CDBG	\$139,758.00	\$114,651.95	\$25,106.05
		Program Grand Total				CDBG	\$1,439,913.96	\$1,269,687.18	\$170,226.78
		Grand Total					\$1,439,913.96	\$1,269,687.18	\$170,226.78

U.S. DEPARTMENT OF HOUSING AND  
 URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND  
 DEVELOPMENT

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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Committed Estimate	Amount
2013 1	Planning and administration	general planning and administration of CDBG projects and activities	CDBG	\$85,758.00 \$85,758.00
2	YELDA	The Youth Empowerment & Leadership Development Academy (YELDA) is designed as a partnership to improve the Goldsboro Community and directly benefit the youth by involving businesses, parents, schools, and mentors to create holistic approaches to reduce at risk behaviors. The goal is to provide low income students within the Goldsboro community the opportunity to reduce at risk factors such as high crime, dropout rate and truancy through a comprehensive curriculum which focuses on high school graduation, building relationship skills, developing work experiences, character education, mentoring, money management, cultural enrichment and workforce development.	CDBG	\$54,000.00 \$54,000.00
		In partnership with the business community the program will provide paid work experience for 43 youth for 11 hour per week at a rate of \$9.00 per hour.		

U.S. DEPARTMENT OF HOUSING AND  
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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year	Amount Available to Draw	
2013 1	Planning and administration	general planning and administration of CDBG projects and activities	CDBG	\$40,681.52	\$45,076.48
2	YELDA	The Youth Empowerment & Leadership Development Academy (YELDA) is designed as a partnership to improve the Goldsboro Community and directly benefit the youth by involving businesses, parents, schools, and mentors to create holistic approaches to reduce at risk behaviors. The goal is to provide low income students within the Goldsboro community the opportunity to reduce at risk factors such as high crime, dropout rate and truancy through a comprehensive curriculum which focuses on high school graduation, building relationship skills, developing work experiences, character education, mentoring, money management, cultural enrichment and workforce development.	CDBG	\$10,481.00	\$43,519.00
		In partnership with the business community the program will provide paid work experience for 43 youth for 11 hour per week at a rate of \$9.00 per hour.			

U.S. DEPARTMENT OF HOUSING AND  
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 OFFICE OF COMMUNITY PLANNING AND  
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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year	
2013 1	Planning and administration	general planning and administration of CDBG projects and activities	CDBG	\$40,681.52
2	YELDA	The Youth Empowerment & Leadership Development Academy (YELDA) is designed as a partnership to improve the Goldsboro Community and directly benefit the youth by involving businesses, parents, schools, and mentors to create holistic approaches to reduce at risk behaviors. The goal is to provide low income students within the Goldsboro community the opportunity to reduce at risk factors such as high crime, dropout rate and truancy through a comprehensive curriculum which focuses on high school graduation, building relationship skills, developing work experiences, character education, mentoring, money management, cultural enrichment and workforce development.	CDBG	\$10,481.00
		In partnership with the business community the program will provide paid work experience for 43 youth for 11 hour per week at a rate of \$9.00 per hour.		

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Housing Activities  
 SANFORD, FL

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	DRAWN AMOUNT	CDBG OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED UNITS	
													OWNER	RENTER
2012	1531	32	Immediate Needs Housing Repairs	OPEN	14A	LMH	145,000.00	0.0	132,640.29	0	0	0.0	0	0
2012 TOTALS: BUDGETED/UNDERWAY COMPLETED							145,000.00	91.4	132,640.29	0	0	0.0	0	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	DRAWN AMOUNT	CDBG OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED UNITS	
													OWNER	RENTER
2011	1808	34	GFCPC Home Energy Efficiency Program	OPEN	14F	LMH	65,000.00	73.5	47,754.85	8	8	100.0	8	0
2011 TOTALS: BUDGETED/UNDERWAY COMPLETED							65,000.00	73.4	47,754.85	8	8	100.0	8	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	DRAWN AMOUNT	CDBG OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED UNITS	
													OWNER	RENTER
2010	0724	10	Senior Citizens Owner Occupied Housing Rehabilitation	OPEN	14A	LMH	190,061.00	0.0	185,589.73	0	0	0.0	0	0
2010 TOTALS: BUDGETED/UNDERWAY COMPLETED							190,061.00	97.6	185,589.73	0	0	0.0	0	0



SANFORD

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	1	\$0.00	1	\$3,814.00	2	\$3,814.00
Economic Development	<b>Total Acquisition</b>	<b>1</b>	<b>\$0.00</b>	<b>1</b>	<b>\$3,814.00</b>	<b>2</b>	<b>\$3,814.00</b>
	ED Direct Financial Assistance to For-Profits (18A)	1	\$10,000.00	0	\$0.00	1	\$10,000.00
	Micro-Enterprise Assistance (18C)	1	\$7,670.00	0	\$0.00	1	\$7,670.00
Housing	<b>Total Economic Development</b>	<b>2</b>	<b>\$17,670.00</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$17,670.00</b>
	Rehab; Single-Unit Residential (14A)	2	\$247,037.51	0	\$0.00	2	\$247,037.51
	Energy Efficiency Improvements (14F)	1	\$41,254.85	0	\$0.00	1	\$41,254.85
Public Facilities and Improvements	<b>Total Housing</b>	<b>3</b>	<b>\$288,292.36</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$288,292.36</b>
	Public Facilities and Improvement (General) (03)	3	\$0.00	0	\$0.00	3	\$0.00
	Homeless Facilities (not operating costs) (03C)	2	\$80,557.07	0	\$0.00	2	\$80,557.07
	Parks, Recreational Facilities (03F)	1	\$273.72	0	\$0.00	1	\$273.72
	Parking Facilities (03G)	1	\$5,000.00	0	\$0.00	1	\$5,000.00
	Water/Sewer Improvements (03J)	0	\$0.00	1	\$0.00	1	\$0.00
	Sidewalks (03L)	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	<b>Total Public Facilities and Improvements</b>	<b>8</b>	<b>\$85,830.79</b>	<b>1</b>	<b>\$0.00</b>	<b>9</b>	<b>\$85,830.79</b>
	Youth Services (05D)	2	\$23,917.52	0	\$0.00	2	\$23,917.52
	Employment Training (05H)	1	\$0.00	0	\$0.00	1	\$0.00
General Administration and Planning	<b>Total Public Services</b>	<b>3</b>	<b>\$23,917.52</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$23,917.52</b>
	General Program Administration (21A)	3	\$55,870.57	1	\$0.00	4	\$55,870.57
Other	<b>Total General Administration and Planning</b>	<b>3</b>	<b>\$55,870.57</b>	<b>1</b>	<b>\$0.00</b>	<b>4</b>	<b>\$55,870.57</b>
	CDBG Non-profit Organization Capacity Building (19C)	2	\$15,000.00	0	\$0.00	2	\$15,000.00
<b>Grand Total</b>	<b>Total Other</b>	<b>2</b>	<b>\$15,000.00</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$15,000.00</b>
		<b>22</b>	<b>\$486,581.24</b>	<b>3</b>	<b>\$3,814.00</b>	<b>25</b>	<b>\$490,395.24</b>



SANFORD

**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Housing Units	0	1	1
Economic Development	<b>Total Acquisition</b>		<b>0</b>	<b>1</b>	<b>1</b>
	ED Direct Financial Assistance to For-Profits (18A)	Business	0	0	0
	Micro-Enterprise Assistance (18C)	Business	0	0	0
Housing	<b>Total Economic Development</b>		<b>0</b>	<b>0</b>	<b>0</b>
	Rehab; Single-Unit Residential (14A)	Housing Units	0	0	0
	Energy Efficiency Improvements (14F)	Housing Units	0	0	0
Public Facilities and Improvements	<b>Total Housing</b>		<b>0</b>	<b>0</b>	<b>0</b>
	Public Facilities and Improvement (General) (03)	Public Facilities	0	0	0
		Jobs	0	0	0
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	0	0
	Parks, Recreational Facilities (03F)	Public Facilities	0	0	0
	Parking Facilities (03G)	Public Facilities	0	0	0
	Water/Sewer Improvements (03J)	Persons	0	3	3
	Sidewalks (03L)	Public Facilities	0	0	0
Public Services	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>3</b>	<b>3</b>
	Youth Services (05D)	Persons	0	0	0
	Employment Training (05H)	Persons	0	0	0
Other	<b>Total Public Services</b>		<b>0</b>	<b>0</b>	<b>0</b>
	CDBG Non-profit Organization Capacity Building (19C)	Organizations	0	0	0
<b>Grand Total</b>	<b>Total Other</b>		<b>0</b>	<b>0</b>	<b>0</b>
			<b>0</b>	<b>4</b>	<b>4</b>



SANFORD

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Non Housing	White	3	0	0	0
	<b>Total Non Housing</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
Grand Total	White	3	0	0	0
	<b>Total Grand Total</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2013

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SANFORD

**CDBG Beneficiaries by Income Category**

No data returned for this view. This might be because the applied filter excludes all data.



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	513,694.36
02 ENTITLEMENT GRANT	428,791.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	942,485.36

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	434,524.67
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	95,334.41
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	529,859.08
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	55,870.57
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	31,669.02
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	617,398.67
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	325,086.69

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	355,807.37
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	430,710.67
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	786,518.04
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	148.44%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2013 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	23,917.52
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	31,820.41
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	13,436.52
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	42,301.41
32 ENTITLEMENT GRANT	428,791.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	428,791.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.87%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	55,870.57
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	31,669.02
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	15,005.83
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	72,533.76
42 ENTITLEMENT GRANT	428,791.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	428,791.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.92%



U.S. Department of Housing and Urban Development  
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 Program Year 2013 SANFORD,FL

Development of Homeowner Housing

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total LIH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Affordable units	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0
504 accessible units	0	0	0	0	0	0	0
Units occupied by households previously living in subsidized housing	0	0	0	0	0	0	0
Of Affordable Units	0	0	0	0	0	0	0
Number occupied by elderly	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0
Number of housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0



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Local Target area Name Goldsboro - Type: Comprehensive

Total

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Number of new businesses assisted	0
Number of existing businesses assisted	1
Number of jobs created or retained in area	2
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	2
By area benefit activities	19,723
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	1
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0

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Local Target area Name Georgetown - Type: Comprehensive

Total

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Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	0
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0

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**Totals for all Local Target areas**

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Number of new businesses assisted	0
Number of existing businesses assisted	1
Number of jobs created or retained in area	2
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	2
By area benefit activities	19,723
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	1
Slum/blight demolition	0

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Totals for all Areas

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Number of new businesses assisted	0
Number of existing businesses assisted	1
Number of jobs created or retained in area	2
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	2
By area benefit activities	19,723
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	1
Slum/blight demolition	0

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